

Pastor Ann Hight, East Hills Alliance Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Lefebvre, Archer, Myers, McDaniel, Schimmel, and Roberson.

Minutes: Upon motion by Councilmember Lefebvre, seconded by Councilmember Myers, 'Approve the Minutes of the 11/20/12 Special Meeting and the 11/20/12 Regular Meeting,' motion carried, all voting yes.

PRESENTATION:

Planning Commission Award: Community Development Manager Nancy Malone presented Mark Kirkland with an award in recognition of his service on the Planning Commission from 2006 through 2012.

PUBLIC HEARING – FINAL BUDGET 2013/2014

Mayor Futcher opened the public hearing at 7:03 p.m. Finance Director Brian Butterfield commented that there were no changes to the budget since the 2013/2014 Preliminary Budget Public Hearing that was held on November 20, 2012. There being no comments from the public, Mayor Futcher closed the public hearing at 7:04 p.m.

CONSENT AGENDA:

1. **Agreement, Kenyon Disend – City Attorney Services**
2. **Agreement, Compass Lane – Computer IT Services**

Mayor Futcher asked if any items should be removed for separate consideration. Councilmember Myers requested to remove **Item No. 2 (Compass Lane, Computer Services Agreement)** from the Consent Agenda to be discussed separately.

Upon motion by Councilmember Schimmel, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda with the removal of Item No. 2,' motion carried, all voting yes.

COUNCIL BUSINESS:

(Continuation of the Consent Agenda (Item that was previously removed):

Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Approve the Computer Services Agreement.' Councilmember Myers commented about the back up for Compass Lane's services being an issue due to the owner living out of the area. Mr. Butterfield commented that Compass Lane originally consisted of just the

owner, Dave Roberts. Mr. Roberts now has a partner and one employee. The employee lives locally. Discussion followed. Motion carried, all voting yes.

MOTION ITEMS:

Ordinance No. (1st Reading) – 2013/2014 Budget Approval: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember McDaniel, ‘Pass on 1st reading, ‘AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2013/14 FISCAL YEARS,’ motion carried, all voting yes.

Ordinance No. (1st Reading) – 2012 Budget Revision #3: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2012 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED,’ motion carried, all voting yes.

Ordinance No. (1st Reading) – Airport Interfund Loan: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Lefebvre, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AUTHORIZING THE TRANSFER OF FUNDS FROM THE WATER/SEWER FUND TO THE AIRPORT FUND AND PROVIDING FOR THE REPAYMENT OF SUCH LOAN,’ motion carried, all voting yes.

Ordinance No. (1st Reading) – Amendments for Business & Occupations Tax Provisions: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Archer, seconded by Councilmember Schimmel, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING CHAPTER 5.02 AND 5.03 OF THE KELSO MUNICIPAL CODE TO BRING THE BUSINESS AND OCCUPATION TAX PROVISIONS INTO CONFORMANCE WITH STATEWIDE MODEL ORDINANCE REQUIRED BY CHAPTER 35.102 RCW,’ motion carried, all voting yes.

Ordinance No. (1st Reading) – Setting Stormwater Rates: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 08-3689 RELATING TO THE STORMWATER MANAGEMENT UTILITY BY ESTABLISHING A NEW BASE RATE FOR SINGLE-FAMILY PARCELS AND LISTING NEW MONTHLY SERVICE CHARGES FOR OTHER DEVELOPED PARCELS.’ Public Works Director David Sypher briefly explained that due to the lack of state grants, inflation, and the higher costs of maintenance, these increases are needed to maintain the City’s stormwater

system. He said that this is required in order to comply with the current and new stormwater permits.

Ordinance No. 12-3781 – Amending the City Attorney Employment Requirements:

The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Archer, seconded by Councilmember Roberson, ‘Adopt Ordinance No. 12-3781, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 2.12.010 REGARDING THE POSITION OF THE CITY ATTORNEY,’ motion carried, all voting yes.

Ordinance No. 12-3782 – Abolish Airport Advisory Board: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, ‘Adopt Ordinance No. 12-3782, ‘AN ORDINANCE OF THE CITY OF KELSO REPEALING KMC 2.72 RELATED TO THE AIRPORT ADVISORY BOARD,’ motion carried, all voting yes.

Ordinance No. 12-3783 – Aircraft Petroleum Sales: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, ‘Adopt Ordinance No. 12-3783, ‘AN ORDINANCE OF THE CITY OF KELSO REPEALING KMC 5.28 RELATED TO AIRCRAFT PETROLEUM SALES,’ motion carried, all voting yes.

Resolution No. 12-1073 – Emergency Work Without Formal Bidding: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, ‘Pass Resolution No. 12-1073, ‘A RESOLUTION OF THE CITY OF KELSO FINDING THE REMOVAL OF A DANGEROUS TREE IN TAM O’SHANTER PARK TO BE A SPECIFIC EMERGENCY AND APPROVES CONTRACT FOR EMERGENCY REPAIR WORK WITHOUT FORMAL BIDDING,’ motion carried, all voting yes.

Resolution No. 12-1074 – Emergency Work Without Formal Bidding: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, ‘Pass Resolution No. 12-1074, ‘A RESOLUTION OF THE CITY OF KELSO FINDING THE REMOVAL OF A DANGEROUS TREE ON NORTH 23RD AVENUE TO BE A SPECIFIC EMERGENCY AND APPROVES CONTRACT FOR EMERGENCY REPAIR WORK WITHOUT FORMAL BIDDING,’ motion carried, all voting yes.

MANAGER’S REPORT:

Steve Taylor: Appreciation goes out to Cindy Donaldson, Patty Murray, and all of the people who joined in making this year’s ‘Tree Lighting Festival’ event a success.

STAFF REPORTS:

Janean Parker: No report. Councilmember Archer commented on how to manage city emails on his computer. Ms. Parker commented that emails that are sent to a councilmember's email address are backed up on the city's server. Discussion followed.

David Sypher: 1) Reported on the current activities of the public works crew. 2) The City was, recently, awarded a grant in the amount of \$500,000 for the overlay of Mill Street. 3) The Airport Governance Board is accepting proposals for an interim management service.

Nancy Malone: 1) The Neighborhood Stabilization Program grants are in the process of being finalized. 2) An interview is scheduled this week for the open position on the Planning Commission. 3) The final occupancy permit was issued to Western Fire Center. 4) The Federal Emergency Management Agency has requested updated information regarding Aldercrest. 5) A notice was received from the Department of Ecology regarding proposed changes to our State Environmental Policy Act. The Planning Commission will assist in working on these changes.

Cindy Donaldson: 1) She thanked all of the people and businesses who were involved with the 'Tree Lighting Festival.' 2) Reported on the current and upcoming library programs.

Chief Andrew Hamilton: 1) The Traffic Safety Commission DUI program is underway. 2) Reported that calls for service are up compared to last year. 3) The 'Shop with a Cop' event is Saturday, December 8th. Donations are being accepted at the Kelso Police Department. The contact person is Bebe McFall.

Brian Butterfield: No report.

Traci Howard: Commented to buy locally while Christmas shopping.

COUNCIL REPORTS:

Dan Myers: 1) Reported that he heard wonderful reviews about the 'Tree Lighting Festival.' He commented that the Greyhound Bus accessibility was overlooked in the planning process. 2) Reported on the current activities of the Lower Columbia Community Action Plan and the Cowlitz Wahkiakum Council of Governments.

Kim Lefebvre: No report.

Rick Roberson: No report.

Todd McDaniel: No report.

Gary Archer: No report.

Gary Schimmel: No report.

David Futcher: He thanked the Tree Lighting Festival Committee and volunteers. He commented that it is volunteer work that helps make this a better community.

EXECUTIVE SESSION:

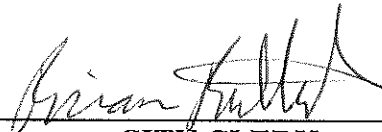
The Council convened into Executive Session at 7:46 p.m. to discuss property acquisition and potential litigation. The executive session is expected to last approximately 10 minutes. The attorney was present. No action will be taken.

The Council reconvened into Regular Session at 7:57 p.m.

There being no further business, Mayor Futcher adjourned the meeting at 7:57 p.m.



MAYOR



CITY CLERK