

Mayor Anderson called the Regular Meeting of the Kelso City Council to order. Pastor Jay, from Reign Church gave the invocation. Mayor Veryl Anderson led the flag salute. Councilmembers in attendance were Keenan Harvey, Brian Wood, Veryl Anderson, Jim Hill and Kim Lefebvre. Councilmember Mike Karnofski was absent.

AGENDA APPROVAL: Upon motion by Councilmember Harvey, seconded by Councilmember Wood. ‘Approve the agenda with one change, move item 5.2 off the Consent Agenda to Council Business, item 6.4.’ Councilmembers Alexander, Harvey, Wood, Lefebvre, Anderson voted yes. Councilmember Hill voted no. Motion passed 5 to 1.

MINUTES: Upon motion by Councilmember Harvey, seconded by Councilmember Alexander, ‘Approve the Minutes of the August 6, 2024 Regular Meeting.’ Councilmembers Alexander, Harvey, Wood, Lefebvre, Anderson voted yes. Councilmember Hill voted no. Motion passed 5 to 1.

CITIZENS BUSINESS: 2 citizens from the audience spoke.

CONSENT AGENDA:

- **Auditing of Accounts \$3,582,597.26**

Upon motion by Councilmember Harvey, seconded by Councilmember Hill, ‘Approve the consent agenda as amended.’ Motion passed, all voting yes.

COUNCIL BUSINESS:

Professional Services Agreement - RH2 Engineering – Kelso Drive Transmission

Main Design: Upon motion by Councilmember Hill, seconded by Councilmember Wood, ‘Authorize the City Manager to execute the professional service contract with RH2 in the amount of \$398,000.00.’ Motion passed, all voting yes.

Professional Services Agreement - Windsor Engineers – Brynion Pump Station

Upgrades: Upon motion by Councilmember Wood, seconded by Councilmember Harvey, ‘Authorize the City Manager to execute the professional service agreement with Windsor Engineers in the amount of \$138,500.00.’ Motion passed, all voting yes.

Contract Award- 572112 - Western United Civil Group - Apron/Taxiway Repair:

Upon motion by Councilmember Harvey, seconded by Councilmember Wood, ‘Authorize the City Manager to enter into a contract with Western United Civil Group. LLC in the amount of \$636,249.58.’ Motion passed, all voting yes.

Contract Award – Renaud Electric – Kelso Library HVAC: After discussion, it was the consensus of Council to table the item until a later date to allow the City Attorney more time to review the current Library lease.

ACTION ITEMS:

Ordinance No. (1st Reading) - Amendments to Municipal Code Title 17: The Deputy Clerk read the proposed ordinance by title only. Discussion followed. Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, 'Approve the Ordinance on the 1st reading,' 'AN ORDINANCE OF THE CITY OF KELSO AMENDING CHAPTER 17 OF THE KELSO MUNICIPAL CODE, TO ENSURE THE CODE IS COMPLIANT WITH STATE REQUIREMENTS, TO IMPROVE THE OVERALL ORGANIZATION OF THE CODE, TO PROMOTE INFILL AND REDEVELOPMENT, TO STREAMLINE PERMIT PROCESSING, AND TO REMOVE CONFLICTING, CONFUSING, AND OUTDATED LANGUAGE. Councilmembers Alexander, Harvey, Wood, Lefebvre, Anderson voted yes. Councilmember Hill voted no. Motion passed 5 to 1.

Ordinance No. (1st Reading) - Adopt Comprehensive Land Use Plan and Zoning Amendments for Parcel Numbers 207210100 and 2072101: The Deputy Clerk read the proposed ordinance by title only. Discussion followed. Upon motion by Councilmember Wood, seconded by Councilmember Lefebvre, 'Approve the Ordinance on the 1st reading,' 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING THE ZONING MAP AND COMPREHENSIVE PLAN LAND USE MAP OF THE CITY OF KELSO TO REZONE PARCELS 207210100, AND 2072101 FROM RESIDENTIAL SINGLE FAMILY (RSF-5)/LOWER DENSITY RESIDENTIAL TO REGIONAL COMMERCIAL.' Motion passed, all voting yes

Resolution NO. 24-1295 - Emergency UST Strike – N. Pacific Ave. Street Lights: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Hill, seconded by Councilmember Alexander, 'Pass Resolution NO. 24-1295, 'A RESOLUTION OF THE CITY OF KELSO FINDING AN UNINTENTIONAL PENETRATION OF A HIDDEN UNDERGROUND STORAGE TANK TO BE A SPECIFIC EMERGENCY AND APPROVING CONTRACT FOR EMERGENCY REPAIR WORK WITHOUT FORMAL BIDDING.' Motion passed, all voting yes.

Resolution NO. 24-1296 – Emergency Repair – 100 N. Minor Road: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Harvey, seconded by Councilmember Hill, 'Pass Resolution NO. 24-1296, 'A RESOLUTION OF THE CITY OF KELSO FINDING A SINKHOLE FORMED UNDER THE 100 BLOCK OF N MINOR ROAD TO BE A SPECIFIC EMERGENCY AND APPROVING CONTRACT FOR EMERGENCY REPAIR WORK WITHOUT FORMAL BIDDING.' Motion passed, all voting yes.

MANAGER'S REPORT:

Andrew Hamilton: 1) Reported on various meetings he attended. 2) Mentioned the city has invited citizens to submit ideas for the city flag design.

STAFF REPORTS:

Finance Director/City Clerk Brian Butterfield: Informed council that Waste Control has removed the recycling containers from the Huntington Jr. High School location and we are currently looking for a new location.

City Attorney Janean Parker: No report.

Community Development Director/City Engineer Mike Kardas: Updated council on current and upcoming projects.

Public Works Manager Devin Mackin: Provided an update of current work being performed by the Public Works Department.

Captain Rich Fletcher: Provided a staffing update.

Library Director Erik Moser: 1) Provided an overview on the success of the summer programs that were offered at the library. 2) Informed council of upcoming events being offered by the Library.

Airport Manager Craig Stommel: Informed council the above ground fuel tanks are done and fully functional.

COUNCIL REPORTS:

Brian Wood: No report.

Veryl Anderson: No report.

Jim Hill: No report.

Keenan Harvey: Reported on various meetings he attended.

Lisa Knight Alexander: Reported on various meetings she attended.

Kim Lefebvre: No report.

Mike Karnofski: Absent.

There being no further business, Mayor Anderson adjourned the meeting at 7:48 PM.


MAYOR


CITY CLERK