

Pastor Jerry Dahlke, Northgate City Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor Futcher. Councilmembers in attendance were: Futcher, Webb, Roberson, McDaniel, Myers, Schimmel, and Karnofski.

CLOSED RECORD PUBLIC HEARING - Consider Proposed Text Revisions to Zoning Ordinance, Title 17

Mayor Futcher opened the closed record public hearing at 7:06 p.m. Since this is a closed public hearing, Mayor Futcher said there would be no comments allowed from the public. **Community Development Director Mike Kerins** discussed the need to define certain terms of the zoning ordinance, which will eliminate ambiguity in their meaning. Some of the areas the zoning ordinance addresses are providing for temporary uses, provisions for accessory apartments, manufactured homes for aged or infirmed relatives, and allowances for certain commercial uses in the light manufacturing zone. Discussion followed. There being no further comments, Mayor Futcher closed the closed record public hearing at 7:25 p.m.

Minutes: Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Approve the Minutes of the February 15, 2011, Regular Meeting,' motion carried all voting yes.

CONSENT AGENDA:

1. Fireworks Permits: a) Kelso Recreation (2 Stands); b) Kelso Kiwanis (1 Stand)
2. Interlocal Agreement - Administering the Energy Efficient Community Development Block Grant

Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Approve the Consent Agenda,' motion carried, all voting yes.

COUNCIL BUSINESS:

Set Public Hearing to Allocate 2011 HOME Funding: Upon motion by Councilmember Schimmel seconded by Councilmember Myers, 'Set a public hearing for April 19, 2011, to allocate the 2011 HOME funding,' motion carried, all voting yes.

MOTION ITEMS:

Resolution No. 11-1041 – Prepare Solid Waste/Moderate Risk Plan: The acting Deputy City Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Karnofski, 'Pass Resolution No. 11-1041, 'A RESOLUTION AUTHORIZING COWLITZ COUNTY TO PREPARE A SOLID WASTE MANAGEMENT PLAN AND MODERATE RISK WASTE PLAN ON BEHALF OF

THE CITY OF KELSO, FOR INCLUSION IN THE COWLITZ COUNTY COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN'. Councilmember Myers and Councilmember Webb asked about the term "moderate risk". Public Works Director David Sypher answered that moderate risk refers to household waste and he said he would provide them with the actual definition.

PRESENTATION:

Public Works 2010 Annual Report: Public Works Director David Sypher gave a power point presentation of the Public Works 2010 Annual Report and the 2011 Plan. David said the Public Works Department wants to give high-quality service to the public. He spoke of how the decrease in staff and funding has become an obstacle to achieving goals and maintaining the efficiency of service. He highlighted various issues they continue to confront. David spoke of improvements and programs the Public Works crew was able to accomplish. Some of the accomplishments were through the help of volunteers. He praised the Water Treatment staff, Paul Reeb and Monte Salte, for their excellent work. As a result, the City of Kelso is ranked second in the state for water quality. He presented a list of the 2011 Capital Projects and a chart on 2010 Citizen's Concerns. The Sewer Master Plan was just completed and he will be presenting it to the council at a later date. Councilmember McDaniel asked about dredging the Coweeman River. David Sypher said there is no plan at this time. Discussion followed.

MOTION ITEMS CONTINUED:

Ordinance (1ST Reading) - Adopting Text Revisions to Title 17.08 & 17.15: The acting Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember Karnofski, seconded by Councilmember Roberson, 'Pass on 1st Reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING THE ZONING ORDINANCE TITLE 17 TO PROVIDE FOR NEW DEFINITIONS AND ALLOW FOR CERTAIN NEW PROVISIONS MORE PARTICULARLY DESCRIBED HEREIN,' motion carried, all voting yes.

Ordinance No. 11-3743 – Remove Duplicative Provisions in KMC Section 5.05: The acting Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Webb, 'Adopt Ordinance No. 11- 3743, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 3556 CODIFIED AS KMC 5.05.030 THROUGH 5.05.110 REGARDING BUSINESS REGISTRATION AND LICENSE FEES FOR ENGAGING IN UTILITY BUSINESS IN THE CITY OF KELSO,' motion carried, all voting yes.

Ordinance No. 11-3744 – Budget Revision #1, 2011 Fiscal Year: The acting Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, 'Adopt Ordinance No. 11- 3744, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2011 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED,' motion carried, all voting yes.

MANAGER'S REPORT:

Dennis Richards: 1) Received a phone call on Monday morning to go look at the sink hole on Ross Street. When I got there, Public Works was already working on it. 2) I would like to know Mr. Von Rock's technique on how he got the state to fix the lights on the Peter Crawford Bridge during the icy weather. 3) I met with the Airport Governance Board today and the feeling is that they are moving in the right direction. 4) The library issued 120 new library cards in February. That totals 280 since the move and 54 of the cards were for non-residents. The library is receiving a lot of donations from various people and agencies. It's been great. 5) I would like to present **Finance Director Brian Butterfield** with the Certificate of Achievement in Excellence for Financial Reporting Award. This is the sixth year in a row he has received this award. Congratulations to Brian.

STAFF REPORTS:

Janean Parker: No report.

David Sypher: 1) Thank you to the Public Works crew for being available to remove the snow from the streets. This usually happens in the middle of the night. 2) I am very concerned about the potential cost of the Ross Street sinkhole. I hope that we will not have to use a lot from the reserve fund for repair. 3) A lot of dead meters need to be replaced, which is hard to do because the crew keeps being pulled off onto more urgent jobs. This week the crew is required to have flag control training, which takes staff away from their work. We are doing our best and we hope to come up with some solutions for street staffing.

Michael Kerins: 1) The City of Kelso was approved for a \$200,000 Brownfield Grant for the creation of a cleanup and redevelopment plan for the property at 1124 North Pacific, but the state pulled the funding for that program. The director of the program felt the money would be placed back in the program in July. If this happens, the City of Kelso is first on the list. Councilmember Roberson asked about the sign permit for Schuck's O'Reilly on West Main Street. Mike said they applied for a sign permit a week and a half ago. The actual applicant is O'Rielly's Corporate Office in Oregon.

Andrew Hamilton: 1) The snow has caused a lot of extra work for us. We are fortunate to have two four-wheel drives. 2) We have been dealing with some of the street issues and we are assisting Mr. Kerins with nuisance abatement issues. 3) We are keeping busy and the overtime is right on track. 4) We have limited applicants for the Citizens Academy so we will soon make a decision on whether or not it will be held this year. Applications need to be turned in within the next couple of days.

Brian Butterfield: No report.

COUNCIL REPORTS:

John Karnofski: No Report.

Rick Roberson: Kelso Downtown Revitalization Association is holding a social event at Mirror Images, 211 Allen Street, on March 16 at 6:00 p.m. for mingling, reminiscing, and treats. Citizens are encouraged to attend the event to see what KDRA is all about. Tickets are \$10 and I have some available tonight if anyone is interested. 2) Thank you to Mr. Von Rock for his efforts on the Peter Crawford Bridge lights.

Dan Myers: 1) During the month of February, mudslides closed down some of the passenger railroad tracks. Buses were brought in to pick up passengers daily. 2) The depot volunteers passed the 10,000 mark on volunteer hours in February.


Todd McDaniel: The issue for CUBS stopping at the train depot is that the buses are not able to turn on Vine Street and Maple when cars are parked on both sides of the street. It is already a difficult route and if two more turns were added it would be more difficult to stay on schedule. If we are still interested in the buses stopping at the depot, I will continue to bring it to the CUBS Board. I encourage citizens to attend the meetings.

James Webb: No Report.

Gary Schimmel: No Report.

David Fatcher: I brought a magazine of pictures that John Reichert put together of the Heerensberger Softball Field. The softball field was done without any city funding. This field is attractive to tournaments and should bring in hotel stays. The park and other amenities like this are what we need in this town. None of the things the city has obtained over the last five to ten years, such as the park, has come without significant contributions.

There being no further business, Mayor Fatcher adjourned the meeting at 8:10 p.m.



MAYOR



CITY CLERK