

Pastor Seth Trendera, from New Faith Center Church, gave the invocation. Mayor Nancy Malone led the flag salute. Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Mike Karnofski, David Futcher, Kim Lefebvre, Nancy Malone, Jim Hill, Larry Alexander, and Jeffrey McAllister.

**Minutes:** Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the Minutes of the 11/06/18 Regular Meeting,' motion carried, all voting yes.

**PUBLIC HEARING:**

**Final Hearing 2019-2020 Budget:** Mayor Malone opened the public hearing at 6:01 p.m. Finance Director Brian Butterfield invited comments and questions from the audience.

There being no comments from the public. Mayor Malone closed the public hearing at 6:02 p.m.

**CITIZENS' BUSINESS:**

**Jack Bauer,** from Kelso, spoke about a certain pothole at the bottom of Carroll Rd.

**CONSENT AGENDA:**

1. **Reappointment:** Planning Commission – Ann Hight
2. **Water Treatment Chemical Purchase Award Bids for Year 2019**
3. **Auditing of Accounts:** \$ 3,339,011.10

Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$3,339,011.10,' motion carried, all voting yes.

**COUNCIL BUSINESS:**

**Contract – Onsite Computer Support Services for 2019-2020:** Upon motion by Councilmember Futcher, seconded by Councilmember McAllister, 'Approve the contract with Compass Lane, Inc.' Motion passed, all voting yes.

**Professional Services Agreement – Municipal Legal Counsel:** Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the agreement with the Law Office of Janean Z. Parker,' motion passed, all voting yes.

**Professional Services Agreement – Prosecution Services:** Upon Motion by

Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the agreement with Hanigan Law Office,' motion passed, all voting yes.

**Interlocal Agreement – Administrative, Management, and Maintenance Services for Southwest Washington Regional Airport (SWRA):** Upon motion by Councilmember Futcher, seconded by Councilmember Karnofski, 'Adopt the interlocal agreement with the SWRA' motion passed, all voting yes.

**Contract – Fleet Maintenance:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, 'Approve the agreement with Jacobsen Chevron,' motion passed, all voting yes.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Amending KMC 6.04 Animal Control:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember McAllister, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING KELSO MUNICIPAL CODE CHAPTER 6.04 RELATING TO ENFORCEMENT OF ANIMAL CONTROL REGULATIONS AND ADDING A NEW PENALTY FOR CONFINING AN ANIMAL IN AN UNATTENDED MOTOR VEHICLE OR ENCLOSED SPACE.' Discussion followed. Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Final Budget 2019/2020:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2019/2020 FISCAL YEARS.' Motion passed, all voting yes.

**Ordinance No. 18-3919 – Setting the 2019 Property Tax Levy Amount:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 18-3919, 'AN ORDINANCE OF THE CITY OF KELSO FIXING THE ESTIMATED AMOUNT TO BE RAISED BY AD VALOREM TAXES AT \$1,544,886 OR MAXIMUM ALLOWED BY LAW FOR THE 2019 BUDGET OF THE CITY.' Councilmembers Karnofski, Futcher, Lefebvre, Alexander, and McAllister voted yes. Councilmembers Malone and Hill voted no. Motion passed, 5 to 2.

**Ordinance No. 18-3920 – Water/Sewer Rates Update:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 18-3920, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 16-3879 FIXING THE RATES TO BE CHARGED BY THE CITY OF KELSO RELATING TO THE WATER AND SEWER RATES.' Councilmembers Karnofski, Futcher, Lefebvre, Alexander, and

McAllister voted yes. Councilmembers Malone and Hill voted no. Motion passed, 5 to 2.

**Ordinance No. 18-3921 – Establishing Relocation Appeal Procedures related to Right of Way Acquisition:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Karnofski, ‘Adopt Ordinance No. 18-3921, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON ADDING A NEW CHAPTER 1.60—RELOCATION ASSISTANCE—TO THE KELSO MUNICIPAL CODE.’ Discussion followed. Motion passed, all voting yes.

**Ordinance No. 18-3922 – Right of Way Vacation – Elm Street at 4<sup>th</sup>/5<sup>th</sup> Avenues:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Karnofski, seconded by Councilmember McAllister, ‘Adopt Ordinance No. 18-3922, ‘AN ORDINANCE OF THE CITY OF KELSO VACATING A PORTION OF ELM STREET BETWEEN 4TH AND 5TH AVENUE SOUTH AND PORTIONS OF THE ALLEY NORTH OF ELM STREET AND SOUTH OF LAUREL STREET BETWEEN 4TH AND 5TH AVENUE SOUTH,’ motion passed, all voting yes.

**Resolution No. 18-1202 – Authorizing an Increase in Regular Property Tax Levy:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, ‘Pass Resolution No. 18-1202,’ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AUTHORIZING AN INCREASE IN THE REGULAR PROPERTY TAX LEVY IN ADDITION TO ANY AMOUNT RESULTING FROM NEW CONSTRUCTION AND IMPROVEMENTS TO PROPERTY, NEWLY CONSTRUCTED WIND TURBINES, AND ANY INCREASE IN THE VALUE OF STATE ASSESSED UTILITY PROPERTY.’ Councilmembers Karnofski, Futcher, Lefebvre, Alexander, and McAllister voted yes. Councilmembers Malone and Hill voted no. Motion passed, 5 to 2.

**MANAGER’S REPORT:**

**Steve Taylor:** 1) Updated the Council on the following items: Humane Society Agreement, Indigent Defense Services, City of Kelso Lodging Tax Request,’ upcoming 911 Public Authority, and Collective Bargaining Agreement negotiations with AFSCME. 2) Announced that the first review of applications for the Library Manager position would begin December 1, 2018. 3) Commented that a resolution updating the Employee Handbook and the Salary Matrix is forthcoming for consideration at the Dec. 18<sup>th</sup> Regular Meeting. Staff was directed to bring the Salary Matrix portion for discussion at the December 4<sup>th</sup> Regular Meeting. 4) Commented about the upcoming Tree Lighting Festival on November 30, 2018, at city hall.

**STAFF REPORTS:**

**Chief of Police Andrew Hamilton:** 1) Commented on the turkey give away event sponsored by the Kelso Police Association and Foster Farms. 2) Spoke about the upcoming Tree Lighting Festival and the ‘Shop with a Cop’ event.

**COUNCIL REPORTS:**

**Jeffrey McAllister:** No report.

**Larry Alexander:** 1) Commented that the ‘Annual Day of Giving’ event is on Dec. 8<sup>th</sup>, at the corner of 3<sup>rd</sup> Ave. and Oak Street.

**Jim Hill:** 1) Reported on the Governor’s conference regarding disabilities he attended last week.

**Kim Lefebvre:** No report.

**David Futcher:** Congratulated the staff on the \$4.5 million award to the City for the completion of the W. Main Street project. 2) Spoke about a contribution match from the Dolly Parton Imagination Library.

**Mike Karnofski:** Asked about the 911 Communication Center relocation. Discussion followed.

Councilmember Hill spoke about requesting a progress report from the Humane Society regarding changes to their policies and procedures. City Manager Taylor will follow up with the request.

**Nancy Malone:** No report.

**EXECUTIVE SESSION:**

At 6:55 p.m., Mayor Malone announced that the Council would convene into executive session to discuss the evaluation of a public employee. The executive session was expected to last approximately 10 minutes and no action would be taken. The City Attorney was not present.

The Council reconvened into regular session at 7:17 p.m.

There being no further business, Mayor Malone adjourned the meeting at 7:17 p.m.

  
MAYOR

  
CITY CLERK