

Pastor Marv Kasemeier, New Song Worship Center, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor Futcher. Councilmembers in attendance were Gary Schimmel, Dan Myers, David Futcher, Rick Roberson, and Gary Archer.

Minutes: Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, 'Approve the Minutes of the 12/1/15 Regular Meeting and the 12/8/15 Special Council Workshop,' motion carried, all voting yes.

PUBLIC HEARING:

2016-2021 Capital Improvement Plan: Mayor Futcher opened the public hearing at 6:01 p.m. City Engineer Mike Kardas provided an overview highlighting the projects in the six-year plan.

Anthony Currena, 803 South 6th Avenue, spoke from the audience.

There being no further comments from the public, Mayor Futcher closed the public hearing at 6:09 p.m.

CONSENT AGENDA:

1. **Contract Renewal – Animal Control Services, Humane Society**
2. **Contract Closeout – NW 2nd Ave Water & Sewer Improvements, Nutter Corporation**
3. **Auditing of Accounts: \$2,026,414.50**

Upon motion by Councilmember Schimmel, seconded by Councilmember Roberson, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$2,026,414.50,' motion carried, all voting yes.

CITIZEN BUSINESS: None.

COUNCIL BUSINESS:

City Manager Employment Agreement Amendment No. 4: Upon motion by Councilmember Roberson, seconded by Councilmember Schimmel, 'Approve the Amendment to the Employment Agreement,' motion passed, all voting yes.

2016 Lodging Tax Request - \$10,000 Allocated to Cowlitz Black Bears/2016 West Coast League All Star Game: Upon motion by Councilmember Schimmel, seconded by Councilmember Archer, 'Approve the Allocation of Lodging Tax Funds as requested,' motion passed, all voting yes.

Proclamation of Civil Emergency – December 9, 2015: Upon motion by Councilmember Roberson, seconded by Councilmember Myers, ‘Confirm the Proclamation of Civil Emergency,’ motion passed, all voting yes.

Council Position No. 3 Vacancy Discussion: Upon motion by Councilmember Archer, seconded by Councilmember Myers, ‘Approve the Open Application process for the vacant position.’ Discussion followed. **Rick Von Rock**, 400 North 7th Avenue, spoke from the audience. With the consensus of the Council, it was determined that applications will be accepted until January 4, 2016. A special meeting for interviews will be held on January 12, 2016, and the selected applicant will be sworn in at the January 19, 2016, Regular Council Meeting.

MOTION ITEMS:

Ordinance No. (1st Reading) Amending KMC 18.12, Floodplain Management: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING SECTION 18.12.070 OF THE KELSO MUNICIPAL CODE RELATING TO FLOODPLAIN MANAGEMENT.’ Motion passed, all voting yes.

Ordinance No. 15-3860 – Vacate portion of 2nd Avenue: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, ‘Adopt Ordinance No. 15-3860, ‘AN ORDINANCE OF THE CITY OF KELSO VACATING A PORTION OF 2nd AVENUE IN THE CITY OF KELSO TO ABUTTING PROPERTY OWNERS,’ motion carried, all voting yes.

Ordinance No. 15-3861 – Comcast Franchise Agreement Renewal: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Archer, ‘Adopt Ordinance No. 15-3861, ‘AN ORDINANCE RENEWING THE GRANT OF A FRANCHISE TO COMCAST OF COLORADO/FLORIDA/MICHIGAN/NEW MEXICO/PENNSYLVANIA/WASHINGTON, LLC. TO OPERATE AND MAINTAIN A CABLE SYSTEM IN THE CITY OF KELSO; SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF FRANCHISE; PROVIDING FOR CITY REGULATION AND ADMINISTRATION OF THE CABLE SYSTEM; AND TERMINATING ORDINANCE NO. 99-3444.’ Motion carried, all voting yes.

Ordinance No. 15-3862 – 2015 Budget Amendment No. 2: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Archer, ‘Adopt Ordinance No. 15-3862, ‘AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND

AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2015-2016 BIENNIAL BUDGET OF THE CITY.’ Motion carried, all voting yes.

Ordinance No. 15-3863 – Interfund Loan to Airport: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Roberson, ‘Adopt Ordinance No. 15-3863, ‘AN ORDINANCE OF THE CITY OF KELSO AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE AIRPORT FUND AND PROVIDING FOR THE REPAYMENT OF SUCH LOAN,’ motion carried, all voting yes.

Ordinance No. 15-3864 – Amend KMC Chapter 5.05.120 Utility Taxes: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Roberson, ‘Adopt Ordinance No. 15-3864, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 5.05.120 TO INCREASE UTILITY BUSINESS TAX RATES ON CABLE TELEVISION ENTERPRISES FROM SIX TO EIGHT PERCENT IN ACCORDANCE WITH THE FRANCHISE AGREEMENT FOR SUCH SERVICES.’ Motion passed, all voting yes.

Resolution No. 15-1147 – Amend Procurement Policy: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Archer, seconded by Councilmember Myers, ‘Pass Resolution No. 15-1147, ‘A RESOLUTION OF THE CITY OF KELSO AMENDING THE PROCUREMENT POLICIES AND PROCEDURES.’ Motion passed, all voting yes.

Resolution No. 15-1148 – Adopt 2016 – 2021 Capital Improvement Program (CIP): The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, ‘Pass Resolution No. 15-1148, ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO RELATED TO CAPITAL IMPROVEMENTS AND ESTABLISHING THE CITY’S CAPITAL IMPROVEMENT PROGRAM FOR THE PERIOD OF 2016 – 2021.’ Discussion followed. Council gave staff direction to slot the repair of Yew Street in the 2016 CIP. Motion passed, all voting yes.

WALK ON ITEM:

Resolution No. 15-1149 – Emergency Repair Work, Grade Street Drainage Culvert, Nutter Corporation: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Archer, ‘Pass Resolution No. 15-1149, ‘A RESOLUTION OF THE CITY OF KELSO FINDING THE DRAINAGE CULVERT REPAIR ON GRADE STREET TO BE A SPECIFIC EMERGENCY AND APPROVES CONTRACT FOR EMERGENCY REPAIR WORK WITHOUT FORMAL BIDDING.’ Motion passed, all voting yes.

MANAGER’S REPORT:

Steve Taylor: 1) Brought forward a request from the South Kelso Neighborhood Association (SKNA) asking for relief on a \$1,382.19 outstanding balance for their utility service at the 109 Allen Street facility. He commented that the monthly electric bill was originally underestimated by the City and that SKNA is unable to raise the funds. Discussion followed. **Rod Wright**, 97 Banyan Drive, spoke from the audience. **Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, 'Authorize the City to pay the outstanding balance charged to SKNA,' motion passed, all voting yes.** 2) Provided an update on the transition of management at the airport. 3) Merry Christmas to all.

COUNCIL REPORTS:

Gary Schimmel: He expressed thanks to the City Staff and to the Association of Washington Cities for educating him on the processes of city governments. He commented that he looks forward to spending more time with his family.

Dan Myers: Commented that this year makes a total of 10 years serving on the Council. He commented that the Kelso staff has done a great job during these years. He thanked everyone for all that they have done for him.

Rick Roberson: Merry Christmas to everyone.

Gary Archer: Expressed thanks for the opportunity to serve on the Council. Merry Christmas and Happy New Year to everyone.

David Futcher: Expressed appreciation for each of the councilmembers' contribution and willingness to work as a team. Councilmember Roberson commented on what he appreciated most about each councilmember that is leaving the Council this year.

There being no further business, Mayor Futcher adjourned the meeting at 7:15 p.m.



MAYOR



CITY CLERK