

Pastor Chuck Dunnivant, Longview Church of the Nazarene, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Lefebvre, Schimmel, Archer, Myers, and Roberson. Councilmember McDaniel was absent.

**Minutes:** Upon motion by Councilmember Schimmel seconded by Councilmember Lefebvre, 'Approve the Minutes of the 8/20/13 Regular Meeting,' motion carried, all voting yes.

**PRESENTATION:**

**Solid Waste Rates:** Cowlitz County Public Works Solid Waste Superintendent Don Olson gave a power point presentation regarding the acquisition and finances of the Headquarters Landfill. He commented that the anticipated Municipal Solid Waste rates will be increased from \$37.30 per ton to \$49.00 per ton.

**CONSENT AGENDA:**

**Interlocal Agreement – Bus Stop Maintenance, RiverCities Transit**

Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Approve the Consent Agenda,' motion carried, all voting yes.

**CITIZEN BUSINESS:**

**Lisa Alexander**, 1517 N. 3<sup>rd</sup> Ave., spoke about the 12 foot Blue Spruce tree that was recently donated to the City and planted in the commons park. She also presented a plaque in memory of her mother, Betty Knight Smith, who was a long time Kelso citizen.

**Paul Crist**, 140 N. Vista Way, spoke about a rundown motorhome being used as a rental home on his neighbor's property.

**Rick Von Rock**, 400 N. 7<sup>th</sup> Ave., spoke about having the forthcoming rate increase for solid waste occur at the same time a rate increase occurs for water. Public Works Director David Sypher commented that, under the RCW, the City is required to give different notifications for water rates and garbage rates.

**COUNCIL BUSINESS:**

**Contract Award – West Main Realignment Project, Rotschy, Inc.:** Upon motion by Council Member Lefebvre, seconded by Councilmember Schimmel, 'Award the contract to Rotschy, Inc.,' motion passed, all voting yes.

**Contract Award – Sunrise Street Waterline Replacement Project, Brookhart**

**Excavation, LLC:** Upon motion by Council Member Roberson, seconded by Council Member Lefebvre, ‘Award the contract to Brookhart Excavation, LLC,’ motion passed, all voting yes.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) – 2013 Budget Revision No. 2:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Myers, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2013 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED.’ Motion passed, all voting yes.

**Ordinance No. 13-3804 – Public Records Policy:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Myers, ‘Adopt Ordinance No. 13-3804, ‘AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE 3205 CODIFIED AT KMC 2.26 PUBLIC RECORDS DISCLOSURE AND ADOPTING A NEW KMC 2.26 PUBLIC RECORDS DISCLOSURE TO REPLACE THE REPEALED CHAPTER.’ Motion passed, all voting yes.

**Ordinance (2<sup>nd</sup> Reading) – Special Events Permit Timeline Chapter 12.24:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Roberson, ‘Pass on 2nd reading, ‘AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE 3573 CODIFIED AT KMC 12.24 PARADES AND ADOPTING A NEW KMC 12.24 SPECIAL EVENTS TO REPLACE THE REPEALED CHAPTER.’ Councilmember Archer commented about the Council being informed of all of the special events permits that are approved and denied by staff. Mayor Fatcher questioned certain language in the proposed ordinance. Lengthy discussion followed. **Upon motion by Councilmember Archer, seconded by Councilmember Schimmel, ‘Table the motion to pass the Ordinance on 2<sup>nd</sup> Reading,’ motion tabled, all voting yes.**

**Ordinance No. 13-3805 – Amendment to Procurement Policy Code, Chapter 3.40:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Archer, ‘Adopt Ordinance No. 13-3805, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING CHAPTER 3.40 OF THE KELSO MUNICIPAL CODE ESTABLISHING PURCHASING PROCEDURES.’ Motion passed, all voting yes.

**Ordinance No. 13-3806 – Addition and Amendment to Contract Policy, Chapter 2.80:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by

Councilmember Schimmel, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 13-3806, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON ADDING SECTION 2.80.035 RELATING TO GENERAL CONTRACT EXECUTION AND AMENDING KELSO MUNICIPAL CODE SECTIONS 2.80.050 AND 2.80.055 RELATING TO THE APPROVAL OF MINOR CONTRACTS AND ADMINISTRATION OF CHANGE ORDERS. Motion passed, all voting yes.

**Resolution No. 13-1095 – Procurement Policy:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Schimmel, 'Pass Resolution No. 13-1095, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO, WASHINGTON ADOPTING UPDATES TO THE CITY'S PROCUREMENT POLICIES AND PROCEDURES AND REPEALING RESOLUTION NO. 565 RELATING TO THE ADMINISTRATION OF CERTAIN PURCHASES BY THE CITY. Motion passed, all voting yes.

**Resolution No. 13-1096 – Master Fee Schedule:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Archer, 'Pass Resolution No. 13-1096, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO, WASHINGTON, CREATING AND APPROVING A MASTER FEE SCHEDULE, AND REPEALING RESOLUTION NO. 647 PERTAINING TO FINANCE DEPARTMENT FEES. Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Repeal Library Charges Policy:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WA REPEALING ORDINANCE 01-3467 PERTAINING TO THE LIBRARY CHARGES POLICY. Motion passed, all voting yes.

**The Regular Session was recessed at 7:20 p.m. to convene into the Transportation Benefit District Meeting. At 7:32 p.m., Council reconvened into Regular Session.**

**MANAGER'S REPORT:**

**Steve Taylor:** 1) Briefed the Council about the City generated parks survey. 2) Reminded the Council of the exit conference with the State Auditors on September 6<sup>th</sup>, at 3:00 p.m. 3) Announced that there will be a 'Ground Breaking/Ribbon Cutting Ceremony' for the brownfield cleanup site located at 1124 North Pacific on September 11<sup>th</sup>, at 11:00 a.m. 4) Provided an update on the gate issue at the Library.

**COUNCIL REPORTS:**

**Kim Lefebvre:** No report.

**Rick Roberson:** No report.

Dan Myers: No report.

Gary Archer: No report.

Gary Schimmel: No report.

David Futcher: No report.

**EXECUTIVE SESSION:**

The Council convened into Executive Session at 7:35 p.m. to discuss a Collective Bargaining Agreement and a property acquisition. The Executive Session is expected to last approximately 10 minutes. The Attorney was present and no action was taken.

At 7:45 p.m., it was announced that the Executive Session will be extended approximately 5 more minutes.

The Council reconvened into Regular Session at 7:52 p.m.

There being no further business, Mayor Futcher adjourned the meeting at 7:52 p.m.

  
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MAYOR

  
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CITY CLERK