



## Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



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### Kelso Planning Commission

#### Meeting Minutes

Tuesday, January 9, 2018

6:00 pm

**Commissioners Present:** Gary Schimmel, Star Garcia, Daniel Graves, Charles Hendrickson

**Commissioners Absent:** Ann Hight

**Staff Present:** Tammy Baraconi, Planning Manager  
Amber Jacobs, Department Assistant.

1 **Call to Order: 6:00 PM**

2 Chairman Schimmel called the meeting to order and roll call was taken.

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5 **Approve Minutes:**

6 Upon motion by Commissioner Graves, seconded by Commissioner Hendrickson, 'Approve the minutes of the  
7 December 12, 2017 Regular Meeting'. Motion passed, all voting yes.

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10 **Citizen Business:**

11 None

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15 **Commission Business:**

16 Planning Manager Baraconi announced that there is an Open Public Meeting Act Training February 6, 2018 at  
17 5:00 PM before the Council Meeting. All of Planning Commission members are required to update their training,  
18 so this is an opportunity to do so. It can also be completed online. Planning Manager Baraconi will send out the  
19 link for the online training.

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21 She discussed that she will be updating City Council on February 6, 2018 on the recommendations of the  
22 Planning Commission on Recreational Marijuana Sales Regulations.

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24 She announced that the work the Planning Commission did on Subdivision Code and Developers Code will go to  
25 City Council on January 19, 2018.

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27 Planning Manager Baraconi will be presenting on behalf of Community Development to City Council on March  
28 20, 2018, and asked the Commission to provide her with any areas that they would like discussed.

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30 Planning Manager Baraconi added the agenda item of the annual election of Chair and Vice Chair of the Planning  
31 Commission. Commissioner Hendrickson made the motion to keep the positions the same. Seconded by  
32 Commissioner Graves. Motion passed, all voting yes

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34 Planning Manager Baraconi discussed the 2018 Work Plan. Items to review and update are the Critical Areas  
35 Ordinance by July, Severe Weather Shelter Code starting in March to be presented to City Council in May and the  
36 Kelso Municipal Code.

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Chairman Schimmel requested Planning Manager Baraconi review the Critical Areas Ordinance.

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**Adjournment:**

There being no further business, Commissioner Schimmel adjourned the meeting at 6:16 pm.

  
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Gary Schimmel, Planning Commission Chair

  
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Respectfully submitted: Amber Jacobs, Department Assistant