



# Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



## Kelso Planning Commission

### Meeting Minutes

Tuesday, July 9, 2024

6:00 pm

Barbara Stephenson, Ann Hight, Richard McCaine, Tim Watson, Daniel Graves (via Zoom)

**Commissioners Present:**

Mike Murray, Building & Planning Services Manager  
Amber Jacobs, Planning Assistant  
Andrew Hamilton, City Manager

**Staff Present:**

**Community Present:** None

1 **Call to Order: 6:02 PM**

2 Chair Ann Hight called the meeting to order and roll call was taken.

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4 Mayor Anderson called the Special City Council Meeting to order and roll call was taken. Councilmembers in  
5 attendance were Veryl Anderson, Miki Karnofski, Brian Wood, Kim Lefebvre, Jim Hill, Keenan Harvey, and Lisa  
6 Alexander.

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8 **Approve Minutes:**

9 Upon motion by Commissioner Stephenson seconded by Commissioner McCaine, 'Approve the minutes of the  
10 June 11, 2024, Regular Meeting'. Motion passed, all voting yes.

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12 **Citizen Business:**

13 None

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15 **Commission Business:**

16 Mike Murray, Building & Planning Services Manager provided an overview of the beginning process of the  
17 proposed changes in the Kelso Municipal Code.

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19 **Presentation:**

20 Brad Kilby with HHPR summarized proposed code updates and answered questions from the Planning  
21 Commission and the City Council. There will be approximately a month to review the proposed updates prior to  
22 the next Planning Commission meeting.

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24 **Adjournment:**

25 **There being no further business, Commissioner Hight adjourned the meeting at 6:51 PM.**

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27 There being no further business, Councilmember Harvy motioned to adjourned the meeting, seconded by  
28 Councilmember Lefebvre. Motion passed, all voting yes.

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Ann Hight, Planning Commission Chair

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Respectfully submitted: Sherri Booth, Library Assistant III