



City of Kelso

Building Permit Application

FOR OFFICE USE ONLY

Permit #:	Zoning:	RV:
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Questions and applications can be directed to the following: Building and Planning
203 S. Pacific Ave., Suite 208
Kelso, WA 98626 360.423.9922 (office)
360.423.6591 (fax)
building@kelso.gov (email)

PROJECT SITE INFORMATION

Address/Location:	Parcel #:
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PROPERTY OWNER

Business Name:	Contact Name		
Mailing/Billing Address:	City:	State:	Zip:
Phone:	Email:		

APPLICANT (If different from property owner listed above)

Business Name:	Contact Name		
Mailing/Billing Address:	City:	State:	Zip:
Phone:	Email:		

CONTRACTOR

Business Name:	Contact Name:		
Mailing/Billing Address:	City:	State:	Zip:
Phone:	Email:		

WA State License # (Not UBI#):	Expiration Date:
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City of Kelso Business License # (Permit cannot be issued until one is obtained):	Expiration Date:
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DETAILED PROJECT DESCRIPTION

PERMIT INFORMATION – CHECK ALL THAT APPLY

Building Type: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	Total Project Valuation (Fair Market Value Labor + Materials):
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Project details*:

<input type="checkbox"/> New Construction	sq. ft. _____	<input type="checkbox"/> Remodel/Tenant Improvement	sq. ft. _____
<input type="checkbox"/> Addition	sq. ft. _____	<input type="checkbox"/> Mfg. Home	sq. ft. _____
<input type="checkbox"/> Garage	sq. ft. _____	<input type="checkbox"/> Foundation Only	sq. ft. _____
<input type="checkbox"/> Shed	sq. ft. _____	<input type="checkbox"/> Re-Roof Residential squares:	# _____
<input type="checkbox"/> Carport/Patio Cover	sq. ft. _____	<input type="checkbox"/> Re-Roof Commercial bid price:	\$ _____
<input type="checkbox"/> Deck/Ramp	sq. ft. _____	<input type="checkbox"/> Fire/Life Safety	

*Supplemental/checklist forms may be available. Demolition, Sign, Plumbing, and Mechanical permits are issued separately.

Critical Areas on the Site – Please Check All That Apply: Slopes Wetlands Streams Shorelines

PROPERTY OWNER OR AUTHORIZED AGENT

I hereby certify that I have read and examined this application and know the same to be true and correct, and I am authorized to apply for this permit.

Signature: _____ Printed Name: _____ Date: _____