

Kelso City Council Agenda

Regular Meeting, 6:00 pm
January 7, 2014
City Hall, Council Chambers
203 South Pacific
Kelso, WA 98626



Special accommodations for the handicapped and hearing impaired are available by special arrangement through the City Clerk's Office at 360-423-0900

Invocation:

Major Dave Davis from Salvation Army

Roll Call to Council Members:

1. Approve Minutes:

1.1. December 17, 2013 – Regular Meeting

2. Oath of Office:

- 2.1. Rick Roberson, Council Position #1
- 2.2. Todd McDaniel, Council Position #2
- 2.3. Jared Franklin, Council Position #3

3. Election of Council Officers:

4. Consent Items:

4.1. Appointments – Boards & Commission

5. Citizen Business:

6. Council Business:

- 6.1. Standing Committee /Board Assignments – Councilmembers
- 6.2. NPDES Phase II 2013-2018 Coalition Settlement Update

Kelso City Council Agenda

Regular Meeting, 6:00 pm
January 7, 2014
City Hall, Council Chambers
203 South Pacific
Kelso, WA 98626



7. Action/Motion Items:

- 7.1. Resolution
 - 7.1.1. Master Fee Schedule Amendment

Other Items:

- City Manager Report
- Staff/Dept Head Reports
- Council Reports
- Other Business
- Executive Session

Pastor Chris Davis, Abundant Life Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Schimmel, McDaniel, Myers, Archer, Roberson and Lefebvre.

Minutes: Upon motion by Councilmember Schimmel, seconded by Councilmember Roberson, 'Approve the Minutes of the 12/03/13 Regular Meeting,' motion carried, all voting yes.

PRESENTATIONS:

Law Enforcement Officer of the Year Award: Chaplain Steven White of American Legion Post 155 awarded Officer Ralph Hines the 2013 American Legion Police Officer of the Year Award.

City Real Estate Annual Report: Real Estate Broker Butch Henry of Pacific NW Realty Group provided an update on the City's commercial properties that are listed with Pacific NW Realty Group.

Surface Preservation Plan: Paul Wigowsky and Joel Conder of Capitol Asset & Pavement Services, Inc. gave a power point presentation of their recommendations for a pavement management system for the City of Kelso.

PUBLIC HEARING:

2014-2019 Capital Improvement Plan: Mayor Futcher opened the public hearing at 6:40 p.m. City Engineer Mike Kardas gave a power point presentation that identified the projects for the six year plan.

Councilmember Schimmel left the council meeting at 6:55 p.m.

There being no comments from the public, Mayor Futcher closed the public hearing at 7:08 p.m.

CONSENT AGENDA:

1. **Contract:** Consult Service, OTAK – Longview/Kelso Gateway LID
2. **Project Closeout:** Advanced Excavating Specialists, LLC – Mill Street Restoration Project
3. **Chemical Bid Awards for 2014:** Northstar Chemical, JCI Jones Chemical and Univar – Water Treatment Chemical Purchase
4. **Contract Extension:** Compass Lane – Computer Support Service
5. **Auditing of Accounts:** \$2,222,879.00

Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$2,222,879.00,' motion carried, all voting yes.

CITIZEN BUSINESS:

Jim Hill, 1100 North 22nd Avenue, provided a petition requesting Council to consider a moratorium that would not permit a low barrier shelter within the city limits for six months.

Adena Grigsby, 1109 South 3rd Avenue, spoke against a low barrier shelter within the city limits.

COUNCIL BUSINESS:

Employment Agreement Amendment – City Manager: Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Approve the amendment to the agreement with the City Manager,' motion carried, all voting yes.

2014 Legislative Agenda Discussion: City Manager Steve Taylor gave a summarization of the key points on the agenda. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt the 2014 State Legislative Agenda as presented,' motion carried, all voting yes.

Interlocal Agreement Negotiations – PUD Franchise: Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Approve the City of Kelso's withdrawal from the PUD Franchise Agreement,' motion carried, all voting yes.

MOTION ITEMS:

Ordinance No. 13-3817 – Marijuana Moratorium Extension: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Adopt Ordinance No. 13-3817, 'AN ORDINANCE OF THE CITY OF KELSO RELATING TO LAND USE EXTENDING FOR SIX MONTHS A MORATORIUM WITHIN THE CITY ON THE ESTABLISHMENT, LOCATION, OPERATION, LICENSING, MAINTENANCE, OR CONTINUATION OF MARIJUANA RELATED USES, INCLUDING MARIJUANA COLLECTIVE GARDENS AND MARIJUANA PRODUCERS, PROCESSORS, AND RETAILERS,' motion carried, all voting yes.

Ordinance No. 13-3818 – Interfund Loan Transfer: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 13-3818, 'AN ORDINANCE OF THE CITY OF KELSO AUTHORIZING THE TRANSFER OF FUNDS FROM OTHER

CITY FUNDS TO THE ARTERIAL STREET FUND AND PROVIDING FOR THE REPAYMENT OF SUCH LOAN, 'motion carried, all voting yes.

Resolution No. 13-1106 – 2014-2019 Capital Improvement Plan: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Roberson, 'Pass Resolution No. 13-1106, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO RELATED TO CAPITAL IMPROVEMENTS AND ESTABLISHING THE CITY'S CAPITAL IMPROVEMENT PROGRAM FOR THE PERIOD OF 2014 – 2019,' motion carried, all voting yes.

Resolution No. 13-1107 – Declare Surplus of Personal Property: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember McDaniel, 'Pass Resolution No. 13-1107, 'A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, DECLARING CERTAIN PERSONAL PROERTY OF THE CITY OF KELSO AS SURPLUS AND TO AUTHORIZE THE DISPOSAL BY THE NEGOTIATION OF ITS SALE OR DEMOLITION,' motion carried, all voting yes.

MANAGER'S REPORT:

Steve Taylor: 1) Commented that River Cities Transit is holding a Master Plan Workshop for the Transit Center on January 15, 2014, at the Cowlitz PUD Auditorium from 1 p.m. to 5 p.m. 2) Announced that city hall will be closing at 3:00 p.m. on December 25th and December 31st. 3) Announced that Public Works Director David Sypher will be relocating and that there will be a sendoff for him tomorrow at the Christmas Potluck. 4) Reported that the Tree Lighting Festival was another successful event for 2013. He expressed thanks to all who helped, in particular Cindy Donaldson and Patty Murray. 5) He commented that this is Councilmember Lefebvre's last meeting as a councilmember for the City of Kelso and that her service was greatly appreciated. Jared Franklin will be taking Ms. Lefebvre's position on the Council.

Public Works Director David Sypher: Commented that he appreciated the opportunity to serve the City of Kelso. Mayor Fatcher thanked Mr. Sypher for his service.

Finance Director Brian Butterfield: 1) Reminded the Council not to delete anything from the drop box when they are downloading items. 2) Announced that Standard & Poors reaffirmed the City of Kelso's 'AA-' rating on the 2010 Revenue bonds.

COUNCIL REPORTS:

Gary Archer: Thanked Mr. Sypher and Ms. Lefebvre for their service.

Rick Roberson: 1) Provided a report on the “Council Essentials” webinar that he and Mr. Franklin attended. 2) Provided an update on South Kelso Neighborhood Association. He commented that graffiti was the main concern of the association. Mr. Taylor commented that this issue would be good to discuss at the Council Priorities Workshop in February.

Todd McDaniel: 1) Thanked Ms. Lefebvre and Mr. Sypher for their service. 2) Commented that it would be good if all of the councilmembers could attend the River Cities Master Plan Workshop.

Kim Lefebvre: Thanked everyone for the opportunity to serve the City of Kelso. She thanked Mr. Sypher for his service.

Dan Myers: 1) Thanked Ms. Lefebvre and Mr. Sypher for their service. 2) Announced that he will be relinquishing his committee position on either the Cowlitz Wahkiakum Council of Governments or the Lower Columbia Community Action Program .

David Futcher: 1) Thanked Ms. Lefebvre for her service. He commented that he is looking forward to working with Mr. Franklin. 2) Commented that committee assignments and the mayoral election will be taking place at first meeting in January.

There being no further business, Mayor Futcher adjourned the meeting at 7:59 p.m.

MAYOR

CITY CLERK

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE:

Boards & Commissions Re-Appointments

Agenda Item: _____

Dept. of Origin: City Manager

For Agenda of: January 7, 2014

Originator: Steve Taylor

PRESENTED BY:

Steve Taylor

City Attorney: Janean Parker

City Manager: City Manager

Agenda Item Attachments:

N/A

SUMMARY STATEMENT:

Boards and/or Commissions have term expirations for the appointed positions. Following are names of persons who have agreed to another term of service and want to continue their current participation. All these 'end of term' positions were advertised through press release and on our City website. No response was received for any of the positions.

Re-Appointments

- a. Lodging Tax Committee, Term to End 12/31/2014
 - i. Bill Marcum
 - ii. Cindy Keeney
 - iii. Paul Thornton
 - iv. Syed Pasha
- b. Park Board
 - i. Dan Jones, Term to End 12/31/2017
 - ii. Jerry Phillips, Term to End 12/31/2017
- c. Highlander Festival
 - i. Cory Mugaas, Term to End 12/31/2017
 - ii. Larry Alexander, Term to End 12/31/2017

- d. Library Board
 - i. Kelly Sims, Term to End 12/31/2018
- e. Cowlitz County Mosquito Control District
 - i. Betty Wilson, Term to End 01/01/2016

RECOMMENDED ACTION:

Staff recommends approval of these re-appointments

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: Standing Committee/Board
Assignments, City of Kelso Councilmembers

Agenda Item: _____

Dept. of Origin: _____ City Manager _____

For Agenda of: _____ January 7, 2014

Originator: _____ Steve Taylor _____

PRESENTED BY:

Steve Taylor

City Attorney:

City Manager: Steve Taylor

Agenda Item Attachments:

Exhibit A - 2013 Worksheet

SUMMARY STATEMENT:

This is a yearly review of the City Council Committee/Board Assignments, and the opportunity to make any changes. The 2013 list of assignments is attached for review.

RECOMMENDED ACTION:

Staff recommends review, changes and approval of the 2014 City Council Committee/Board Assignments for 2014.

**KELSO CITY COUNCIL STANDING
COMMITTEE/BOARD ASSIGNMENTS-2014
WORKSHEET**

Exhibit A

SWEDC	Quarterly	Rick Roberson	Vacant
Airport Authority	Monthly, 2 nd Thursday 3:00 pm Kelso Council Chambers	David Futcher	Gary Archer (Alternate)
CAP Board	Monthly, 4 th Wednesday 5:30 pm 1526 Commerce, LV	Dan Myers	Todd McDaniel
CEDC Ex Board	Monthly, 3 rd Wednesday Noon, US Bank Bldg	Steve Taylor	N/A
CEDC	Monthly, 3 rd Wednesday Noon, LCC Student Center	Rick Roberson	N/A
City Audit	Monthly, 3 rd Tuesday 2:00 – 5:00 pm Kelso City Hall	Dan Myers Gary Schimmel	Todd McDaniel (Alternate)
Cowlitz Transit Authority Board	Monthly, 4 th Wednesday 4:00 pm Longview City Hall	Todd McDaniel Rick Roberson	Gary Schimmel (Alternate)
CWCOG	Monthly, 3 rd Tuesday Noon, County Admin Bldg	Dan Myers	Rick Roberson
Disability Board	As Needed	David Futcher	N/A
911 E-Board	Monthly 10:00 am EOC, Hall of Justice	Steve Taylor	N/A
Cowlitz County 911 Council	Quarterly EOC, Hall of Justice	Gary Schimmel	Gary Archer (Alternate)
KDRA	Monthly 3 rd Wednesday Place/time TBD	Rick Roberson	Kim Lefebvre
Fire Pension Board	Quarterly, 3 rd Tuesday 4:30 pm Ex Session Room	David Futcher	Brian Butterfield
Library Board	Monthly, 2 nd Monday 7:00 pm Library	Gary Schimmel	N/A
Lodging Tax	As Needed		

**KELSO CITY COUNCIL STANDING
COMMITTEE/BOARD ASSIGNMENTS-2014
WORKSHEET**

Exhibit A

Advisory		Todd McDaniel	N/A
Mayor's Association	5 th Monday, 7:00 pm Hall of Justice	David Futcher	N/A
Multi-Agency Coordinating Group	TBD	Steve Taylor	David Futcher
Park Board Liaison	Monthly, 3 rd Tuesday 7:00 pm Council Chambers	Gary Archer	Gary Schimmel (Alternate)
Public Health	Quarterly, 4 th Thursday 4:00 pm Health Dept	Kim Lefebvre	N/A
Sewer Operating Board (TRRWA)	Monthly, 3 rd Wednesday 10:00 am Sewer Treatment Plant	Vacant	Steve Taylor (Alternate)
Solid Waste Technical	As Needed County Bldg	Steve Taylor	Dan Myers (Alternate)
MPO	Monthly Date/Time TBD	Mike Kardas	Rick Roberson (Alternate)
RTPO	Quarterly Date/Time TBD	Mike Kardas	Rick Roberson (Alternate)
'Big Idea'	TBD	Kim Lefebvre	Gary Archer (Alternate)
Cowlitz County Government Summit	As Needed	Dan Myers Gary Archer	Rick Roberson (Alternate)
Pathways 2020	As Needed	Steve Taylor	

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: NPDES Phase 2 Regulations
Challenge.

Agenda Item: _____

Dept. of Origin: _____ City Council _____

For Agenda of: _____ January 7, 2014

Originator: Steve Taylor

PRESENTED BY:

Janean Parker

City Attorney: **Janean Parker**

City Manager: **Steve Taylor**

Agenda Item Attachments:

SUMMARY STATEMENT:

The City is party to an appeal of the Department of Ecology's implementation of regulations pertaining to NPDES Phase 2 communities. The NPDES regulations govern the city's standards as to stormwater runoff discharge, retention, and treatment for development within City boundaries. City Attorney Parker will brief the Council in executive session about recent developments concerning the appeal. The Council will be requested to take action upon returning from executive session.

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: A Resolution of the City Council of the City of Kelso, Washington, amending the Master Fee Schedule

Agenda Item: _____

Dept. of Origin: _____ City Manager _____

For Agenda of: January 7, 2014 _____

Originator: _____

PRESENTED BY:

Steve Taylor

City Attorney: Janean Parker

City Manager: Steve Taylor

Agenda Item Attachments:

Proposed Resolution

Exhibit A – Master Fee Schedule

Exhibit B – Redlined Park Fee Schedule

SUMMARY STATEMENT:

On September 3, 2013 the council adopted a Master Fee Schedule in order to provide consistency in the annual review of fees and provide a central document for the public's ease of use. The first iteration of the Master Fee Schedule included schedules for Administration, Police, and the Library. The proposed resolution will amend the Master Fee Schedule to include Schedule B – Other Fees, which outlines the charges for utilizing City meeting rooms and obtaining a special event permit.

Additionally, on December 19, 2013, the Kelso Park Board recommended the Council adopt proposed rate changes for renting City park facilities. The recommended fees will be included in the adoption of this resolution and incorporated in the City's Master Fee Schedule as Schedule G.

RECOMMENDED ACTION:

Move to adopt the Resolution amending the City's Master Fee Schedule.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO,
WASHINGTON, AMENDING THE CITY'S MASTER FEE SCHEDULE.**

WHEREAS, it is the general policy of the City to establish fees that are reflective of the cost of services provided by the City; and

WHEREAS, the City has found it necessary to employ the use of a master fee schedule for the establishment of fees for City programs, permits and services, and periodically the fee schedule must be updated to incorporate new or modified services; and

WHEREAS, the City Council desires to update the existing master fee schedule to include park rental fees and other administrative fees.

NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF KELSO DO HEREBY RESOLVE AS
FOLLOWS:

SECTION 1. Master Fee Schedule Amended. The master fee schedule is amended as set forth in the schedules attached hereto as Exhibit A and incorporated by reference. Exhibit A hereby supersedes and replaces in its entirety Exhibit A as set forth in Resolution No. 13-1096.

SECTION 2. This resolution shall be effective immediately upon its adoption.

ADOPTED by the City Council and **SIGNED** by the Mayor this _____ day of
_____, 2014

MAYOR

ATTEST/AUTHENTICATION:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Exhibit A

CITY OF KELSO

MASTER FEE SCHEDULE

<u>Fee Schedule</u>	<u>Page No.</u>
Schedule A: Administrative	2
Schedule B: Other Fees	4
Schedule C: Police	5
Schedule D: Building	6
Schedule E: Water and Sewer	7
Schedule F: Planning	8
Schedule G: Park Facilities	9
Schedule H: Library	11

Schedule A – Administrative

Reproduction of Public Records:

Public Records Inspection Request	There is no fee for inspecting public records	
Public Records Request	There is no fee for a requestor to obtain up to ten (10) pages of standard 8.5 x 11 inch black and white photocopies	
Standard 8.5 x 11 inch black and white photocopies exceeding ten (10) pages	\$.15 per page	
Legal 8.5 x 14 inch or 11 x 17 inch black and white photocopies or color photocopies	\$.25 per page	
Copies of audio tapes, video tapes, DVD, CD's or other storage devices	\$1.00 plus the hourly wage of the staff person for the time spent duplicating the storage device	
Scan hard copy records into electronic format	\$.10 per page	
E-mailing electronic records	No charge, except where another cost applies.	
Envelopes and/or packaging	At Cost	
Standard business envelopes	At Cost	
Postage	At Cost	
Maps of any size or other odd sized copies*	36" x 24"	\$5.50 per page
	25" x 18"	\$5.00 per page
Public Records Request Deposit	10% of the estimated cost if request is estimated to exceed \$50.00	

Non-Public Records Request reproduction

<u>Copies/Printing:</u>	<u>Charge</u>
8 ½ x 11" B & W	\$0.40 each
8 ½ x 11" Color	0.65 each
8 ½ x 14" B & W	0.45 each
8 ½ x 14" Color	0.75 each
11 x 17" B&W	0.65 each
11 x 17" Color	\$1.25 each

Construction/Engineering Plans See "Maps" item under Pub. Rec. fees

CD Copies	See "Storage Device" item under Pub. Rec. fees
Business License list	\$0.40 per page
Certified Copies	\$6.13 for first five (5) pages; \$0.40 each add'l page
Microfiche copies	\$0.40 each
Tapes (Public furnishes tapes)	See "Storage Device" item under Pub. Rec. fees
Municipal Code Books	\$269.00 (includes tax)

*If the City determines, in its sole discretion, that the materials need to be copied by an outside vendor due to volume, current workload of City staff, size or nature of the record, or any other reason, the requestor will be charged the actual amount invoiced to the City by the copying vendor.

Payment may be made by cash, check, or money order payable to the City of Kelso.

Non-Sufficient Funds Check Return Fee \$35.00

Assessed for all drafts and checks tendered to the City which are returned or dishonored by the drawee bank or other depository.

NSF charge shall be collected from the drawer together with proceeds of any returned or dishonored instrument, and shall be considered a part of the debt or deposit due the City for which it was tendered.

Schedule B – Other Fees

City Hall Meeting Rooms

City Council Chambers	\$100.00/Use
Executive Session Room	\$50.00/Use
Large Conference Room Ste. #203	\$50.00/Use
Small Conference Room Ste. #219	\$25.00/Use
Small Conference Room Ste. #210	\$25.00/Use

Kelso Train Depot Meeting Rooms

Lower Level Conference Room	\$50.00/Use
-----------------------------	-------------

Special Event Permit

Events held on City Property (Non-Park)	\$100.00
Events held in City Parks	\$25.00 (not including applicable park rental fees)

Schedule C – Police

Concealed Pistol License	
New Application	\$52.50
Renewal	\$32.00
Late Renewal	\$42.00
Replacement	\$10.00

Other Fees	
Photo Copies	\$0.40 each
Fingerprints	\$10.00 for up to two cards; \$10.00 for each add'l card thereafter

Schedule D – Building

(RESERVED)

Schedule E – Water and Sewer

(RESERVED)

Schedule F – Planning

(RESERVED)

Schedule G – Park Facilities

Group Category	Tam O’Shanter Meeting Room	Rotary Covered Area	Tam O’Shanter Covered Area	Catlin Hall Outside Area	Other Park Reservation
I. Parks and recreation programs, park co-sponsored programs, other City sponsored events, park department and/or other city department benefit programs	Fee Waived	Fee Waived	Fee Waived	Fee Waived	Fee Waived
II. Non-profit organizations who charge membership fees, request donations and/or schedule fundraisers, including church organizations	\$10.00 per day	\$50.00* for (4) hours of use or part thereof.	\$75.00* for (4) hours of use or part thereof.	\$30.00 per day	Fee Waived
III. Non-profit organizations using other park facilities for 30 hours or more each month, which provides extension of recreational and cultural service.	Fee Waived	\$50.00* for (4) hours of use or part thereof.	\$75.00* for (4) hours of use or part thereof.	\$30.00 per day	Fee Waived
IV. Private parties and/or clubs	\$15.00 per day	\$60.00* for (4) hours of use or part thereof.	\$100.00* for (4) hours of use or part thereof.	\$50.00 per day	\$.005 per square foot of reserved area
V. Commercial and/or profit groups providing recreational and cultural service not	\$10.00 per day	\$75.00* for (4) hours of use or part thereof.	\$110.00* for (4) hours of use or part thereof.	\$40.00 per day	\$.005 per square foot of reserved area

otherwise offered by the park and recreation department and using facilities					
VI. Commercial and/or profit groups providing other than recreation services and/or other groups not covered by category I, II, III, IV, or V. Groups using large covered area will be charged a fee	1-50 people \$20.00 per day	\$75.00* for (4) hours of use or part thereof.	\$110.00* for (4) hours of use or part thereof.	\$100.00 per day	\$.005 per square foot of reserved area
VII. Groups using facility less than 4 hours per week. This applies to commercial profit groups only	\$12.50 per day	\$60.00* for (4) hours of use or part thereof.	\$100.00* for (4) hours of use or part thereof.	\$25.00 per day	\$.005 per square foot of reserved area

VIII. League Field Use	Ball Park(s)
Annual fees charged for Bambino	\$1,100.00 (4 fields)
Annual fees charged for girls softball	\$950.00 (3 fields)
Annual fees charged for Babe Ruth	\$1,100.00 (Rister)
Annual fees charged for Kelso Soccer Club	\$400.00 (2 fields)
Semi- Annual Boxing Club	\$300.00

* Non-city resident add \$10% fee

** If maintenance or security people are required, a charge for actual costs incurred will be paid by user, subject to a deposit as deemed appropriate by the Public Works Director.

Schedule H– Library

Nonresident Library Cards

Household Cards: Good for all members of a household living at the same address.	
Annual Fee - Issued for one year from date of purchase.	\$70.00
Semi Annual Fee: Issued for six (6) months from date of purchase.	\$40.00
Quarterly Fee: Issued for three (3) months from date of purchase.	\$20.00
Senior Card: Good for up to a two-member senior citizen household.	
Annual Fee - Issued for one year from date of purchase.	\$35.00
Semi Annual Fee: Issued for six (6) months from date of purchase.	\$20.00
Quarterly Fee: Issued for three (3) months from date of purchase.	\$10.00

Lost Cards will be replaced for a \$1.00 processing and handling fee.

Overdue Fines*

Books and all other items except for videos and audiovisual equipment	
Daily Fine	\$.10/day
Grace Period	14 Days
Maximum Fine	\$10.00/item
Videos and audiovisual equipment are due at closing time on the due date.	
Daily Fine	\$1.00/day
Maximum Fine	\$10.00/item

*Collection agency fees, legal fees, and other administrative costs incurred while attempting to secure the return of library materials will be passed on to the delinquent borrower.

Lost or Unreturned Items

Books, videos and other library materials (excluding equipment) will be charged at the original price of the item in addition to accumulated overdue charges for the item(s).
Audiovisual equipment will be charged the cost of replacement in addition to accumulated charges for the item(s)
The Library Director may authorize charging the cost of replacement or replacement fees on books or sets that are particularly valuable or difficult to replace.

Damaged Materials and Equipment*

Library materials such as books		Cost to repair or rebind the item with a minimum charge of \$1.00
Irreparable damage		Original cost of the item or replacement as specified above
Equipment		Cost to repair
Irreparable damage		Replacement cost of the item

* Once the cost of the item or replacement charge has been paid, the patron, upon request, may have the item.

Other Fees

Copies and Printouts	\$.10 each
----------------------	-------------

Exhibit B

Schedule G – Park Facilities

Group Category	Tam O’Shanter Meeting Room	Rotary Covered Area	Tam O’Shanter Covered Area	Catlin Hall <u>Outside</u> Area	<u>Other Park Reservation</u>
I. Parks and recreation programs, park co-sponsored programs, other City sponsored events, park department and/or other city department benefit programs	Fee Waived	Fee Waived	Fee Waived	Fee Waived	<u>Fee Waived</u>
II. Non-profit organizations who charge membership fees, request donations and/or schedule fundraisers, including church organizations	\$10.00 per day	\$30.00 <u>\$50.00*</u> for (4) hours of use or part thereof.	\$50.00 <u>\$75.00*</u> for (4) hours of use or part thereof.	\$25.00 <u>\$30.00</u> per day	<u>Fee Waived</u>
III. Non-profit organizations using other park facilities for 30 hours or more each month, which provides extension of recreational and cultural service.	Fee Waived	\$30.00 <u>\$50.00*</u> for (4) hours of use or part thereof.	\$50.00 <u>\$75.00*</u> for (4) hours of use or part thereof.	\$25.00 <u>\$30.00</u> per day	<u>Fee Waived</u>
IV. Private parties and/or clubs	\$15.00 per day	\$60.00 for (4) hours of use or part thereof.	\$100.00* for (4) hours of use or part thereof.	\$50.00 per day	<u>\$.005 per square foot of reserved area</u>

V. Commercial and/or profit groups providing recreational and cultural service not otherwise offered by the park and recreation department and using facilities	\$10.00 per day	\$60.00 <u>\$75.00*</u> for (4) hours of use or part thereof.	\$100.00 <u>\$110.00*</u> for (4) hours of use or part thereof.	\$40.00 per day	<u>\$.005 per square foot of reserved area</u>
VI. Commercial and/or profit groups providing other than recreation services and/or other groups not covered by category I, II, III, IV, or V. Groups using large covered area will be charged a fee	1-50 people \$20.00 per day	\$60.00 <u>\$75.00*</u> for (4) hours of use or part thereof.	\$100.00 <u>\$110.00*</u> for (4) hours of use or part thereof.	\$100.00 per day	<u>\$.005 per square foot of reserved area</u>
VII. Groups using facility less than 4 hours per week. This applies to commercial profit groups only	\$12.50 per day	\$60.00* for (4) hours of use or part thereof.	\$100.00* for (4) hours of use or part thereof.	\$25.00 per day	<u>\$.005 per square foot of reserved area</u>

VIII. League Field Use	Ball Park(s)
Annual fees charged for Bambino	\$1,000.00 <u>1,100.00</u> (4 fields)
Annual fees charged for girls softball	\$850.00 <u>950.00</u> (3 fields)
Annual fees charged for Babe Ruth	\$1,000.00 <u>1,100.00</u> (Rister)
Annual fees charged for Kelso Soccer Club	\$400. <u>00</u> (2 fields)

Semi- Annual Boxing Club	\$225.00 <u>300.00</u>
--------------------------	-----------------------------------

* Non-city resident add ~~\$10.00~~ 10% fee

** If maintenance or security people are required, a charge for actual costs incurred will be paid by user, subject to a deposit as deemed appropriate by the Public Works Director.