



Engineering Phone 360-423-6590
Fax 360-423-6591
Operations Phone 360-423-5730
Fax 360-423-8196

CITY OF KELSO

Public Works Department
203 S. Pacific Ave., Suite 205
PO Box 819
Kelso, WA 98626

Stormwater Advisory Committee Meeting

September 24, 2008

Call to Order:

Steffanie Taylor called the meeting to order at 4:10 pm, at City of Kelso City Hall Conference Room 203, 203 S. Pacific Ave.

Those present were as follows:

Advisory Committee Members:

Gary Fredricks
Dan Howell
Gloria Nichols
Tim Wines
Steffanie Taylor

Staff:

Van McKay, City of Kelso
Stephanie Helem, City of Kelso
Greg Winters, Department of Ecology
Bob Bergquist, Skillings Connolly
Josh Johnson, City of Longview

Excused Absence: James Amaral

Unexcused Absence: Brad Bender

Approval of Minutes:

Motion to approve the minutes of August 27, 2008 Meeting. Approved

Announcements:

Van McKay presented a letter the Department of Ecology issued September 24, 2008, which provided clarification regarding residential car washing and how it applies to Washington's municipal stormwater permits.

Cowlitz County Board of Commissioners sent out a memo on September 5, 2008, offering a free Parliamentary Procedures Training Class hosted by Cowlitz County and City of Longview for elected officials, department heads, staff and members of advisory boards to be held on Monday, October 20, 2008, from 6:00 to 9:00pm.

Gary Fredricks has agreed to become the facilitator for this committee to help with the parliamentary procedures to expedite meeting contents efficiently and effectively.

Construction Permit Ordinance:

Discussion

Pam Jenkins, Consultant with Skillings and Connolly and the author of the IDDE and Best Management Practice (BMP) draft joined the meeting per conference call from the Winthrop office to provide an overview of the BMP Ordinance draft.

Ultimate goals; Workable Ordinance that can be customized for our community; Department of Ecology's approval of the City's approach with this ordinance; Make the process relatively easy for the City to administer the ordinance and make the cost of this process as effective as possible.

Pam provided a brief summary of each of the twelve sections in the ordinance stressing the importance of the first, Purpose/Intent, which needs to capture what the community thinks the Stormwater Management Plan should be.

As the committee began the review of the ordinance, several questions arose regarding the content, scenarios and specific wording. Pam suggested everyone review the draft and come up with a flow chart with a model project exercise and see how it would apply to the Ordinance. Bring notes and/or suggestions on the outcome to the next meeting. Any one with questions before the next scheduled meeting can contact Van by phone and/or email.

Discussion

The BMP Ordinance draft does not address the internal permit processing. In the future a draft for the permit ordinance could be drawn up; however, it will be necessary to better understand the BMP Ordinance first.

Discussion

Josh Johnson, City of Longview, gave a brief overview of where they are at in the process. They just completed a GAP Analysis with current guidelines, but do not yet have a written copy. The existing Stormwater Phase II for Kelso and Longview are very similar. Phase II and existing Ordinances are available on the City of Longview website under Action Items. Bob Berquist, Skillings and Connolly, would like to follow up with Josh on the City of Longview Gap Analysis information.

Future Meetings

February 2009 is the deadline to complete the draft of the BMP Ordinance. Due to the amount of modifications to be completed it was suggested interim meetings may need to be scheduled.

A reminder was given of November and December's KSAC Meetings being combined and scheduled to take place on Wednesday, November 19, 2008.

Meeting adjourned at 6:00 pm

Approved:


Stephanie Helem, Recording Secretary

Steffanie Taylor, Chairperson