

Pastor Jerry Dahlke, North Gate City Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, McDaniel, Webb, Karnofski, Schimmel, Roberson, and Myers.

**Minutes:** Upon motion by Councilmember Myers, seconded by Councilmember McDaniel, 'Approve the Minutes of the 6/21/11 Regular Meeting,' motion carried, all voting yes.

**CONSENT AGENDA:**

1. **Authorization to Write Off Debt in the amount of \$14,714.91 – RiverBend Place Condominiums**
2. **FBO Contract Renewal**
3. **Tam O'Shanter Park Reservation – JH Kelly Annual Company Picnic**

Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Approve the Consent Agenda,' motion carried, all voting yes.

**PRESENTATION:**

**Cowlitz 2 Fire and Rescue:** Assistant Chief Alan Headley presented Letters of Accommodation to Sergeant Damon Blain, Officer John Croco, and Officer Tim Gower. Assistant Chief Headley read and presented the letters on behalf of Chief Dave LaFave, who was unable to attend because he was just dispatched to a fire in New Mexico. The officers were commended for their contributions which resulted in saving the life of a victim of a tragic motor vehicle collision with a freight train on March 23<sup>rd</sup>. Alan said the partnership the fire district has with the Kelso Police Department is exemplary. Alan also spoke about a tradition they have at Cowlitz 2. A "challenge coin" is given to someone who demonstrates service that is above and beyond the normal level of service. As Alan gave each officer a coin, he said if he meets one them at some establishment, he will pull out his coin. If the officer doesn't have his coin, he gets to buy!

**COUNCIL BUSINESS:**

**MOTION ITEMS:**

**Ordinance (1<sup>st</sup> Reading) – Budget Revision #2, 2011 Fiscal Year:** The Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember McDaniel, 'Pass on 1<sup>st</sup> Reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2011 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES

OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED,' motion carried, all voting yes.

**Ordinance No. 11-3746 - Regarding Utility Fees:** The Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember McDaniel, 'Adopt Ordinance No. 11-3746, 'AN ORDINANCE OF THE CITY OF KELSO RELATING TO UTILITY FEES AMENDING ORDINANCE 10-3733 TO PROVIDE THE PASS THROUGH OF UTILITY BUSINESS AND OCCUPATION TAX FOR WATER AND SEWER UTILITY SERVICES,' motion carried, all voting yes.

**Ordinance (2<sup>nd</sup> Reading) - NoaNet Franchise Communication Agreement:** The Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember McDaniel, 'Pass on second reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON, GRANTING THE NORTHWEST OPEN ACCESS NETWORK ("NOANET"), A WASHINGTON NON-PROFIT MUTUAL CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AUTHORITY AND FRANCHISE TO SET, ERECT, LAY, CONSTRUCT, SUPPORT, ATTACH, CONNECT, MAINTAIN, REPAIR, REPLACE, OPERATE AND USE COMMUNICATION SYSTEM OR FACILITIES IN, UPON, OVER, UNDER, ALONG, ACROSS, AND THROUGH THE FRANCHISE AREA TO PROVIDE FOR THE TRANSMISSION, DISTRIBUTION AND SALE OF ACCESS TO THE INTERNET, ETHERNET, TDM AND OTHER SUCH SERVICES, PROVIDED THAT SUCH RIGHTS, PRIVILEGES, AUTHORITIES AND FRANCHISES ARE IN ACCORDANCE WITH CITY REQUIREMENTS.' Discussion followed. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, 'Table the motion so more information can be obtained,' motion carried, all voting yes.

**MANAGER'S REPORT:**

**Dennis Richards:** 1) This year summer fell on the Fourth of July! 2) At the beginning of the meeting Mayor Futcher spoke about the squealing noise that is coming from some camera equipment in the backroom. Carol and I were working with the camera equipment earlier trying figure out how to stop the noise. After pushing several buttons, KLTV came over right away! 3) The auditors will have their exit conference July 12<sup>th</sup> at 2:30 p.m. 4) It is my pleasure to welcome Nancy Malone to our staff table. She will be managing the Community Development Department. 5) We are saying goodbye to Carol Bradbury tonight. She has decided to retire and drive off into the sunset in her Chrysler convertible. I appreciate her years of service. She is very quiet but she does have a sense of humor and I will miss her. Mayor Futcher also thanked Carol for her service. 6) U S Cellular is working with us to put up another tower at Tam O'Shanter Park. We receive \$1,100 a month for each tower.

**STAFF REPORTS:**

**Janean Parker:** I would like to have an executive session tonight.

**Nancy Malone:** No report

**David Sypher:** 1) I would also like to welcome Nancy. She is a true professional and it will be good to work with her. 2) The waterline, which has caused consternation at the last two meetings, is pretty much completed now. The punch list will be developed tomorrow, which should resolve some of the issues citizens have had. 3) The reservoir project is progressing nicely. 4) Our new airport manager is doing well. 5) The overlay will start this month. 6) Councilmember Roberson said the contractors who were working on the waterline project did a great job and they were very professional. David said Tapani finished the work in about half the time they had allowed and their bids were much lower than the other bids. 7) Councilmember Myers asked for an update of the streetlight replacement project. David said the project should be completed in August.

**Cindy Donaldson:** 1) Over 250 kids have signed up for our summer reading program. Next week the Ukulele Association will come along with the instructors of a dance studio. If you want to learn to hula, come to the library. 2) The Hornbeck family raised around \$2,000 from their garage sale, which will benefit the library. Their sale was held at our old facility. They cleaned it up and made it look better than it did before we moved.

**Andrew Hamilton:** 1) As Assistant Fire Chief Alan Headley said earlier, KPD has a great partnership with the other entities in Cowlitz County. We were grateful for their assistance during the tragedy on March 23<sup>rd</sup>, when the train and vehicle collided. 2) We had a safe Fourth of July. There was a stabbing; however, it was a domestic violence issue and was not related to the holiday. 3) At the end of the year, you often hear us talk about the Uniform Crime Report (UCR's). Due to a federal law, they have to change to a new system called "NIBRS". With the help of retired Sergeant Ed Nelson, our IT person, we are currently NIBRS compliant. Next year, you will see a change in our crime stats, because they will be reported in a different way. 4) We are staying within our overtime budget. 5) Our department is planning for active gunman shooter training. 6) We just applied for a Cops Grant and received information stating we have met all the requirements. 7) Stop Grant Training was just completed.

**Carol Bradbury:** It has been a privilege to work with all of the Councilmembers and the staff. This has been a hard decision. My husband has wanted me to retire for some time and he said if I didn't retire soon, he would send me a postcard.

**COUNCIL REPORTS:**

**Gary Schimmel:** No report

**John Karnofski:** No report

**Todd McDaniel:** 1) CUBS is working on branding and possibly getting a new name and logo. 2) As of July 1<sup>st</sup>, there will be no more flag stops. Citizens will only be picked up at designated stops. This change is necessary because the bus was continually running late.

**Dan Myers:** No report

**Rick Roberson:** The AWC Conference was very informative. Some of the topics discussed were the complicated B & O and Sales Tax system, downtown revitalization, façade improvements, and improving water quality by installing rain gardens.

**James Webb:** No report

**David Futcher:** No report

**EXECUTIVE SESSION:**

The Council convened into Executive Session at 7:34 p.m. to discuss possible litigation. It was noted that the Executive Session was expected to last approximately twenty minutes and no action would be taken. Attorney Janean Parker was present.

The Executive Session was extended several times as follows: At 7:53, extended approximately ten minutes; at 8:01, extended approximately five minutes; at 8:07, extended approximately five minutes; at 8:14, extended approximately five minutes. At 8:18 the Council reconvened into Regular Session.

There being no further business, Mayor Futcher adjourned the meeting at 8:18 p.m.



**MAYOR**



**DEPUTY CITY CLERK**