

Chaplain Mario Gambaro, of Cowlitz Chaplaincy, gave the invocation. Mayor Nancy Malone led the flag salute. Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Jeffrey McAllister, Larry Alexander, Kim Lefebvre, Nancy Malone, Jim Hill, Mike Karnofski, and David Futcher.

Minutes: Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, 'Approve the Minutes of the 4/30/19 Special Council Meeting and the 4/16/19 Regular Meeting,' motion carried, all voting yes.

PROCLAMATION:

Mayor Malone read a proclamation declaring May 12 – 18, 2019, as “National Police Week” in the City of Kelso. Captain Darr Kirk accepted the proclamation.

PRESENTATIONS:

National Police Week: Captain Darr Kirk provided an overview of the history and events for National Police Week. He acknowledged local officers who had fallen in relation to the line of duty.

2019 Association of Washington Cities (AWC) WellCity Award: City Manager Steve Taylor announced that the City of Kelso had received the AWC wellness program award. He commented that Kelso had sustained this award for the past 9 years.

Library Annual Report: Library Manager Natalee Corbett provided an overview of the library's history, staff, statistics, events, and activities for 2018. She spoke about upcoming events and goals.

Community Development Department Annual Report: Community Development Department Director/City Engineer Mike Kardas provided an overview on the achievements, statistics, programs, and activities in each division of the department for 2018.

CITIZENS' BUSINESS:

Joe Willis, from Waste Control, commented that this year Waste Control would be celebrating 70 years of service. He announced that Waste Control Manager Ken Young would be retiring and Rick Ensign would be taking his place.

CONSENT AGENDA: None.

COUNCIL BUSINESS:

2018 HOME Grant Funding Reallocation – Longview-Kelso HOME Consortium

Program: Adam Trimble, from the City of Longview, brought forward a request that would correct the grant funding allocation made for the 2018 HOME program regarding the Kelso Housing Authority. Upon motion by Councilmember Futcher, seconded by Councilmember Hill, ‘Withdraw the 2018 HOME grant funding in the amount of \$68,028 and reallocate it to the 2019 HOME Grant funding.’ Motion passed, all voting yes.

City Manager Transition Discussion: City Manager Taylor was absent during the discussion of this agenda item. Councilmember Futcher presented the recommendations of the City Manager Search Committee. Lengthy discussion followed.

Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, ‘Approve the characteristics for a city manager candidate as recommended by the Search Committee,’ motion passed, all voting yes. The characteristics were as follows:

- Ability to provide excellent representation and foster strong relationships with other local Agencies and the community in general
- Experience coordinating efforts to obtain external funding for city projects
- Commitment to providing economic development and growth opportunities, especially in an economically challenged community
- Strong, conservative financial management skills
- Ability to support the current management team in accomplishing council goals

Discussion continued regarding the salary range. **Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, ‘Approve the salary range of \$120,000-\$150,000 for the city manager position as recommended by the Search Committee.’ Discussion followed. Motion passed, all voting yes.**

Discussion continued regarding where the job listing would be posted and, also, allow the Search Committee flexibility. Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, ‘Approve the media outlets to where the city manager position would be posted as recommended by the Search Committee.’ Discussion followed. **Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, ‘Amend the previous motion to suggest that the Search Committee be allowed flexibility with the recommended process in whatever manner they deem necessary to get a quality pool of candidates.’ Councilmembers Alexander, Lefebvre, Malone, Hill, Karnofski, and Futcher voted yes. Councilmember McAllister voted no. Motion passed, 6 to 1.** Mayor Malone commented that the Search Committee would meet after the Regular Council Meeting.

MOTION ITEM:

Resolution No. 19-1208 – Declare Surplus of Property, Glock 21SF: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember

Futcher, seconded by Councilmember McAllister, 'Pass Resolution No. 19-1208, 'A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF KELSO TO BE SURPLUS AND DIRECTING THE DISPOSITION THEREOF,' motion passed, all voting yes.

MANAGER'S REPORT:

Steve Taylor: 1) Recognized the service provided by recently retired Chief of Police Andrew Hamilton and announced that Captain Darr Kirk would be the interim Chief of Police. Andrew Hamilton spoke from the audience. He thanked all those that provided him support through all his years with Kelso. He expressed his gratitude for the opportunity to work for the city and serve the community. 2) Commented that a discussion for the appointment of an interim city manager would be forthcoming. 3) Spoke about forming a Transition Committee to provide continuity of service and guidance for the new city manager. 4) Provided a State Legislative update on Kelso's capital budget requests. He commented that Josh Weiss, from Gordon Thomas Honeywell Governmental Affairs, would be at the May 21st Regular Meeting for a recap on the legislative session. He asked that three councilmembers meet with him, Josh Weiss, and Mike Kardas prior to the May 21st meeting. 5) Reported that, due to cost impacts, a cost estimate for the current phase of the Tam O'Shanter project would be forthcoming. 6) Spoke about new banners, wayfinding and gateway signs, and flower pots funded, by the Kelso Downtown Revitalization Association, being set up around the downtown corridor. 7) Asked Council to consider a resolution assuring that the City will support youth baseball. 8) Requested the Council to consider filling the vacant position on the 911 Authority Board, previously held by Andrew Hamilton, with Captain Darr Kirk. **Upon motion by Councilmember Hill, seconded by Councilmember Futcher, 'Appoint Captain Darr Kirk to the 911 Authority Board'.**

Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, 'Have the Search Committee members also make up the Transition Committee,' motion passed, all voting yes.

STAFF REPORTS:

Finance Director/City Clerk Brian Butterfield: 1) Provided an update on the financial software conversion. 2) Announced that an entrance conference with the state auditors would be held Thursday in the council chambers.

Interim Chief of Police Darr Kirk: Provided an update on officer staffing and announced that Officer Daniel Stair would be retiring next month.

COUNCIL REPORTS:

David Futcher: 1) Shared some experiences he had with Andrew Hamilton while Mr. Hamilton was on the police force.

Mike Karnofski: 1) Commented about the service Andrew Hamilton had provided to the community. 2) Reported on the recent Kelso Downtown Organization meeting and spoke about upcoming community events.

Jim Hill: Thanked Andrew Hamilton for all he has done for the community.

Kim Lefebvre: Thanked Andrew Hamilton.

Larry Alexander: Thanked Andrew Hamilton.

Jeffrey McAllister: Spoke about Andrew Hamilton's dedication to Kelso and staying involved in the community.

Nancy Malone: Spoke about how well Andrew Hamilton was respected in the community and wished him well.

There being no further business, Mayor Malone adjourned the meeting at 7:46 P.M.



MAYOR



CITY CLERK