

**KELSO CITY COUNCIL**  
**6:00 P.M.**

**December 17, 2013**  
**REGULAR MEETING**

Pastor Chris Davis, Abundant Life Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Schimmel, McDaniel, Myers, Archer, Roberson and Lefebvre.

**Minutes:** Upon motion by Councilmember Schimmel, seconded by Councilmember Roberson, 'Approve the Minutes of the 12/03/13 Regular Meeting,' motion carried, all voting yes.

**PRESENTATIONS:**

**Law Enforcement Officer of the Year Award:** Chaplain Steven White of American Legion Post 155 awarded Officer Ralph Hines the 2013 American Legion Police Officer of the Year Award.

**City Real Estate Annual Report:** Real Estate Broker Butch Henry of Pacific NW Realty Group provided an update on the City's commercial properties that are listed with Pacific NW Realty Group.

**Surface Preservation Plan:** Paul Wigowsky and Joel Conder of Capitol Asset & Pavement Services, Inc. gave a power point presentation of their recommendations for a pavement management system for the City of Kelso.

**PUBLIC HEARING:**

**2014-2019 Capital Improvement Plan:** Mayor Futcher opened the public hearing at 6:40 p.m. City Engineer Mike Kardas gave a power point presentation that identified the projects for the six year plan.

**Councilmember Schimmel left the council meeting at 6:55 p.m.**

There being no comments from the public, Mayor Futcher closed the public hearing at 7:08 p.m.

**CONSENT AGENDA:**

1. **Contract:** Consult Service, OTAK – Longview/Kelso Gateway LID
2. **Project Closeout:** Advanced Excavating Specialists, LLC – Mill Street Restoration Project
3. **Chemical Bid Awards for 2014:** Northstar Chemical, JCI Jones Chemical and Univar – Water Treatment Chemical Purchase
4. **Contract Extension:** Compass Lane – Computer Support Service
5. **Auditing of Accounts:** \$2,222,879.00

Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$2,222,879.00,' motion carried, all voting yes.

**CITIZEN BUSINESS:**

**Jim Hill**, 1100 North 22<sup>nd</sup> Avenue, provided a petition requesting Council to consider a moratorium that would not permit a low barrier shelter within the city limits for six months.

**Adena Grigsby**, 1109 South 3<sup>rd</sup> Avenue, spoke against a low barrier shelter within the city limits.

**COUNCIL BUSINESS:**

**Employment Agreement Amendment – City Manager:** Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Approve the amendment to the agreement with the City Manager,' motion carried, all voting yes.

**2014 Legislative Agenda Discussion:** City Manager Steve Taylor gave a summarization of the key points on the agenda. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt the 2014 State Legislative Agenda as presented,' motion carried, all voting yes.

**Interlocal Agreement Negotiations – PUD Franchise:** Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Approve the City of Kelso's withdrawal from the PUD Franchise Agreement,' motion carried, all voting yes.

**MOTION ITEMS:**

**Ordinance No. 13-3817 – Marijuana Moratorium Extension:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Adopt Ordinance No. 13-3817, 'AN ORDINANCE OF THE CITY OF KELSO RELATING TO LAND USE EXTENDING FOR SIX MONTHS A MORATORIUM WITHIN THE CITY ON THE ESTABLISHMENT, LOCATION, OPERATION, LICENSING, MAINTENANCE, OR CONTINUATION OF MARIJUANA RELATED USES, INCLUDING MARIJUANA COLLECTIVE GARDENS AND MARIJUANA PRODUCERS, PROCESSORS, AND RETAILERS,' motion carried, all voting yes.

**Ordinance No. 13-3818 – Interfund Loan Transfer:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 13-3818, 'AN ORDINANCE OF THE CITY OF KELSO AUTHORIZING THE TRANSFER OF FUNDS FROM OTHER

CITY FUNDS TO THE ARTERIAL STREET FUND AND PROVIDING FOR THE REPAYMENT OF SUCH LOAN, 'motion carried, all voting yes.

**Resolution No. 13-1106 – 2014-2019 Capital Improvement Plan:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Roberson, 'Pass Resolution No. 13-1106, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO RELATED TO CAPITAL IMPROVEMENTS AND ESTABLISHING THE CITY'S CAPITAL IMPROVEMENT PROGRAM FOR THE PERIOD OF 2014 – 2019,' motion carried, all voting yes.

**Resolution No. 13-1107 – Declare Surplus of Personal Property:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember McDaniel, 'Pass Resolution No. 13-1107, 'A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, DECLARING CERTAIN PERSONAL PROERTY OF THE CITY OF KELSO AS SURPLUS AND TO AUTHORIZE THE DISPOSAL BY THE NEGOTIATION OF ITS SALE OR DEMOLITION,' motion carried, all voting yes.

**MANAGER'S REPORT:**

**Steve Taylor:** 1) Commented that River Cities Transit is holding a Master Plan Workshop for the Transit Center on January 15, 2014, at the Cowlitz PUD Auditorium from 1 p.m. to 5 p.m. 2) Announced that city hall will be closing at 3:00 p.m. on December 25<sup>th</sup> and December 31<sup>st</sup>. 3) Announced that Public Works Director David Sypher will be relocating and that there will be a sendoff for him tomorrow at the Christmas Potluck. 4) Reported that the Tree Lighting Festival was another successful event for 2013. He expressed thanks to all who helped, in particular Cindy Donaldson and Patty Murray. 5) He commented that this is Councilmember Lefebvre's last meeting as a councilmember for the City of Kelso and that her service was greatly appreciated. Jared Franklin will be taking Ms. Lefebvre's position on the Council.

**Public Works Director David Sypher:** Commented that he appreciated the opportunity to serve the City of Kelso. Mayor Fletcher thanked Mr. Sypher for his service.

**Finance Director Brian Butterfield:** 1) Reminded the Council not to delete anything from the drop box when they are downloading items. 2) Announced that Standard & Poors reaffirmed the City of Kelso's 'AA-' rating on the 2010 Revenue bonds.

**COUNCIL REPORTS:**

**Gary Archer:** Thanked Mr. Sypher and Ms. Lefebvre for their service.

**Rick Roberson:** 1) Provided a report on the "Council Essentials" webinar that he and Mr. Franklin attended. 2) Provided an update on South Kelso Neighborhood Association. He commented that graffiti was the main concern of the association. Mr. Taylor commented that this issue would be good to discuss at the Council Priorities Workshop in February.

**Todd McDaniel:** 1) Thanked Ms. Lefebvre and Mr. Sypher for their service. 2) Commented that it would be good if all of the councilmembers could attend the River Cities Master Plan Workshop.

**Kim Lefebvre:** Thanked everyone for the opportunity to serve the City of Kelso. She thanked Mr. Sypher for his service.

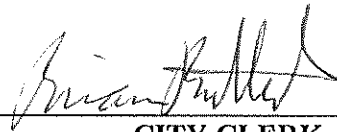
**Dan Myers:** 1) Thanked Ms. Lefebvre and Mr. Sypher for their service. 2) Announced that he will be relinquishing his committee position on either the Cowlitz Wahkiakum Council of Governments or the Lower Columbia Community Action Program .

**David Futcher:** 1) Thanked Ms. Lefebvre for her service. He commented that he is looking forward to working with Mr. Franklin. 2) Commented that committee assignments and the mayoral election will be taking place at first meeting in January.

There being no further business, Mayor Futcher adjourned the meeting at 7:59 p.m.



MAYOR



CITY CLERK