City of Kelso, Washington



FISCAL YEAR 2021/2022 BUDGET

CITY MANAGER

Andrew Hamilton

KELSO CITY COUNCIL

Nancy Malone, Mayor
Kim Lefebvre, Deputy Mayor
Mike Karnofski
Jeffrey McCallister
Lisa Alexander
Keenan Harvey
Richard McCaine (appointed 1/5/2021)

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ORDINANCE NO. 20-3951

AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2021/2022 FISCAL YEARS.

THE CITY COUNCIL OF THE CITY OF KELSO DO ORDAIN AS FOLLOWS:

SECTION 1. That the City budget for the ensuing biennium of 2021/2022, as the same now appears in the Office of the City Clerk, be and the same is hereby in all respects adopted and approved.

SECTION 2. That the following are the separate totals of the appropriation total allowed for each of the following funds:

<u>FUND</u>	2021 Budget	2022 Budget
General	\$11,086,004	\$10,183,284
Street	889,050	906,070
Arterial Street	11,458,500	15,584,000
Library	643,047	671,546
Paths & Trails	_	-
Kelso Station	66,000	64,755
Stadium	131,220	186,220
Highlander Festival	43,200	43,200
Parks and Recreation	405,375	414,775
HUD Grant	60,000	60,000
Façade/Mural	_	-
Criminal Justice	312,550	327,050
Transportation Improvement District	221,600	223,900
2011 G.O. Bond	434,600	437,200
Capital Projects	211,500	211,800
Solid Waste	1,849,400	1,912,000
Water	6,172,350	6,032,600
Water Capital Reserve	2,290,700	2,270,700
Sewer	6,117,045	7,725,995
Drainage	937,700	794,050
Sewer Capital Reserve	1,500,400	3,200,400
Drainage Capital Reserve	325,000	150,000
Water Guarantee Deposit	200,000	200,000

Revenue Bond Fund	117,330	-	
Bond Reserve Fund	140,000	_	
Equipment Reserve	265,000	135,000	
Firemen's Pension	104,000	108,000	
TOTAL APPROPRIATIONS	<u>\$45,981,571</u>	<u>\$51,842,545</u>	
SECTION 3. That the City Clerk be a	and is hereby author	ized and directed to transmit a	ì
copy of the budget as adopted to the Division	of Municipal Corpo	rations.	
SECTION 4. This Ordinance shall be	in full force and ef	fect on the first day of January	7,
2021.			
ADOPTED by the City Council and S	IGNED by the May	or this 15 ^{4b} day of	
December, 2020.			
	Marcy	Malone	
ATTEST/AUTHENTICA/TION:	MATOR O		
CITY CLERK			
APPROVED AS TO FORM:			
(lancan ton has			
CITY ATTORNEY			

PUBLISHED: 12/19/20

Finance & Utility Department



360.423.0900 (P) 360.425.9807 (F)

December 31, 2020

To the Honorable Nancy Malone, Mayor Members of the City Council Citizens of Kelso

I am pleased to present the City's biennial budget for the 2021-2022 fiscal biennium. This budget reflects the Council's goals while maintaining our core services. The budget document incorporates the City Council's priorities from the various budget goals and action plan discussions which include the following:

- Well-maintained, reliable public infrastructure systems that encourage economic growth and enhance community quality.
- Community renewal and economic growth that provides sustainable resources for public services and facilities.
- Consistent, effective delivery of Kelso City services that meets or exceeds standards of professionalism, accountability and safety.
- Provide proactive and visionary regional leadership.

While this budget is technically a biennial budget, it is broken out as two annual budgets with 2021 and 2022 in separate columns. Annual appropriated budgets are adopted for each City fund and constitute the legal authority for expenditures at that level. The budget proposes the use of approximately \$678,718 of General Fund Reserves in 2021 and \$646,875 in 2022. In addition, this budget proposes the use of reserves from other general fund supported funds (Street and Library Funds) in the amount of \$190,000 in both 2021 and 2022, respectively. This budget retains, for the most part, the current level of service to the citizens.

Economic Environment

During the 2019/2020 biennium, certain general fund revenues have come in at a rate much higher than was budgeted. Sales taxes have outpaced budgetary estimates in both 2019 and 2020, State shared revenues have been restored to pre-recession levels, and Real Estate Excise Taxes have been coming in at record amounts. A good portion of the increases seen in sales tax during the current biennium are considered one-time revenues that were spurred by large construction projects inside city limits. However, on January 21, 2020, the first known case of COVID-19, caused by the novel coronavirus, in the United States was identified in Snohomish County, Washington. The rapid spread of the virus across the United States caused the federal government to declare a national emergency beginning March 1, 2020, while the global outbreak of COVID-19

was later declared a pandemic by the World Health Organization on March 11, 2020. Since that time, state governments across the country have imposed varying degrees of restrictions on their economies in an attempt to slow the spread of the virus and its health impacts on the population.

The City expects the effects of the COVID-19 pandemic to persist into the 2021/2022 biennium.

Challenges for the 2021-2022 Budget Process

General Fund (Including the Street, Library, and Parks funds)

The challenges in preparing the budget for the City included decreased revenue projections combined with rising and or additional costs of operations and are summarized below:

- Decreased revenues attributable to COVID-19.
- Cost of Living increases of 2.5% to 4% in 2021 and 2022.
- Increases in employee health insurance benefits.
- Vehicle replacements in police department, two vehicles in 2021 and 2022.

	General Fund Expenditures							
General Fund	2018	2019	2020	2021	2022			
Departments	Actual	Actual	Budget	Budget	Budget			
City Council	\$149,609	\$143,667	\$176,550	\$177,350	\$182,050			
Municipal Court	325,076	305,181	320,100	308,100	308,100			
City Manager	344,068	303,897	362,730	375,450	387,050			
Finance	651,127	671,967	704,100	707,300	721,100			
Attorney	123,903	172,979	250,830	239,800	241,600			
Police Operations	3,719,870	3,974,365	4,212,360	4,370,700	4,540,000			
Police Records	444,040	447,113	467,200	494,750	507,175			
Jail	327,089	270,616	360,000	340,000	349,600			
General Government	1,638,060	1,715,093	1,944,312	1,576,354	1,618,109			
Engineering*	990,691	1,492,590	878,650	1,792,750	871,050			
Community Development	309,889	324,075	693,250	532,450	286,450			
Fire/Emergency Medical	170,952	<u>170,952</u>	<u>171,000</u>	<u>171,000</u>	171,000			
Total Expenditures	\$9,194,374	\$9,995,495	\$10,541,082	\$11,086,004	\$10,183,284			

^{*}Includes FAA Grant expenditures in 2019 and 2021.

2021/2022 Revenue Assumptions

Revenue forecasts were made assuming the current economic conditions brought about by COVID-19 will continue through the 2021 fiscal year. Sales, Business and Occupation, Property, and Utility taxes make up the lion's share of the City's revenues. Increases in property taxes are limited by law to 1% of the previous year's levy plus the tax on newly constructed property. Taxes on the various utilities are projected to increase by 3.9% over 2019 actual levels in 2021 and another 2.3% in 2022. Sales and Business and Occupation taxes are projected to come in at 85% of 2019 actuals in 2021 & 2022.

2021/2022 Expenditure Assumptions

Salaries and benefits are the two biggest sources of expenditures in the General, Street, Library, and Park funds. Salary estimates for 2021 and 2022 project increases of 2.5% to 4% in each year for all City employees. The number of full-time employees is projected to remain at 79 full time employees.

	2017	2018	2019	2020	2021	2022
General Government						
Community Development	3.0	3.0	3.0	3.0	2.0	2.0
Finance	7.0	7.0	7.5	7.0	7.0	7.0
City Attorney	.4	.4	.4	.4	1.4	1.4
Admin.	2.6	2.6	2.6	2.6	2.6	2.6
Engineering	5.0	5.0	5.0	5.0	5.0	5.0
Airport	1.0	1.0	1.0	1.0	1.0	1.0
Public Safety						

3.0

25.0

4.4

1.0

1.0

6.0

2.0

3.0

25.0

4.4

1.0

1.0

6.0

2.0

3.0

25.0

4.4

1.0

1.0

6.0

2.0

3.0

25.0

4.4

1.0

1.0

6.0

2.0

3.0

25.0

4.4

1.0

1.0

6.0

2.0

3.0

25.0

4.4

1.0

1.0

6.0

2.0

City of Kelso Full-time Positions

Utilities Water 9.1 9.1 9.1 9.1 9.1 9.1 Sewer 6.9 6.9 6.9 6.9 6.9 6.9 Drainage 3.0 3.0 3.0 3.0 3.0 3.0 **Total FTE's** 80.4 80.4 80.9 _80.4 80.4 80.4 On the benefits side, the City offers four health benefit plans to its employees – HRA - qualified high deductible plan and traditional \$500 deductible plan through either a PPO or HMO model. The City pays either most or all of the premiums for the high deductible plans and contributes the amount of the deductible into a health reimbursement arrangement. For those employees choosing

amount of the deductible into a health reimbursement arrangement. For those employees choosing the traditional plan, the City applies the amount it would pay for the high deductible option, including the health reimbursement arrangement, to the premium of the traditional plan and the employee pays any remaining premium balance. We are projecting an increase of approximately 5% in 2021 and 2022 for our PPO Plans and for our HMO Plans.

Other City Funds

Arterial Street Fund

Police Admin.

Officers

Civilians

Traffic

Library

Parks

Highways & Streets
Maintenance

Culture and recreation

The arterial street fund accounts for the receipt and expenditure of road maintenance fees on the City's solid waste collector, various grants, and transfers from the general fund. Revenues are designated for construction, improvement, and repair of arterial streets or for payment of related municipal indebtedness.

Projects budgeted for 2021 and 2022 include the following:

- 2021 South Pacific Pavement Rehabilitation \$675,000. Funded by State grant & road maintenance fees.
- 2021/2022 SAFE Routes to Schools project \$1,750,000. Funded by State grant & general fund.
- 2021/2022 Railroad Crossing Right of Way \$3,000,000. Funded by State grant.
- 2021/2022 Railroad Crossing Design \$800,000. Funded by State grant
- 2021 West Main Revitalization Phase 2 \$5,750,000. Funded by Federal and State grants.
- 2022 Railroad Crossing Construction \$15,000,000. Funded by State grant.

Funding for certain projects mentioned above have not been secured. Should funding not become available these projects will not proceed.

Miscellaneous Funds

The HUD Grant Fund has budgeted for 2021 and 2022 transfers from HUD #'s 2 thru 6 in the amount of \$60,000 to the general fund for nuisance abatement.

Utility Funds

In 2018/2019 the City had a utility rate study conducted to determine what the proper increases should be based on future capital needs, as well as, inflationary adjustments for operations. In addition to the rate study, staff prepares a five-year revenue/expenditure forecast to help determine if we're on pace with the recommendations of the rate study.

Adopted utility rate increases are as follows:

	2021	2022
Water – residential & commercial	7.0%	7.0%
Water – industrial	7.0%	7.0%
Sewer – residential & commercial	3.0%	3.0%
Sewer – industrial	3.0%	3.0%
Stormwater	0.0%	0.0%
Solid Waste	0.0%	0.0%

Projects budgeted for 2021 and 2022 include the following:

Water

- 2021 Various waterline replacements, studies and updates \$685,000.
- 2021 West Kelso Cowlitz Way Connection \$800,000. Funded by water rates.
- 2021/2022 Paxton Supply Line \$1,320,000. Funded by 2020 Revenue Bond.
- 2021/2022 Treatment Plant VFD Replacement \$615,000. Funded by water rates.
- 2021/2022 Annual Replacement Program \$600,000.

Sewer

- 2021 Sewer Service Area Study \$25,000. Funded by sewer rates.
- 2021 West Main Sewer Improvements. \$375,000. Funded by sewer rates.
- 2021 South Pacific Sewer Improvements \$600,000. Funded by sewer rates.

- 2021/2022 Donation Pump Station Rehabilitation \$3,000,000. Funded by 2020 Revenue Bond and sewer rates.
- 2022 Underground Tank Removal \$300,000. Funded by sewer rates.
- 2022 Annual Replacement Program \$400,000. Funded by sewer rates.

In Summary

I am pleased to present the City of Kelso's 2021/2022 Budget, which, in essence is the financial plan for the ensuing biennium for the City and its many programs. The budget document is perhaps one of the most important documents of the City as it outlines the operational and capital goals with a related financial plan for the City. The 2021/2022 budget continues to reflect the economic challenges that face our City; with slow or little growth, yet the cost of delivering service continues to climb. Fortunately, the City's current financial position is healthy enough to absorb the projected deficits for 2021 and 2022. However, this budget is not sustainable past the 2021/2022 biennium. As always, City staff will continue to find ways to work in a more efficient and smarter manner to be able to provide essential core services to our citizens.

Respectfully Submitted,

Brian Butterfield Finance Director

CITY OF KELSO

2021 FINAL BUDGET

FUND SUMMARY

FUND	# FUND DESCRIPTION	Beginning Fund Balance	Budgeted Revenue	Beg Cash Required	Total Revenue	Appropriated Expenditures	Contribution To Fund Bal	Total Expenditures	Ending Fund Balance
TONE	# TOND DECORN TION	Tana Balance	TOVETTAC	required	TREVENUE	Expenditures	TOT una Bar	Experiences	Turia Dalarice
001	GENERAL FUND	\$ 5,500,000	\$ 10,407,286	\$ 678,718	\$ 11,086,004	\$ 11,086,004	\$ -	\$ 11,086,004	\$ 4,821,282
101	STREET MAINTENANCE FUND	600,000	799,050	90,000	889,050	889,050	_	889,050	510,000
102	ARTERIAL STREET FUND	300,000	11,458,500	-	11,458,500	11,458,500	_	11,458,500	300,000
103	LIBRARY FUND	250,000	543,047	100.000	643,047	643,047	_	643,047	150,000
104	PATHS & TRAILS FUND	5,500	1,305	_	1,305	_	1,305	1,305	6,805
105	KELSO STATION FUND	25,000	66,000	_	66,000	66,000	-	66,000	25,000
106	STADIUM FUND	85,000	131,220	-	131,220	131,220	-	131,220	85,000
107	HIGHLANDER FESTIVAL FUND	10,000	43,200	-	43,200	43,200	-	43,200	10,000
108	PARKS & RECREATION FUND	5,000	405,375	-	405,375	405,375	-	405,375	5,000
114	HUD GRANT FUND	345,000	20,300	39,700	60,000	60,000	1,500	61,500	305,300
115	FACADE IMPROVEMENT FUND	450	-	-	-	-	-	-	450
120	CRIMINAL JUSTICE FUND	75,000	283,150	29,400	312,550	312,550	-	312,550	45,600
125	TBD FUND	82,000	200,000	21,600	221,600	221,600	-	221,600	60,400
206	G.O. BOND FUND	1,425,000	437,600	-	437,600	434,600	3,000	437,600	1,428,000
301	CAPITAL PROJECTS FUND	240,000	120,100	91,400	211,500	211,500	-	211,500	148,600
402	SOLID WASTE FUND	140,000	1,842,250	7,150	1,849,400	1,849,400	-	1,849,400	132,850
403	WATER FUND	5,700,000	4,263,000	1,909,350	6,172,350	6,172,350	-	6,172,350	3,790,650
404	WATER CAPITAL RESERVE FUND	255,000	2,290,700	-	2,290,700	2,290,700	-	2,290,700	255,000
405	SEWER FUND	3,000,000	5,789,000	328,045	6,117,045	6,117,045	-	6,117,045	2,671,955
407	DRAINAGE FUND	275,000	838,700	99,000	937,700	937,700	- ,	937,700	176,000
408	SEWER CAPITAL RESERVE FUND	2,900,000	1,500,000	400	1,500,400	1,500,400	-	1,500,400	2,899,600
409	WATER GUARANTEE DEPOSIT FUND	230,000	200,000	~	200,000	200,000	-	200,000	230,000
410	DRAINAGE CAPITAL FUND	500,000	325,000	-	325,000	325,000	-	325,000	500,000
413	W/S IMPROV/REFUND BOND FUND	117,200	100	117,230	117,330	117,300	-	117,300	-
414	W/S REVENUE BOND RES FUND	140,000	-	140,000	140,000	140,000	-	140,000	-
502	EQUIPMENT RESERVE FUND	1,600,000	445,415	-	445,415	265,000	180,415	445,415	1,780,415
601	FIREMEN'S PENSION FUND	650,000	54,000	50,000	104,000	104,000	-	104,000	600,000
	TOTAL	\$ 24,455,150	\$ 42,464,298	\$ 3,701,993	\$ 46,166,291	\$ 45,981,541	\$ 186,220	\$ 46,167,761	\$ 20,937,907

CITY OF KELSO

2022 FINAL BUDGET

FUND SUMMARY

			Beginning	Budgeted	Beg Cash	Total	Appropriated	Contribution	Total	Ending
L	FUND#	FUND DESCRIPTION	Fund Balance	Revenue	Required	Revenue	Expenditures	To Fund Bal	Expenditures	Fund Balance
								_		
	001	GENERAL FUND	\$ 4,821,282	. , ,	\$ 646,875	\$ 10,183,284	\$ 10,183,284	\$ -	\$ 10,183,284	.,,
1	101	STREET MAINTENANCE FUND	510,000	816,070	90,000	906,070	906,070	-	906,070	420,000
	102	ARTERIAL STREET FUND	300,000	15,584,000		15,584,000	15,584,000	-	15,584,000	300,000
	103	LIBRARY FUND	150,000	571,546	100,000	671,546	671,546	-	671,546	50,000
	104	PATHS & TRAILS FUND	6,805	1,305	-	1,305		1,305	1,305	8,110
	105	KELSO STATION FUND	25,000	64,755	-	64,755	64,755	-	64,755	25,000
	106	STADIUM FUND	85,000	186,220	-	186,220	186,220	-	186,220	85,000
1	107	HIGHLANDER FESTIVAL FUND	10,000	43,200	-	43,200	43,200	-	43,200	10,000
	108	PARKS & RECREATION FUND	5,000	414,775	-	414,775	414,775	-	414,775	5,000
	114	HUD GRANT FUND	305,300	23,000	39,500	62,500	60,000	2,500	62,500	268,300
	115	FACADE IMPROVEMENT FUND	450	-	-	-	-	-	-	450
-	120	CRIMINAL JUSTICE FUND	45,600	295,150	31,900	327,050	327,050	-	327,050	13,700
	125	TBD FUND	60,400	200,000	23,900	223,900	223,900	-	223,900	36,500
		G.O. BOND FUND	1,428,000	441,700	-	441,700	437,200	4,500	441,700	1,432,500
		CAPITAL PROJECTS FUND	148,600	111,000	100,800	211,800	211,800	-	211,800	47,800
		SOLID WASTE FUND	132,850	1,842,250	69,750	1,912,000	1,912,000	-	1,912,000	63,100
	403	WATER FUND	3,790,650	4,324,500	1,708,100	6,032,600	6,032,600	-	6,032,600	2,082,550
1	404	WATER CAPITAL RESERVE FUND	255,000	2,270,700	-	2,270,700	2,270,700	-	2,270,700	255,000
ŀ	405	SEWER FUND	2,671,955	5,942,000	1,783,995	7,725,995	7,725,995	-	7,725,995	887,960
	407	DRAINAGE FUND	176,000	839,000	-	839,000	794,050	44,950	839,000	220,950
	408	SEWER CAPITAL RESERVE FUND	2,899,600	3,200,000	400	3,200,400	3,200,400	-	3,200,400	2,899,200
	409	WATER GUARANTEE DEPOSIT FUND	230,000	200,000	-	200,000	200,000	-	200,000	230,000
	410	DRAINAGE CAPITAL FUND	500,000	150,000	-	150,000	150,000	-	150,000	500,000
	413	W/S IMPROV/REFUND BOND FUND	-	100	-	100	-	100	100	100
	414	W/S REVENUE BOND RES FUND	-	-	-	-	-	-	-	-
	502	EQUIPMENT RESERVE FUND	1,780,415	445,415	-	445,415	135,000	310,415	445,415	2,090,830
	601	FIREMEN'S PENSION FUND	600,000	108,000	-	108,000	108,000	-	108,000	600,000
		TOTAL	\$ 20,937,907	\$ 47,611,095	\$ 4,595,220	\$ 52,206,315	\$ 51,842,545	\$ 363,770	\$ 52,206,315	\$ 16,706,457

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CITY OF KELSO

2021/2022 FINAL BUDGET

COMPARATIVE FUND APPROPRIATION SUMMARY

FUND#	FUND DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET
I OND #	TOND DESCRIPTION	BODGET	BODGET	BODGLI
001	GENERAL FUND	\$ 10,541,082	\$ 11,086,004	\$ 10,183,284
101	STREET MAINTENANCE FUND	875,790	889,050	906,070
102	ARTERIAL STREET FUND	21,150,780	11,458,500	15,584,000
103	LIBRARY FUND	617,180	643,047	671,546
104	PATHS & TRAILS FUND	_	-	-
105	KELSO STATION FUND	60,880	66,000	64,755
106	STADIUM FUND	215,000	131,220	186,220
107	HIGHLANDER FESTIVAL FUND	42,400	43,200	43,200
108	PARKS & RECREATION FUND	1,574,065	405,375	414,775
114	HUD GRANT FUND	95,000	60,000	60,000
115	FACADE IMPROVEMENT FUND	35,000	-	-
120	CRIMINAL JUSTICE FUND	284,885	312,550	327,050
125	KELSO TRANSPORTATION BENEFIT DIST.	185,000	221,600	223,900
206	G.O. BOND FUND	841,233	434,600	437,200
301	CAPITAL PROJECTS FUND	210,933	211,500	211,800
402	SOLID WASTE FUND	1,849,819	1,849,400	1,912,000
403	WATER FUND	8,443,734	6,172,350	6,032,600
404	WATER CAPITAL RESERVE FUND	1,685,000	2,290,700	2,270,700
405	SEWER FUND	7,894,002	6,117,045	7,725,995
407	DRAINAGE FUND	871,860	937,700	794,050
408	SEWER CAPITAL RESERVE FUND	3,350,150	1,500,400	3,200,400
409	WATER GUARANTEE DEPOSIT FUND	200,000	200,000	200,000
410	DRAINAGE CAPITAL RESERVE FUND	150,000	325,000	150,000
413	W/S IMPROV/REFUND BOND FUND	-	117,330	-
414	W/S REVENUE BOND RES FUND	405,000	140,000	-
502	EQUIPMENT RESERVE FUND	897,000	265,000	135,000
601	FIREMEN'S PENSION FUND	98,000	104,000	108,000
	TOTAL APPROPRIATIONS	\$62,573,793	\$45,981,571	\$51,842,545

GENERAL FUND

FUND: 001 DEPT: 00	F۱	J١	1	D	:	0	0	1	D	Е	P.	I	:	0	0
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BASUB	ELE		ACCOUNT DESCRIPTION	2021	2022
308	00	00	BEGINNING FUND BALANCE	\$ 678,718	\$ 646,875
			Beginning cash required for operations GENERAL PROPERTY TAXES		
311	10			1,570,558	1,588,200
0.40	40		General Fund's allocated portion of Property Taxes. LOCAL RETAIL SALES AND USE TAXES	1 0 10 0 70	1 001 050
313	10			1,042,978	1,001,659
242	71	00	General Fund's allocated portion of Sales and Use Taxes. LOCAL RETAIL SALES AND USE TAXES - CRIMINAL JUSTICE	400,000	225 000
313	/			192,000	225,000
316	10	00	This portion of sales tax is to be used exclusively for criminal justice purposes. BUSINESS AND OCCUPATIONAL TAXES	590,000	675,000
310	10	i			675,000
316	10	10	Based on \$1/thousand of gross receipts for Wholesale, Retail, Manufact & Contra BUSINESS AND OCCUPATIONAL TAXES - MISC	140,000	150,000
310	10	10		140,000	150,000
316	43	00	Based on \$2/thousand of gross receipts from service activities. B & O TAX - GAS	65,000	65,000
310	40			05,000	05,000
316	46	00	6% Tax on gross sales. B & O TAX - CABLE TV	205,000	205,000
0.0		Į.	8% Tax on gross sales.	200,000	200,000
316	47	10	B & O TAX - TELEPHONE	80,000	80,000
0.0			6% Tax on gross sales.	00,000	00,000
316	47	30	B & O TAX - CELLULAR PHONES	85,000	85,000
			6% Tax on gross sales.	,	
316	51	00	B & O TAX - ELECTRIC (PUD)	750,000	750,000
			6% Tax on gross sales.	İ	,
316	52	00	B & O TĂX - WATER (WATER UTILITY)	402,700	424,200
			Represents 10% tax on gross water receipts.		
316	54	00	B & O TAX - SEWER (SEWER UTILITY)	567,000	578,400
			Represents 10% tax on gross sewer receipts. B & O TAX - GARBAGE (SOLID WASTE FUND)		
316	55	00	B & O TAX - GARBAGE (SOLID WASTE FUND)	184,100	184,100
			Represents 10% tax on gross garbage collection receipts.		
316	70	00	CÎTY UTILITY TAX	1,152,300	1,187,200
			Represents 10% tax on gross water/sewer/sanitary utility sales.		
316	81	00	GAMBLING EXCISE TAXES	10,000	10,000
0.47	- 00		The City of Kelso taxes gambling; i.e. pull tabs, bingo, card games, etc.		
317	20	00		5,000	5,000
240	44	00	Lease tax rebated to City by the State based on leased City properties.	50,000	450.000
318	11	00	ADMISSIONS TAXES	50,000	150,000
321	00	00	5% tax on theater patrons. BUSINESS LICENSES	70,000	70,000
JZ 1	00	00		70,000	70,000
321	00	10	Business License Fee @ \$50.00 per business. BUSINESS LICENSES - MISC	1,500	1,500
VZ. 1		'0	Misc licenses.	1,500	1,500
322	10	00	BUILDING PERMITS	75,000	75,000
022	'0		Construction permit fees for building, plumbing, etc.	7 5,550	, 5,500
			Construction permit jees for valuating, plantoling, etc.		_

GENERAL FUND

FUND: ()01 E	DEPT	: 00		
BASUB	ELE		ACCOUNT DESCRIPTION	2021	2022
322	90	00	GUN PERMITS Receipts for concealed pistol licenses.	3,000	3,000
331	20	00	FEDERAL GRANTS	915,000	-
334	00	00	STATE GRANTS	83,000	83,000
334	04	20	Misc. Grants, includes public defence grant. STATE GRANTS	253,000	
335	00	91	Dept of Commerce planning grant. P.U.D. PRIVILEGE TAX	93,000	94,000
336	00	98	Public Utility District pass through from the State. CITY ASSISTANCE	92,000	92,000
336	06	42	Funding to partially replace monies lost by the repeal of the Motor Vehicle Excise MARIJUANA EXCISE TAX	<i>Tax.</i> 13,700	13,700
336	06	94	LIQUOR EXCISE TAX	69,000	69,000
336	06		City share of statewide collection of liquor taxes. LIQUOR BOARD PROFITS	96,500	96,500
			City share of State liquor sales profits. LAW ENFORCEMENT - INTERGOVERNMENTAL	·	
337	00		Kelso School District.	162,200	165,200
341	26		RECORDS SURCHARGE - HOUSING Document recording surcharge charged by County.	15,000	15,000
341	43	l	INTERFUND SERVICES PROVIDED TO FUND 403 Reimbursement to the General fund for city hall building costs.	18,000	18,000
341	43	l	Reimbursement to the General fund for city hall building costs. INTERFUND SERVICES PROVIDED TO FUND 101 Revenue to the General Fund for various services provided to other funds.	28,000	29,000
341	43	l	Revenue to the General Fund for various services provided to other funds. INTERFUND SERVICES PROVIDED TO FUND 103 Revenue to the General Fund for various services provided to other funds.	34,000	35,000
341	43	03	Revenue to the General Fund for various services provided to other funds. ACCOUNTING SERVICES - AIRPORT	40,000	40,000
341	43	ł	Payments for accounting services provided to SWRA. INTERFUND SERVICES PROVIDED TO FUND 402	86,000	89,000
341	43	06	Revenue to the General Fund for various services provided to other funds. INTERFUND SERVICES PROVIDED TO FUND 403	325,000	334,000
341	43	07	Revenue to the General Fund for various services provided to other funds. INTERFUND SERVICES PROVIDED TO FUND 407	72,000	74,000
341	60	00	Revenue to the General Fund for various services provided to other funds. PHOTOCOPIES/DUPLICATION	250	250
341	80	00	Receipts for duplication and photocopying of documents and records. ENGINEERING SERVICES	225,000	225,000
341	82	00	Revenue for engineering services performed for other funds. ENGINEERING FEES & CHARGES	30,000	30,000
			Right of way permits, side sewer, driveway and sidewalk permits, bid spec and blue	eprints.	_
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GENERAL FUND

BASUB	ELE		ACCOUNT DESCRIPTION	2021	2022
341	95	00	LEGAL SERVICES	76,000	78,000
			Charges for prosecution services provided to other jurisdictions. PROFESSIONAL SERVICES - SWRA		
344	60	00	PROFESSIONAL SERVICES - SWRA	132,000	135,000
			Charges for airport manager services provided to airport. PLANNING & ZONING FEES		
345	80	00		6,500	6,500
			Charges for variances, conditional uses, zone changes, annexations.		
345	83	00	PLAN CHECK FEES	35,000	35,000
351	50	00	FINES & FORFEITS	140,000	140,000
		-	City's share of fines or forfeitures collected through the Municipal Court.		1 10,000
359	60	00	B & O TAX PENALTY	5,000	5,000
			Late payment penalties.	,,,,,,	-,
359	80	00	GAMBLING TAX PENALTY	500	500
			Late payment penalties.		
359	90	00	BUSINESS LICENSE PENALTY	1,000	1,000
			Fee for late renewal of Business License @ 25.00		
359	90	01	FORFEIT PROPERTY	1,000	1,000
359	90	02	MISCELLANEOUS FINES	2,500	2,500
359	90	03	FALSE ALARM FINE	1,000	1,000
361	10	00	INVESTMENT INTEREST	10,000	10,000
		ı	Investment of General Fund reserves.		
361	40	00	SALES & USE TAX INTEREST	15,000	15,000
			State distribution of sales and use taxes collected and invested by the state.		_
367	00	00	DONATIONS	5,000	5,000
			For K-9 patrol unit.		
367	19	00	TREE LIGHTING CEREMONY	7,500	7,500
000			Contributions for Tree Lighting Ceremony.	5 000	
369	20	00	UNCLAIMED PROPERTY SALES	5,000	5,000
369	90	00	Represents sale of unclaimed property. MISCELLANEOUS REVENUES	10,000	10.00
309	90	00	···· · · · - · - · · · · · · ·	10,000	10,00
397	00	02	Miscellaneous revenue sources - NSF check fees, fireworks fees and fingerprints. TRANSFER FROM HUD FUND	60,000	60,00
391		02	TRANSPER FROM HOD FOND	00,000	00,00
398	20	00	DAMAGE RECOVERIES	2,500	2,500

CITY COUNCIL 2021/2022 FINAL BUDGET FUND: 001 DEPT: 01 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 511 60 100 COUNCIL/MAYOR SALARIES 44,400 48,000 Mayor receives \$900/\$1,000 per month, Council members receive \$400/\$500 per month. 511 60 101 ADMINISTRATIVE SECRETARY SALARY 18,200 19,000 Council pays 30% of this position's salary. 511 60 200 COUNCIL/MAYOR BENEFITS 3,500 3,800 Represents FICA, Medicare, and Worker's Compensation. 60 201 ADMINISTRATIVE SECRETARY BENEFITS 511 11.000 11,000 Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc. 511 60 310 OFFICE SUPPLIES 750 750 Various office supplies and photocopies. 421 PEG FEES - KLTV 511 60 95,000 95,000 511 60 431 MAYOR TRAVEL 500 500 Pays travel costs for seminars and conferences. 511 60 491 COUNCIL EDUCATION 3,000 3,000 Registration fees for seminars and conferences. 492 COUNCIL MISCELLANEOUS 511 60 1,000 1,000 Various miscellaneous expenditures.

177,350 \$

182,050

CITY COUNCIL TOTAL

MUNICIPAL COURT 2021/2022 FINAL BUDGET FUND: 001 DEPT: 02 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 50 413 PUBLIC DEFENDER 512 143,000 143,000 50 414 JURORS AND WITNESSES 512 600 600 512 50 415 INTERPRETERS 15.000 15,000 416 ADDITIONAL ATTORNEYS 512 1,500 1,500 Cost of cases where attorney has a conflict of interest. 512 50 419 MISCELLANEOUS INDIGENT DEFENSE 2,000 2,000 512 450 COURTROOM RENTAL/OVERHEAD 50 6,000 6,000 Negotiated figure between Cowlitz County and the City of Kelso. 512 50 490 CONTRACT SERVICES MUNICIPAL COURT 140,000 140,000 Contract between the City and Municipal Court based on number of cases. MUNICIPAL COURT TOTAL 308,100 308,100 \$

CITY MANAGER

240115		05.	ACCOUNT DECORIDATION		
BASUB		OBJ	ACCOUNT DESCRIPTION	2021	2022
513	10	100	MANAGER'S SALARY	\$ 156,000	\$ 165,00
513	10	101	ADMINISTRATIVE SECRETARY SALARY	18,200	19,00
			City Manager's office pays 30% this position's salary.		
513	10	102	ADMINISTRATIVE PROGRAMS MANAGER/HR	94,000	96,00
513	10	200	MANAGER'S BENEFITS	48,100	48,00
			Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.		
513	10	201	ADMINISTRATIVE SECRETARY BENEFITS	10,800	10,80
			Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.		_
513	10	202	ADMINISTRATIVE PROGRAMS MANAGER/HR	26,800	26,70
			Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.		
513	10	310	OFFICE SUPPLIES	1,600	1,60
			Cost of clerical/office supplies.		
513	10	420	TELEPHONE/POSTAGE	1,800	1,80
			Land lines,FAX, cellular phones, internet & postage.		
513	10	430	TRAVEL	4,500	4,50
	<u> </u>		Travel and registration for various seminars and training.		
513	10	431	CAR MILEAGE	500	50
540	10	470	Reimburse for use of personal car on City Business.	4.050	4.55
513	10	4/0	UTILITIES	1,250	1,25
E40	40	400	Water/Sewer/Electric/Garbage.	2 200	2.20
513	10	1490	DUES AND SUBSCRIPTIONS	2,200	2,20
513	10	402	Membership in WCMA. MISCELLANEOUS EXPENSES	5,800	5,80
513	10	432	Includes cost of manager's annual evaluation.	3,600	5,60
513	50	450	PHOTOCOPIER LEASE PAYMENT	1,900	1,90
313	50	700	Manager's share of lease costs for photocopier.	1,900	1,30
594	13	647	OFFICE EQUIPMENT	2,000	2,00

FINANCE

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION		2021		2022
514	10	100	SALARIES	\$	486,000	\$	499,00
			Pays salaries for 7 full-time employees.				
514	10	110	OVERTIME		5,000		5,00
514	10		BENEFITS		195,000		195,00
544	00		Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.	ļ	4 200		4.50
514	20	310	OFFICE SUPPLIES Cost of clerical/office supplies , including software.		4,200		4,50
514	20		TELEPHONE/POSTAGE		1,600		1,60
514	20		Land lines,FAX, cellular phones, internet & postage. TRAVEL AND STAFF TRAINING		5,000		5,00
			Continuing professional education, WFOA conference and various seminars/work	shops.			
514	20		UTILITIES Water/Sewer/Electric/Garbage.		6,500		7,00
514	20		MISCELLANEOUS EXPENSES		1,500		1,50
•			Dues, subscriptions and memberships.		.,000		.,00
594	14	642	DATA PROCESSING EQUIPMENT		2,500		2,50
			To update various computer equipment.				
				 			
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CITY ATTORNEY

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
515	21		LEGAL ASSISTANT SALARY	\$ 24,200	\$ 25,200
			Attorney's office pays 40% this position's salary.		,
515	21		ATTORNEY SALARY - PROSECUTION	96,000	98,300
			City Prosecutor.		
515	21	200	LEGAL ASSISTANT BENEFITS	14,100	14,300
			City's costs for Health, DRS, FICA, Worker's Comp. Etc.		
515	21		ATTORNEY BENEFITS - PROSECUTION	45,000	44,300
F.4.5	-		City's costs for Health, DRS, FICA, Worker's Comp. Etc.	0.000	
515	22	310	OFFICE SUPPLIES	3,000	3,000
E1E	22	420	Various office supplies & legal supplies, including photocopies. TELEPHONE/POSTAGE	200	200
515	22			200	200
515	22		Land lines, FAX, cellular phones, internet & postage. TRAVEL/TRAINING	650	650
313	22		Travel costs for seminars and conferences.	030	000
515	22		UTILITIES	500	500
0.0			Water/Sewer/Electric/Garbage.		
515	22		MISCELLANEOUS EXPENSES	150	15
			Dues, subscriptions and memberships.		
515	41	410	MUNICIPAL LEGAL SERVICES	55,000	55,000
			City Attorney.(Code review, Service Contract review, negotiations.)		
594	10	644	OFFICE EQUIPMENT	1,000	-
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POLICE

FUND:	001 [DEPT	: 06		
BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
517	20	290	LEOFF RETIREE BENEFITS	\$ 77,000	\$ 81,000
			Pays hospital, medical and insurance premiums for retired LEOFF 1 officers.		
521	10	100	SALARIES - ADMINISTRATION	444,000	456,10
			Positions include: 1 Chief, 1 Captain, 1 Sergeant, & 1 admin assistant.		
521	10	140	EDUCATIONAL INCENTIVE	36,300	38,00
			Incentive pay for advanced education accomplishment.		
521	10	200	BENEFITS - ADMINISTRATION	134,000	138,00
	10	100	Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.		
521	10	420	TELEPHONE/POSTAGE	28,000	28,00
	10	400	Land lines, FAX, cellular phones, internet & postage.	11000	1100
521	10	430	TRAVEL	14,000	14,00
	10	470	Seminars, training, tuition, lodging and investigations.	10.000	10.05
521	10	470	UTILITIES	18,300	18,30
E04	10	404	Water/Sewer/Electric/Garbage.	10,000	40.06
521	10	491	MISCELLANEOUS	10,000	10,00
521	20	100	SALARIES - OPERATIONS	1,958,000	2,059,00
			Pays salaries for 23 uniformed officers.		
521	20	130	OVERTIME	270,000	280,00
	<u> </u>		Covers personnel shortages, vacations, emergencies, sick time, etc.		
521	20	200	BENEFITS	829,000	863,00
		ļ	Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.		
521	20	310	SUPPLIES	57,000	57,00
			Citations, office supplies, flares, batteries, etc.		
521	20	312	SUPPLIES - SWAT	15,000	15,00
	<u> </u>		Special clothing, gas masks, optics & communications.		
521	20	319	SUPPLIES - K9 UNIT	4,000	4,00
		050	Gun cleaning & range supplies, ammunition, & BP vests.		
521	20	350	TOOLS AND EQUIPMENT	30,000	30,00
		440	Gun cleaning & range supplies, ammunition, & BP vests.	4.000	4.0
521	20	419	SERVICES - K9 UNIT	1,000	1,00
521	20	490	DUES AND SUBSCRIPTIONS	15,000	17,50
		:	Police periodicals, newspapers, dues to various State/Federal orgs.		
521	21	410	INVESTIGATIVE SPECIAL ASSISTANCE	15,000	15,00
			Interpreters, transportation and investigative costs.	The state of the s	, i
521	40	430	LAW ENFORCEMENT TRAINING	41,900	41,90
			In-service training, career level certification and tuition and lodging for officers.		
521	40	431	SWAT TRAINING	5,000	5,00
			Advanced SWAT Week, technical training, negotiations.		
521	50	320	VEHICLE FUEL	35,000	35,00
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POLICE 2021/2022 FINAL BUDGET FUND: 001 DEPT: 06 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 521 50 480 STATION REPAIR AND MAINTENANCE 7,000 7,000 Repairs to station building and facilities including outdoor security. 521 50 482 **SOFTWARE MAINTENANCE** 5,000 5,000 Misc. computer software maintenance. 521 50 483 **VEHICLE MAINTENANCE** 50,000 50,000 521 90 410 POLICE SCIENCE PROGRAM 61,200 61,200 Instructor's fees. 490 CONTRACTUAL 521 90 45,000 45,000 Photo processing, laundry, radio repair, and computer tech support. 521 90 940 **EQUIPMENT RESERVE** 135,000 135,000 Two vehicles in 2021 and 2022. 594 641 MACHINERY & EQUIPMENT 30,000 30,000 POLICE TOTAL \$ 4,370,700 \$ 4,540,000

POLICE RECORDS 2021/2022 FINAL BUDGET FUND: 001 DEPT: 07 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 20 100 SALARIES 172,000 178,100 521 Cost for three records specialists. Includes part-time. 521 110 OVERTIME 4,950 5,075 Covers costs related to emergencies and personnel shortages. 80,000 81,000 20 521 200 BENEFITS Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc. 200,000 204,000 528 80 510 **911 SERVICE** Contract with Cowlitz 911 Public Authority. 528 80 511 PAYMENT TO COWLITZ COUNTY 37,800 39,000 Contract with Cowlitz County for Records Management. POLICE RECORDS TOTAL 494,750 \$ 507,175

OFFENDER SERVICES / JAIL 2021/2022 FINAL BUDGET FUND: 001 DEPT: 08 BASUB ELE OBJ 2022 ACCOUNT DESCRIPTION 2021 60 412 OFFENDER SERVICES 523 20,000 \$ 20,000 Evaluations, screenings, bail studies, probation services, inmate medical expenses. 523 510 JAIL 320,000 329,600 Jail costs and electronic monitoring. OFFENDER SERVICES / JAIL TOTAL \$ 340,000 \$ 349,600

NON-DEPARTMENTAL

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
513	20	490	DUES - AWC	\$ 9,000	\$ 9,3
			Association of Washington Cities.		
514	20	492	MISCELLANEOUS EXPENSES	22,000	24,0
			Miscellaneous bank and state pool charges.		
514	23	410	STATE EXAMINER'S CHARGES	34,000	35,0
			Pays for annual audit of City by the State Auditors Office.		
514	30	310	OFFICIAL PUBLICATIONS	2,500	2,5
			Publishing ordinances, titles and official documents as required.		
514	40	510	ELECTION EXPENSES	40,000	25,0
			City share of election and voter registration costs.		
515	20	491	CITY CODE UPDATE	3,500	3,5
			Codifies/prints new ordinances and incorporates into Code Book.		
517	60	310	SAFETY/LOSS CONTROL	2,000	2,0
			Pays for safety films, seminars, First Aid training and safety recognition.		
517	70	410	UNEMPLOYMENT AND L & I CLAIMS SERVICE	5,600	5,8
			Pays D.J. Witmer to review all unemployment and L&I claims.		
517	90	491	EMPLOYEE WELLNESS	2,700	3,0
			Pays for supplies, health screening, workshops, fitness, & health programs.		
517	90	492	WELLNESS PROGRAM	1,000	1,0
518	10	310	OFFICE AND OPERATING SUPPLY	35,000	35,0
			Paper, forms, envelopes, etc. used in operation of General Fund.		
518	10	420	PHONE/POSTAGE	18,000	19,0
			Pays line charges, long distance and all postage for General Fund business.		
518	10	470	UTILITIES	45,000	47,0
			Pays for utilities of common areas in City Hall.		
518	10	481	BUILDING REPAIRS	50,000	50,0
	10	100	Includes maintenance of HVAC at City Hall.		ļ
518	10	492	SISTER CITY PROGRAM	2,000	2,0
518	30	410	BUILDING CUSTODIAL	26,000	26,0
			Custodial services for City Hall.		,_
518	30	411	PROFESSIONAL SÉRVICES	50,000	50,0
			Labor negotiation fees and other services.	,	'
518	80	310	DATA PROCESSING SUPPLIES	5,000	5,0
			Toner, paper, maintenance supplies for server and network printers.		
518	80	410	DATA PROCESSING SOFTWARE	50,000	50,0
			Software purchases and upgrades. Includes annual fee for financial software.	<i>'</i>	
518	80	480	HARDWARE MAINTENANCE	1,500	1,5
			Computer hardware and office machine maintenance.	, , , , , , , , , , , , , , , , , , ,	1
518	80	481	SOFTWARE MAINTENANCE	12,000	12,0

NON-DEPARTMENTAL

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
518	86	410	CONTRACT SERVICES	75,000	80,00
			Contract with Compass Lane Inc. for computer hardware/software applications.		
519	90	493	CHAMBER DUES	750	75
			Dues and miscellaneous purchases.		
519	90	460	LIABILITY/FIRE/AUTO/FIDELITY INSURANCE	280,000	285,00
			General Fund portion of WCIA assessment.		
525	60	410	EMERGENCY MANAGEMENT	28,000	29,00
			City share of emergency management services through Cowlitz County.		
546	10	410	PROFESSIONAL SERVICES - AIRPORT	76,000	76,00
		<u></u>	Annual operating contribution.		
553	30	530	DIKING/DRAINAGE TAX	20,000	20,00
			Tax paid by City on City properties for diking district services.		
553	70	410	SW WASHINGTON AIR POLLUTION AUTHORITY	6,500	6,70
			Kelso's cost for administration of WA Clean Air regulations.		
554	30	410	ANIMAL CONTROL CONTRACT	125,000	125,00
			Contract with Cowlitz County Humane Society for animal control.		
558	70	490	GOVERNMENTAL CONFERENCE DUES	33,000	33,00
	<u> </u>		Basic services from Cowlitz/Wahkiakum Council of Governments.		
558	70	494	COWLITZ EDC DUES	10,000	10,00
			Pays membership in Economic Development Council.		
559	20	490	AFFORDABLE HOUSING	15,000	15,00
		<u> </u>	For housing projects for very low income persons. Funded by County records sur		
573	90	490	TREE LIGHTING CEREMONY	7,500	7,50
	ļ		For the annual lighting of the Christmas Tree at the Depot. Financed by contribu		
597	00	006	TRANSFER TO KELSO STATION FUND (FUND 105)	41,854	40,60
			Annual operating contribution.		
597	00	007	TRANSFER TO ARTERIAL STREET FUND (FUND 102)	370,950	405,95
			For annual overlay program and misc street repairs.		
597	00	009	TRANSFER TO CRIMINAL JUSTICE FUND (FUND 120)	70,000	75,00
			Annual operating contribution.		
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ENGINEERING

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
518	10	100	SALARIES	\$ 441,000	\$ 459,000
	40	440	Pays salaries for 5 full-time equivalent positions.	0.500	
518	10	110	OVERTIME	2,500	2,50
518	10	120	PART-TIME SALARIES	7,500	7,50
518	10	200	BENEFITS	188,000	189,30
5.10	10	0.40	Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.	40.000	
518	10	310	SUPPLIES	10,000	11,00
518	93	320	Includes office, surveying, engineering supplies and, software upgrades. FUEL - VEHICLES	1,500	1,50
310	93	320	FOEL - VEHICLES	1,500	1,50
518	93	410	PROFESSIONAL SERVICES	50,000	20,00
F40	02	420	Pavement rating system. TELEPHONE/POSTAGE	0.700	0.70
518	93	420		2,700	2,70
518	93	430	Land lines, FAX, cellular phones, internet & postage. TRAVEL/TRAINING	7,000	7,00
510	93	430	Miscellaneous training including CAD and GPS.	7,000	7,00
518	93	440	LEGAL ADVERTISING	500	50
010	30	0	Cost of print ads and legal notices.	300	
518	93	470	BUILDING UTILITIES	3,500	3,50
0.0			Water/Sewer/Electric/Garbage.	0,000	0,00
518	93	480	SOFTWARE MAINTENANCE	19,000	20,00
		1	GIS subscription and permit software.		
518	93	481	VEHICLE MAINTENANCE	1,500	1,50
518	93	490	MISCELLANEOUS EXPENSES	5,000	5,00
			Dues, subscriptions and memberships.	,	,
518	93	940	EQUIPMENT RESERVE - DEPRECIATION	6,300	6,30
			For the future purchase of vehicles.		
546	10	310	SUPPLIES - AIRPORT	2,000	2,00
546	10	410	PROFESSIONAL SERVICES - AIRPORT	915,000	-
546	10	420	PHONE - AIRPORT	750	75
546	50	100	SALARIES - AIRPORT OPERATIONS	92,000	94,00
594	50	200	BENEFITS - AIRPORT OPERATIONS	37,000	37,00

COMMUNITY DEVELOPMENT & PLANNING

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
524	60	100	SALARY - NUISANCE ABATEMENT	\$ 58,000	\$ 60,000
524	60	200	BENEFITS - NUISANCE ABATEMENT City's costs for Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc.	31,000	31,000
524	60	320	FUEL - VEHICLES	1,250	1,25
524	60	481	VEHICLE MAINTENANCE	1,500	1,50
558	50	101	DEPARTMENTAL ASSISTANT'S SALARY	49,000	53,000
558	50	111	Salary for Community Development Department Assistant. OVERTIME	1,000	1,00
558	50	201	BENEFITS	31,000	32,00
558	50	410	City's costs for Health, Dental/Vision, DRS, FICA, Worker's Comp. Etc. PROFESSIONAL SERVICES	278,000	25,00
558	60	100	PLANNING DEPARTMENT SALARIES	25,000	25,00
558	60	310	SUPPLIES	7,000	7,00
558	60	421	Includes GIS, Permitting Software Subscription. TELEPHONE/POSTAGE	2,000	2,00
558	60	430	Land lines, FAX, cellular phones, internet & postage. TRAVEL/TRAINING	4,000	4,00
558	60	440	Pays travel costs and registrations for seminars. LEGAL ADVERTISING	3,000	3,00
558	60	470	Publication of legal notices. UTILITIES	2,200	2,20
558	60	481	Water/Sewer/Electric/Garbage. SOFTWARE MAINTENANCE	27,000	27,00
558	60	490	Includes GIS Software. MISCELLANEOUS EXPENSES	1,500	1,50
558	90	940	Dues, subscriptions and memberships. EQUIPMENT RESERVE - DEPRECIATION	5,000	5,00
594	58	642	DATA PROCESSING EQUIPMENT	5,000	5,00
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FIRE / EMERGENCY MEDICAL

ASUB	ELE	OBJ	ACCOUNT DESCRIPTION		2021		2022
522	20	510	FIRE DISTRICT NO. 2	\$	171,000	\$	171,00
			City contract with Cowlitz County Fire District #2.				
			In addition to the basic fire protection service, EMS service and	-			
			hazardous materials response service already provided by Cowlitz 2,				_
			the City contracts for enhanced services which include the following:				_
			Fire code inspection services.				
			Pre-construction building plan reviews.				
			Fire investigation services.				
			Enhanced "Advanced Life Support" services.				
			Enhanced "Basic Life Support" services.				
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CITY STREET FUND 2021/2022 FINAL BUDGET FUND: 101 DEPT: 16 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 308 00 16 **BEGINNING FUND BALANCE** 90,000 90,000 Beginning cash required for operations. 313 10 00 RETAIL SALES TAX 487.050 494,070 Taxes allocated from General Fund for Street operations 71 MULTIMODAL TRANSPORTATION 336 00 16,000 16,000 87 MOTOR VEHICLE FUEL TAX 336 00 250,000 260,000 Allocations from the State are on a Per Capita basis. 349 42 00 AIRPORT SERVICES 8,000 8,000 361 10 00 **INVESTMENT INTEREST** 1,000 1,000 Investment of idle cash. 362 50 00 LAND LEASE 22,000 22,000 Revenue from lease of City property with Dutch Bros, Inc. 00 MISCELLANEOUS 90 369 5,000 5,000 00 DAMAGE RECOVERIES 398 00 10,000 10,000 CITY STREET TOTAL REVENUE 889,050 \$ 906,070

CITY STREET FUND

	404				
FUND:	101 i)EP I	·: 16		
BASUB		OBJ		2021	2022
542	30	100	SALARIES	\$ 67,000	\$ 69,000
- 10	 	140	Pays salary for 1 full-time equivalent position.	0.500	0.50
542	30	110	OVERTIME	2,500	2,500
542	30	120	STREET PART-TIME HELP	16,700	18,720
542	30	200	BENEFITS	35,000	35,00
- 10	 	1	Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc.	05.000	05.00
542	30	311	SUPPLIES	25,000	25,00
542	30	320	FUEL - VEHICLES	5,000	5,00
542	30	350	SMALL TOOLS/EQUIPMENT	1,000	1,00
	<u></u>	<u> </u>	Miscellaneous small tools.		
542	30	410	PROFESSIONAL SERVICES	25,000	1,00
542	30	412	SURFACE MAINTENANCE PROGRAM	75,000	100,00
		<u> </u>	Various chip sealing of roads throughout the City.		
542	30	420	TELEPHONE/POSTAGE	1,800	1,80
	 	 	Land lines, FAX, cellular phones, internet & postage.		<u> </u>
542	30	430	TRAVEL/TRAINING	750	7:
	 	454	Various courses and seminars.	F 000	F 0
542	30	451	EQUIPMENT RENTAL	5,000	5,00
542	30	170	Asphalt planer and crack sealer. STREET LIGHTS - POWER & MAINTENANCE	100,000	102.0
54 ∠	30	4/0		100,000	102,00
542	30	480	Electricity and maintenance. REPAIR AND MAINTENANCE	18,000	19,0
U42	30	400	Fences and guardrails.	10,000	19,0
542	30	481	STREET SWEEPING	1,000	1,00
-				· ·	· ·
542	30	482	SIDEWALK REPLACEMENT	20,000	20,0
	l		Wheelchair ramp and sidewalk program funding.		
542	30	483	VEHICLE MAINTENANCE	15,000	16,0
542	30	490	MISCELLANEOUS EXPENSE	11,000	11,0
	l		Rain gear, laundry, dues, and memberships.		<u></u>
542	30	940	EQUIPMENT RESERVE - DEPRECIATION (STREET)	34,500	34,5
			For future replacement of vehicles & equipment.		
542	50	480	BRIDGE REPAIR & MAINTENANCE	40,000	40,0
			Includes bridge inspection, City maintenance and contribution to reserve acct.		
542	60	100	TRAFFIC CONTROL SALARIES	69,000	71,0
			Pays salary for 1 full-time equivalent position.		

CITY STREET FUND

BASUB	ELE	OBJ		2021	2022
542	60	110	OVERTIME	2,000	2,00
542	60	120	PART TIME HELP	26,500	26,50
542	60	1 1	BENEFITS	33,000	32,50
	<u> </u>		Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc.		
542	60	310	SUPPLIES	52,000	54,00
542	60	320	FUEL - VEHICLES	3,200	3,40
542	60	350	TOOLS/EQUIPMENT	1,000	1,00
			Various small tools.		
542	60		CENTERLINE STRIPING/ROADSIDE SPRAYING	35,000	35,00
	 '		Includes contract with County.		
542	60	483	VEHICLE MAINTENANCE	1,500	1,60
542	90	420	TELEPHONE/POSTAGE	1,000	1,0
	<u> '</u>		FAX, telephone, cellular phones and postage.		
542	90	430	TRAVEL/TRAINING	1,000	1,0
	<u> </u>		Miscellaneous training.		
542	90	460	INSURANCE	52,000	54,0
542	90	1 1	UTILITY SERVICE	5,500	5,7
==	<u>'</u>		Water/sewer/electricity/garbage.		
542	90	480	SHOP AND RADIO REPAIRS	1,000	1,0
542	90	482	SOFTWARE MAINTENANCE	500	5
542	90	490	MISCELLANEOUS EXPENSES	4,000	4,0
O	"	1 1	Dues, subscriptions, laundry service and misc expenses.	1,222	- >
542	90		ADMINISTRATIVE SERVICES	28,000	29,0
	'		Reimburse the general fund for professional services.	·	
542	90	911	INTERFUND SERVICES	26,000	27,0
	<u>'</u>		Reimburse the Water/Sewer fund for dept. asst. & public works superintendent.		
542	90		INTERFUND SERVICES - ENGINEERING	25,000	25,0
542	90	940	EQUIPMENT RESERVE - DEPRECIATION (TRAFFIC)	22,600	22,6
	 				

ARTERIAL STREET FUND

2021/2022 FINAL BUDGET

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BASUB				2021	2022
333	20	26	FEDERAL HIGHWAY GRANTS	\$ 2,750,000	\$ -
			West Main Revitalization Phase 2.		
334	03	60	STATE GRANT - WSDOT	1,410,000	-
			SAFE Routes to School.		
334	03	61	STATE GRANT - WSDOT	3,250,000	15,000,000
			Railroad Crossing Environmental Study/Design/Construction.		
334	03	81	STATE GRANT - TIB	3,000,000	-
	-		West Main Revitalization Phase 2.		
334	06	91	STATE GRANT - TIB	500,000	-
0.4.4	40		South Pacific Pavement Rehabilitation.	475.000	475.006
344	10	00	ROAD MAINTENANCE FEES	175,000	175,000
	10		Contract with Waste Control.	1 222	1.50
361	10	00	INVESTMENT INTEREST	1,000	1,500
000	10	00	Interest on invested funds.	4 5 5 5	1.556
368	10	00	BUSINESS IMPROVEMENT AREA ASSESSMENTS	1,550	1,550
397	00	00	TRANSFER FROM GENERAL FUND	370,950	405,950
			For Overlay Program and local match for various grants.		
	L				

ARTERIAL STREET TOTAL REVENUE

\$ 11,458,500 \$ 15,584,000

ARTERIAL STREET FUND 2021/2022 FINAL BUDGET **FUND: 102 DEPT: 18** BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 000 INTERFUND LOAN PRINCIPAL 581 20 32,000 32,000 \$320,000 from Fund 206 for LED Streetlight Retrofits. Pay off 2026. 820 INTERFUND LOAN INTEREST 592 45 1,500 2,000 \$320,000 from Fund 206 for LED Streetlight Retrofits. Pay off 2026. 595 18 662 WEST MAIN REVITALIZATION - PHASE 2 5,750,000 Funded by various federal, state, & local grants. 621 RAILROAD CROSSING DESIGN 595 19 750,000 50,000 100% funding anticipated from State. 595 20 661 RAILROAD CROSSING CONSTRUCTION 15,000,000 100% funding anticipated from State. 595 20 662 RAILROAD CROSSING RIGHT-OF-WAY 500,000 2,500,000 100% funding anticipated from State. 21 661 SAFE ROUTES TO SCHOOL 1,750,000 595 Partial funding anticipated from State. 21 595 662 SOUTH PACIFIC PAVEMENT REHABILITATION 675,000 Partial funding anticipated from State.

ARTERIAL STREET TOTAL EXPENDITURES \$ 11,458,500 \$ 15,584,000

LIBRARY FUND 2021/2022 FINAL BUDGET FUND: 103 DEPT: 19 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 308 00 19 **BEGINNING FUND BALANCE** 100,000 100,000 Beginning cash required for operations. 313 10 00 RETAIL SALES TAX 534,697 559,596 Library Fund's allocated portion of Retail Sales Tax. 00 PHOTOCOPY CHARGES 341 60 2,800 2,800 Photocopy revenue. 20 347 00 LIBRARY USE FEES 3,000 6,500 Non-resident fees for use of library. 00 LIBRARY FINES/LATE RETURNS 359 70 2,400 2,400 Fines assessed. 361 10 00 **INVESTMENT INTEREST** 100 200 Interest on investments. 90 00 MISCELLANEOUS 50 369 50 LIBRARY TOTAL REVENUE

643,047 \$

671,546

LIBRARY FUND

FUND:	103 E	DEPT	: 19			
BASUB	ELE	ОВЈ	ACCOUNT DESCRIPTION	2021		2022
572	10	101	SALARIES	\$ 271,000	\$	280,000
			Salaries for 5 full-time employees.		<u> </u>	
572	10	201	BENEFITS	116,000		118,000
			Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc.			
572	10	490	MISCELLANEOUS EXPENSES	2,000		3,000
	04	400	Dues, subscriptions, and memberships.	25.207	 	47.400
572	21	120	PART TIME HELP	35,397		47,196
572	21	111	Wages for Library Pages and Desk Clerks. PROFESSIONAL SERVICES	1,600	ļ	2,000
372	21	411	PROFESSIONAL SERVICES	1,600		2,000
572	21	480	HARDWARE MAINTENANCE	500		500
			Computer hardware maintenance.			
572	21	481	SOFTWARE MAINTENANCE	3,000		3,000
			Computer software maintenance for City-wide server.			
572	40	430	TRAVEL AND TRAINING - LIBRARY STAFF	1,500		3,000
			Includes mileage, meals, and lodging for library staff.		<u> </u>	
572	50	311	OFFICE SUPPLIES	6,000		6,000
570		040	Miscellaneous supplies.		 	
572	50	313	JANITORIAL SUPPLIES	300		300
572	50	314	PHOTOCOPY SUPPLIES	1,800	-	1,800
			Paper used in photocopier.			
572	50	350	TOOLS & EQUIPMENT	3,000		3,000
572	50	411	CUSTODIAL CLEANING	7,000	1	7,000
			Contractual cleaning of carpets and windows.	·		,
572	50	421	TELEPHONE	7,500		7,500
			Land lines,FAX, cellular phones, & internet.			
572	50	422	POSTAGE	700		800
			Includes postage and shipping charges for interlibrary loan books and videos.		╄	
572	50	450	EQUIPMENT RENTALS	1,500	1	1,500
F70	50	151	Copy machine and public video licensing fee. FACILITIES RENT	52,000	 	52,000
572	50	451	PACILITIES RENT	52,000		52,000
572	50	471	ELECTRICITY/GAS	21,000		22,000
572	50	472	WATER/SEWER/GARBAGE	4,700		4,700
572	50	481	OFFICE MACHINE MAINTENANCE	1,000		1,000
572	50	182	BUILDING REPAIR & MAINTENANCE	14,000		14,000
572	1 20	402	Routine building maintenance and security.	14,000		14,000
		 	Induine dunaing maintenance and security.		+	

LIBRARY FUND

ASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
572	50		MISCELLANEOUS	800	1,00
			Rebinding library books, printing stationary and forms & interlibrary loan serv	vice.	
572	50	510	CONTRACT LIBRARY SERVICES	6,000	6,00
			Contract with Biblionix for Apollo software.		_
572	50	910	ADMINISTRATIVE SERVICES	34,000	35,00
			Reimburse the general fund for finance and city manager.		
572	90	530	SALES TAX ON PHOTOCOPIES	250	25
			Sales tax remitted to the state.		
594	72	642	DATA PROCESSING EQUIPMENT	3,500	4,00
			Various computer upgrades.		
594	72	646	LIBRARY RESOURCES	45,000	45,00
			Books and library materials.		
594	72	647	MACHINERY & EQUIPMENT	2,000	2,00
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PATHS AND TRAILS FUND 2021/2022 FINAL BUDGET FUND: 104 DEPT: 51 BASUB ELE OBJ 2021 ACCOUNT DESCRIPTION 2022 00 87 MOTOR VEHICLE FUEL TAX 1,300 \$ 1,300 336 361 10 00 INVESTMENT INTEREST 5 5 Investment of idle cash. PATHS AND TRAILS TOTAL REVENUE \$ 1,305 \$ 1,305

PATHS AND TRAILS FUND 2021/2022 FINAL BUDGET FUND: 104 DEPT: 51 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 508 00 020 ENDING FUND BALANCE \$ 1,305 \$ 1,305 PATHS AND TRAILS TOTAL EXPENDITURES **\$ 1,305 \$ 1,305**

KELSO STATION FUND 2021/2022 FINAL BUDGET **FUND: 105 DEPT: 15** BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 100 \$ 00 **INVESTMENT INTEREST** 100 361 10 Investment of idle cash. 362 50 00 LEASE REVENUES 11,200 11,200 Revenue from lease of depot spaces. 12,646 12,646 362 90 00 TRIPLE NET CHARGES Fees charged for use of the common areas of the depot. 369 90 00 **MISCELLANEOUS** 200 200 Revenue from vending machines and pay phones. 40,609 00 TRANSFER FROM GENERAL FUND 41,854 397 00 To cover revenue shortfall. KELSO STATION TOTAL REVENUE 66,000 \$ 64,755 \$

KELSO STATION FUND

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
547	60		SUPPLIES	\$ 2,300	\$ 2,30
			Building and janitorial supplies.		
547	60	411	PROFESSIONAL SERVICES - JANITORIAL	12,500	12,77
			Payment for janitorial services.		
547	60	412	PROFESSIONAL SERVICES - LANDSCAPE	1,000	1,03
547	60	112	Payment for upkeep of grounds and jail crew. PROFESSIONAL SERVICES - SECURITY	5,000	 F 00
547	60	413		5,000	5,00
547	60	420	Payment for security services. TELEPHONE/POSTAGE	2,800	 2,90
J-1	00	720	Land line and postage.	2,000	2,30
547	60	460	INSURANCE	4,500	4,80
			Liability and property insurance.	,,,,,,,	.,
547	60	470	UTILITY SERVICES	27,000	28,35
			Water/Sewer/Garbage/Electricity.		
547	60	480	REPAIR AND MAINTENANCE	7,400	7,60
	ļ		Miscellaneous repairs.		
547	60	490	MISCELLANEOUS	3,500	
	ļ				

STADIUM FUND 2021/2022 FINAL BUDGET FUND: 106 DEPT: 20 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 00 HOTEL/MOTEL TAX 120,000 \$ 175,000 313 Represents 2% tax on lodging in hotels/motels in Kelso. 361 10 00 INVESTMENT INTEREST 200 200 Investment of idle cash. 362 50 00 LEASE REVENUE 10,920 10,920 Chamber of Commerce. 369 90 00 **MISCELLANEOUS REVENUES** 100 100 Button sales, depot prints and mugs. STADIUM TOTAL REVENUE \$ 131,220 \$ 186,220

STADIUM FUND 2021/2022 FINAL BUDGET FUND: 106 DEPT: 20 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 100 VISITOR'S CENTER ADMINISTRATION 557 30 70,000 \$ 72,000 Funds operation of the City's Visitor's Center. 30 460 VISITOR'S CENTER INSURANCE 557 600 700 Visitor's Center share of liability and property insurance. 30 491 VISITOR'S CENTER MISCELLANEOUS 557 1,000 1,000 Various miscellaneous items. 30 492 MISCELLANEOUS EVENTS 92,520 557 39,620 597 00 010 HIGHLANDER FESTIVAL TRANSFER 20,000 20,000 Pays for tourist promotion expenses of the Highlander Festival. STADIUM TOTAL EXPENDITURES \$ 131,220 \$ 186,220

HIGHLANDER FESTIVAL FUND

FUND: 107 DEPT: 31

BASUB				2021	2022
321	80	00	BOOTH FEES	\$ 6,000	\$ 6,00
321	80	01	Non-food vendor booth fees. BOOTH FEES - FOOD VENDORS	2,000	2,00
321	80		Food vendor booth fees.	2,000	2,00
321	80	02	FESTIVAL PROCEEDS - OTHER	5,500	5,50
·*·			Festival programs.		
347	90	02	DANCE COMPETITION	2,800	2,80
347	90	03	HIGHLAND GAMES	4,100	4,10
347	90	05	PIPING COMPETITION	200	20
347	90	06	FUN RUN/WALK	500	50
347	90	07	PARADE	600	60
369	90	00	MISCELLANEOUS REVENUES	1,500	1,50
			Revenues from Highlander festival T-shirt and button sales.	,	<i>'</i>
397	00	00	TRANSFER FROM STADIUM FUND	20,000	20,00
 			Used only for approved tourism expenditures.		
/maa					
			HIGHLANDER FESTIVAL TOTAL REVENUE	\$ 43,200	\$

HIGHLANDER FESTIVAL FUND

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021		2022
573	90	310	SUPPLIES	\$ 400	\$	40
570		0.40	Miscellaneous office supplies.			
573	90	340	HIGHLANDER T-SHIRTS/PRIZES	900		90
573	90	341	Pays for Highlander T-shirts and prizes. HIGHLANDER BUTTONS	1,700	ļ	1,70
0,0			Pays for Highlander buttons.	1,700		1,70
573	90	440	ADVERTISING/TOURISM PROMOTION	8,000		8,00
			Pays approved expenses designed to bring tourists to Kelso .			
573	90	490	MISCELLANEOUS	8,000		8,00
573	90	491	PARADE/PERFORMERS	600		60
		100	Pays expenses associated with the parade; prizes, bands, Grand Marshall, etc.	10.000		40.00
573	90	493	ENTERTAINMENT	16,000		16,00
573	90	105	Headline entertainment. DANCE COMPETITION	2,800	-	2,80
373	90					2,00
573	90	496	HIGHLAND GAMES	4,100		4,10
573	90	498	PIPING COMPETITION	200		20
573	90	499	FUN RUN/WALK	500		50

PARKS FUND 2021/2022 FINAL BUDGET FUND: 108 DEPT: 21 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 335,275 00 RETAIL SALES TAXES 313 10 344,675 Parks Fund allocated portion of Sales Tax. 344 60 AIRPORT SERVICES 1,000 1,000 Services provided to Southwest Washington Regional Airport. 01 **LEAGUE FEES** 4,000 4,000 347 90 361 10 00 **INVESTMENT INTEREST** 100 100 Investment of idle cash. 00 PARK FACILITIES RENTAL 3.000 3,000 362 40 362 50 00 LEASE REVENUES 47,000 47,000 Cell tower leases at Tam O'Shanter. 15,000 369 90 00 **MISCELLANEOUS** 15,000 Utility reimbursement for cell towers. PARKS TOTAL REVENUE 405,375 \$ 414,775

PARKS FUND

UND:	108 I	DEPT	: 21		
BASUB		OBJ	ACCOUNT DESCRIPTION	2021	2022
569	00	470	NATURAL GAS - CATLIN HALL	\$ 1,700	\$ 1,800
569	00	471	ELECTRICITY - CATLIN HALL	3,700	3,700
569	00	472	WATER/SEWER/GARBAGE - CATLIN HALL	2,600	2,600
575	50	310	CATLIN HALL SUPPLIES	1,000	1,00
576	10	310	OFFICE SUPPLIES	500	50
576	10	420	TELEPHONE/POSTAGE	2,200	2,25
576	10	430	TRAVEL/TRAINING	1,000	1,00
576	80	100	PARK MAINTENANCE SALARIES	128,000	134,00
576	80	110	One full-time parks lead and one full-time parks utility. OVERTIME	3,000	3,10
576	80	120	PART-TIME SALARIES	9,360	9,36
576	80	200	Summertime temps. BENEFITS	65,000	66,00
576	80	314	One full-time parks lead and one four month temp OTHER OPERATING SUPPLIES	17,000	18,00
576	80	315	Landscaping supplies including soil and bark dust. JANITORIAL SUPPLIES	8,500	8,60
576	80	320	FUEL	4,200	4,30
576	80	350	SMALL TOOLS	700	70
576	80	411	PROFESSIONAL SERVICES	21,000	22,00
576	80	451	Tree service. EQUIPMENT RENTAL	300	30
576	80	460	INSURANCE	13,000	14,00
576	80	470	ELECTRICITY	36,000	37,10
576	80	471	WATER/SEWER/GARBAGE	18,000	18,50
576	80	480	REPAIRS/MAINTENANCE	1,000	1,10

PARKS FUND 2021/2022 FINAL BUDGET FUND: 108 DEPT: 21 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 483 VEHICLE MAINTENANCE/REPAIRS 576 80 2,500 2,600 490 MISCELLANEOUS 576 2,300 2,500 576 80 492 JAIL CREW SERVICES 7,000 7,500 911 **ENGINEERING SERVICES** 700 750 576 80 576 80 912 INTERFUND SERVICES 15,000 16,000 Reimburse the Water/Sewer Fund for public works superintendent and department assistant. 80 940 EQUIPMENT RESERVE - DEPRECIATION 576 15,515 15,515 645 **EQUIPMENT PURCHASES** 594 76 24,600 10,000 594 76 646 CAPITAL OUTLAY 10,000 PARKS TOTAL EXPENDITURES 405,375 \$ 414,775

HUD GRANT FUND 2021/2022 FINAL BUDGET **FUND: 114 DEPT: VARIOUS** BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 **DEPT 17 HUD #1** 361 10 10 **INVESTMENT INTEREST** 1,500 \$ 2,500 Investment of idle cash. DEPT 17 HUD #1 - TOTAL \$ 1.500 \$ 2,500 DEPT 48 HUD #2, #3 & #6 00 48 **BEGINNING FUND BALANCE** 308 39,700 \$ 39,500 Beginning cash required for operations. 10 00 INVESTMENT INTEREST 361 300 500 Investment of idle cash. 40 HUD MISCELLANEOUS REPAYMENTS 20,000 369 90 20,000 Principal Payments on Promissory Notes. DEPT 48 HUD #2, #3 & #6 - TOTAL \$ 60,000 60,000 **HUD GRANT TOTAL REVENUE** 61,500 \$ 62,500

HUD GRANT FUND 2021/2022 FINAL BUDGET FUND: 114 DEPT: VARIOUS BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 **DEPT 17 HUD #1** 508 00 020 ENDING FUND BALANCE 2,500 1,500 \$ DEPT 17 HUD #1 - TOTAL 1,500 2,500 **DEPT 48 HUD #2, #3 & #6** 597 000 TRANSFER TO OTHER FUNDS 60,000 \$ 60,000 Transfer to General Fund for nuisance abatement. DEPT 48 HUD #2, #3 & #6 - TOTAL \$ 60,000 60,000 **HUD GRANT TOTAL EXPENDITURES** 61,500 \$ 62,500

FACADE IMPROVEMENT FUND 2021/2022 FINAL BUDGET FUND: 115 DEPT: 23 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 397 00 00 TRANSFER FROM HUD FUND FACADE IMPROVEMENT TOTAL REVENUE

FACADE IMPROVEMENT FUND 2021/2022 FINAL BUDGET FUND: 115 DEPT: 23 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 90 480 **FACADES** 573 FACADE IMPROVEMENT TOTAL EXPENDITURES \$ - \$

CRIMINAL JUSTICE FUND

2021/2022 FINAL BUDGET

UND:					
3ASUB				 2021	2022
308	00	40	BEGINNING FUND BALANCE	\$ 29,400	\$ 31,900
		10	Beginning cash required for operations.	05.000	05.000
336	06	10		65,000	65,000
000		04	Criminal Justice Funding - High Crime	 4.000	4.00
336	06	21	CRIMINAL JUSTICE - VIOLENT CRIMES / POPULATION	4,000	4,00
226	06	200	Criminal Justice Funding - Violent Crime CRIMINAL JUSTICE DCD - SPECIAL PROGRAMS	44.000	44.00
336	00	26		14,000	14,00
226	06	E 1	Programs 2 and 3. IMPAIRED DRIVING	2.000	2.00
336	06	51	IMPAIRED DRIVING	2,000	2,00
338	21	00	DRUG TASK FORCE GRANT SHARE	127,000	134,00
			City share of Federal drug task force grant,.		
361	10	00	INVESTMENT INTEREST	150	15
			Investment of idle cash.		
369	30	00	SEIZURES/FORFEITURES	1,000	1,00
397	00	02	TRANSFER FROM GENERAL FUND	 70,000	75,00

CRIMINAL JUSTICE TOTAL REVENUE \$ 312,550 \$ 327,050

CRIMINAL JUSTICE FUND

UND:	120 1	<i>J</i> LI I	. +0			
BASUB	ELE		ACCOUNT DESCRIPTION		2021	 2022
521	30	100	DRUG TASK FORCE - SALARIES	\$	192,000	\$ 202,00
504	-	110	Salaries for 2 officers.			 10.05
521	30	110	DRUG TASK FORCE - OVERTIME		12,750	13,25
521	30	120	Overtime for 2 officers. DRUG TASK FORCE - EDUCATIONAL INCENTIVE		1,700	1 70
52 I	30	120	Incentive pay for advanced education accomplishment.		1,700	1,70
521	30	200	DRUG TASK FORCE - BENEFITS		86,000	 90,00
021		200	Benefits for 2 officers.		00,000	50,00
521	30	310	COURT APPOINTED SPECIAL ADVOCATE		6,000	 6,00
			Cowlitz County CASA.		-,	-,
521	31	420	TELEPHONE/POSTAGE		2,100	2,10
521	90	490	DOMESTIC VIOLENCE (DCD #3)		6,000	6,00
			Payment to Emergency Support Shelter.			
521	90	510	TASK FORCE COUNTY MATCH		6,000	6,00
			City task force grant match.			
						
						 -
			- 1111/1/19 14			
				100000		

KELSO TRANSPORTATION BENEFIT DISTRICT FUND 2021/2022 FINAL BUDGET FUND: 125 DEPT: 62 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 308 00 00 BEGINNING FUND BALANCE 21,600 \$ 23,900 Beginning cash required for operations. 317 90 00 VEHICLE LICENSING FEE 200,000 200,000 \$20 per vehicle. KELSO TBD TOTAL REVENUE 221,600 \$ 223,900

KELSO TRANSPORTATION BENEFIT DISTRICT FUND 2021/2022 FINAL BUDGET FUND: 125 DEPT: 62 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 00 000 TRANSFER TO DEBT SERVICE FUND 597 221,600 223,900 For debt sevice on 2016 G.O. Bond which funded rehab of Yew Street and Minor Road. KELSO TBD TOTAL EXPENDITURES \$ 221,600 \$ 223,900

G.O. BOND FUND 2021/2022 FINAL BUDGET FUND: 206 DEPT: 46 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 10 00 INVESTMENT INTEREST 3,000 \$ 4,000 361 361 10 INTERFUND LOAN REPAYMENT - INTEREST 1,500 2,000 00 TRANSFER FROM VARIOUS FUNDS FOR 2011 G.O. BOND 397 00 211,500 211,800 2021: \$211,500 Capital Projects Fund. 2022: \$211,800 Capital Projects Fund. 397 00 01 TRANSFER FROM VARIOUS FUNDS FOR 2016 G.O. BOND 221,600 223,900 2021: \$221,600 TBD Fund. 2022: \$223,900 TBD Fund. G.O. BOND TOTAL REVENUE \$ 437,600 \$ 441,700

G.O. BOND FUND 2021/2022 FINAL BUDGET FUND: 206 DEPT: 46 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 508 00 020 ENDING FUND BALANCE 3,000 4,500 591 710 2011 BOND ISSUE PAYMENT - PRINCIPAL 160,000 165,000 Balance after 2022 payment \$1,115,000. 2028 payoff. 591 19 710 2016 BOND ISSUE PAYMENT - PRINCIPAL 135,000 140,000 Balance after 2022 payment \$2,245,000. 2035 payoff. 592 19 830 2011 BOND ISSUE PAYMENT - INTEREST 46,800 51,500 Semi-annual payments due June and December 1. 592 19 830 2016 BOND ISSUE PAYMENT - INTEREST 86,600 83,900 Semi-annual payments due June and December 1. 592 19 890 MISCELLANEOUS DEBT SERVICE COSTS 1,500 1,500 Administration fees U.S. Bank. G.O. BOND TOTAL EXPENDITURES 437,600 \$ 441,700

CAPITAL PROJECTS FUND 2021/2022 FINAL BUDGET FUND: 301 DEPT: 60 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 60 **BEGINNING FUND BALANCE** 91,400 100,800 308 00 Beginning cash required for operations. 318 34 00 REAL ESTATE EXCISE TAXES 120,000 110,000 Revenues from the locally imposed real estate excise tax (1/4 of 1%). 361 10 00 INVESTMENT INTEREST 100 1,000 Investment of idle cash. CAPITAL PROJECTS TOTAL REVENUE 211,500 \$ 211,800

CAPITAL PROJECTS FUND 2021/2022 FINAL BUDGET FUND: 301 DEPT: 60 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 00 001 TRANSFER TO FUND 206 597 211,500 \$ 211,800 For debt service on 2011 G.O. Bond. CAPITAL PROJECTS TOTAL EXPENDITURES \$ 211,500 \$ 211,800

SOLID WASTE FUND 2021/2022 FINAL BUDGET FUND: 402 DEPT: 24 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 343 70 11 BEGINNING FUND BALANCE 7,150 \$ 69,750 Beginning cash required for operations. 343 70 836,000 11 RESIDENTIAL FEES 836,000 0% increase for 2021 & 2022. 343 70 12 **COMMERCIAL FEES** 970,000 970,000 0% increase for 2021 & 2022. 70 35,000 35,000 343 13 RESIDENTIAL RECYCLING FEES 0% increase for 2021 & 2022. 361 10 00 INVESTMENT INTEREST 250 250 Investment of idle cash. 369 90 00 **MISCELLANEOUS** 1,000 1,000 SOLID WASTE TOTAL REVENUE \$ 1,849,400 \$ 1,912,000

SOLID WASTE FUND 2021/2022 FINAL BUDGET FUND: 402 DEPT: 24 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 411 STATE EXAMINER'S CHARGES 537 4,300 4,500 537 510 COUNTY LANDFILL COSTS 592.000 610.000 100 SALARIES 537 70 7,100 7,300 Pays salary for solid waste coordinator 537 70 200 BENEFITS 1,000 1,000 Pays benefits for solid waste coordinator 537 70 310 SUPPLIES 2,000 2,000 537 70 410 PROFESSIONAL SERVICES (SOLID WASTE) 800,000 840,000 Collection cost of solid waste by Waste Control. Includes fuel surcharge. 537 70 411 PROFESSIONAL SERVICES (RECYCLING) 36.000 37,800 Waste Control - Drop Box Sites. 537 70 412 RECYCLING - SITE MAINTENANCE 2,000 2,000 Funds 3 recycling sites. 70 537 420 **POSTAGE** 4,200 4,200 537 70 460 INSURANCE 2,500 2,600 Solid Waste Fund share of City liability insurance. 537 70 480 HARDWARE MAINTENANCE 500 500 Computer hardware maintenance. 537 70 481 **SOFTWARE MAINTENANCE** 11,000 11,000 Computer software maintenance for utility programs. 537 90 490 MISCELLANEOUS EXPENSE 2,500 2,500 Community cleanup. 537 90 530 STATE UTILITY EXCISE TAX 101.200 101.200 Refuse Collection Tax (3.6%) and Service Tax (1.75%). 537 90 540 **CITY B & O TAX** 184,100 184,100 Payments to General Fund for B & O Taxes at 10%. 537 90 910 ADMINISTRATIVE SERVICES 86,000 88,000 Reimburse the general fund for professional services. 537 90 911 INTERDEPARTMENTAL SERVICES 13,300 13.000 Reimburse the Water/Sewer fund for professional services. SOLID WASTE TOTAL EXPENDITURES \$ 1,849,400 \$ 1,912,000

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ASUB			ACCOUNT DESCRIPTION	2021	2022
308	00	25	BEGINNING FUND BALANCE	\$ 1,909,350	\$ 1,708,10
			Beginning cash required for operations.		
337	00	00	INTERGOVERNMENTAL	13,000	13,00
			Payments from Cowlitz 2 for improvements at City Shop.		
343	40	23	RESIDENTIAL WATER SALES	2,050,000	2,155,00
			7% increase for 2021 and 2022.		
343	40	24	COMMERCIAL WATER SALES	685,000	720,00
			7% increase for 2021 and 2022.		
343	40	25	DAVIS TERRACE/PUD WATER SALES	60,000	63,00
	<u> </u>		7% increase for 2021 and 2022.		1 0 10 06
343	40	26	INDUSTRIAL WATER SALES	1,185,000	1,240,00
0.10	12	07	7% increase for 2021 and 2022.	0.000	0.00
343	40	27	CLEANING USAGE FEES	2,000	2,00
343	40	29	WATER CONNECTION FEES	5,000	5,00
343	40	42	FIRE SPRINKLER FEES	35,000	35,00
343	40	91	TURN ON/OFF FEES	30,000	30,00
349	10	00	INTERFUND SERVICES	38,000	39,50
			Provided by Public Works Superintendent and Departmental Assistant.		
361	10	00	INVESTMENT INTEREST	10,000	12,00
			Investment of idle cash.		
369	90	00	MISCELLANEOUS	10,000	10,00
397	00	01	TRANSFER FROM BOND RESERVE FUND	140,000	-
					
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BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
			WATER DISTRIBUTION		
534	10	410	STATE EXAMINER'S CHARGES	\$ 5,800	\$ 6,000
534	50	100	SALARIES	460,000	476,000
534	50	110	Pays salaries for 6.83 full-time equivalent positions. OVERTIME	82,500	82,500
534	50	120	PART TIME HELP	21,600	21,600
534	50	130	STANDBY PAY	7,500	7,500
534	50	200	BENEFITS Harlib Danta Winion DBS EVC 1 Washada Canan File	218,000	221,000
534	50	310	Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc. SUPPLIES Includes cross connection supplies, pipe, meters, valves, hydrants and boxes.	160,000	160,000
534	50	320	FUEL For small hand tools/generators.	500	500
534	50	321	FUEL - VEHICLES	19,000	19,000
534	50	350	TOOLS Drills, hydraulic tools, & hand tools.	3,000	3,000
534	50	410	PROFESSIONAL SERVICES Meter reading and backflow management.	35,000	35,000
534	50	420	TELEMETERING/PHONE/POSTAGE	14,000	14,000
534	50	430	TRAVEL Continued education and miscellaneous seminars.	5,000	5,000
534	50	451	EQUIPMENT RENTAL Rental of equipment such as tractors, trenchers and man lifts.	2,500	2,50
534	50	460	INSURANCE	55,000	57,00
534	50	470	UTILITY SERVICE Costs for water/sewer/electricity/solid waste.	48,000	48,000
534	50	480	WATER DISTRIBUTION REPAIR AND MAINTENANCE Leak detection asphalt repairs & meter repairs.	40,000	40,00
534	50	481	SHOP AND RADIO REPAIR	2,000	2,00
534	50	482	HARDWARE MAINTENANCE	300	300
534	50	483	SOFTWARE MAINTENANCE Computer software maintenance for utility programs.	20,000	20,00

2021/2022 FINAL BUDGET								
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BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022			
534	50		VEHICLE MAINTENANCE	40,000	40,000			
			Contract with Jacobsen Chevron.		·			
534	50	490	MISCELLANEOUS EXPENSES	11,500	12,500			
			Laundry, rain gear, dues, subscriptions and training.					
534	50	530	STATE UTILITY EXCISE TAX	109,000	114,000			
			5.029% of water sales & 1.75% of connection charges (1/2 distribution).					
534	50	541	CITY B & O TAX	200,600	210,500			
			10% of water sales (1/2 distribution).					
534	50	910	ADMINISTRATIVE SERVICES	97,500	100,200			
			Reimburse the general fund for professional services.					
534	50	911	PROFESSIONAL SERVICES-ENGINEERING	15,000	15,000			
			Payments to the General Fund for engineering services.					
534	50	940	EQUIPMENT RESERVE - DEPRECIATION	120,600	120,600			
			For future replacement of vehicles & equipment.					
534	50	953	OFFICE RENTAL	6,000	6,000			
			Rental charges for office space at City Hall.					
582	34	720	2020 REVENUE BOND PAYMENT - PRINCIPAL	258,000	263,000			
			Balance after 2022 payment \$3,487,500. 2040 payoff.					
582	34	770	ANNUAL PRINCIPAL PAYMENT - SRF LOAN	254,000	254,000			
			Balance after 2020 payment \$3,300,353. 2035 payoff.					
592	34	830	2020 REVENUE BOND PAYMENT - INTEREST	119,000	112,000			
			Semi-annual interest payments. Payoff 2040					
592	34	833	ANNUAL INTEREST PAYMENT - SRF LOANS	58,000	54,000			
			Annual interest payments. 2035 payoff.					
592	34	890	MISCELLANEOUS DEBT EXPENSE	1,000	1,000			
594	34	630	CAPITAL EXPENSE - STRUCTURES	120,000	20,000			
594	34	651	CAPITAL EXPENSE - EQUIPMENT	40,000	20,000			
597	00	010	TRANSFER TO 404 - WATER CAPITAL RESERVE	2,353,500	2,233,00			
			Transfer for waterline replacement.					
-								
-			WATER DISTRIBUTION - SUB TOTA	12 \$ 5,003,400	\$ 4,796,70			
	-	-	WAILK DISTRIBUTION - SUBTOTA	Ψ 3,003,400	7,730,700			

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BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
			WATER TREATMENT		
538	10	410	STATE EXAMINER'S CHARGES	\$ 5,800	\$ 6,000
538	40	100	SALARIES	188,000	193,000
538	40	110	Pays salaries for 2.33 full-time equivalent positions. OVERTIME	4,000	4,150
538	40	200	BENEFITS	85,000	86,000
538	40	310	Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc. SUPPLIES	70,000	71,000
538	40	311	Water Treatment Plant chemicals. SUPPLIES - WATER PURCHASE	50,000	55,000
538	40	321	Purchase water from City of Longview. FUEL - VEHICLES	600	650
538	40	350	TOOLS	800	800
538	40	410	Miscellaneous hand tools. PROFESSIONAL SERVICES - TESTING	20,000	21,000
538	40	420	Meter reading, Dept. Of Health testing. TELEMETERING/PHONE/POSTAGE	5,500	5,600
538	40	430	Telemetry for SE reservoir and PUD systems. TRAVEL	500	750
538	40	451	Miscellaneous training and seminars. EQUIPMENT RENTAL	250	250
538	40	460	INSURANCE	55,000	57,000
538	40	470	UTILITY SERVICE	117,000	117,000
538	40	480	Costs for water/sewer/electricity/solid waste. WATER TREATMENT PLANT REPAIR AND MAINTENANCE Ranney pump, supply line, and lateral repair.	40,000	40,000
538	40	482	HARDWARE MAINTENANCE	400	35,000
538	40	483	SOFTWARE MAINTENANCE Computer software maintenance for utility programs.	3,200	3,200
538	40	486	VEHICLE MAINTENANCE	500	500
538	40	490	MISCELLANEOUS EXPENSES	13,300	13,300
538	40	530	STATE UTILITY EXCISE TAX 5.029% of water sales & 1.75% of connection fees (1/2 Wat. Treatment).	109,000	114,000
			2.02770 of mate. other of the first of constraint of the first of the		

BASUB	FLF	OBJ	ACCOUNT DESCRIPTION	2021	2022
538	40		CITY B & O TAX	200,600	210,500
			10% of water sales (1/2 distribution).		
538	40	910	ADMINISTRATIVE SERVICES	97,500	100,20
			Reimburse the general fund for professional services.		
538	40	911	PROFESSIONAL SERVICES - ENGINEERING	5,000	5,00
			To reimburse General Fund for engineering services.		
538	40	940	EQUIPMENT RESERVE - DEPRECIATION	4,000	4,00
			For future replacement of vehicles & equipment.		
538	40	953	OFFICE RENTAL	6,000	6,00
			Rental charges for office space at City Hall.		
582	38	770	ANNUAL PRINCIPAL PAYMENT - 2001 SRF LOAN	80,000	80,00
			State Revolving Fund loan to finance the Water Treatment Plant upgrades.		
			Balance after 2022 payment on the 2001 SRF loan \$0. Payoff 2022.		
592	38	831	ANNUAL INTEREST PAYMENT - SRF LOANS	3,000	2,00
			Annual interest payments. 2022 payoff.		
594	40	650	CAPITAL EXPENSE - EQUIPMENT	4,000	4,000
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	1				
			WATER TREATMENT - SUB TOTAL	\$ 1,168,950	\$ 1,235,90

WATER CAPITAL RESERVE FUND 2021/2022 FINAL BUDGET FUND: 404 DEPT: 17 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 00 INVESTMENT INTEREST 2,200 \$ 2,700 361 10 Investment of idle cash. 379 40 00 CAPITAL RECOVERY/SDC CHARGES - WATER 35,000 35,000 Fees charged for water hook-up. 00 TRANSFER FROM WATER FUND 2,253,500 2,233,000 397 00 Transfer from Water Fund to complete projects. WATER CAPITAL RESERVE TOTAL REVENUE \$ 2,290,700 \$ 2,270,700

WATER CAPITAL RESERVE FUND

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
534	10	530	STATE UTILITY EXCISE TAX	\$ 700	\$ 700
594	17	001	WEST KELSO COWLITZ WAY CONNECTION	880,000	-
594	17	402	WATER SYSTEM PLAN UPDATE	30,000	-
594	20	631	PAXTON SUPPLY LINE	200,000	1,120,000
594	20	632	WEST MAIN PHASE 2	100,000	_
594	21	631	DAVIS TERRACE METER REPLACEMENT	100,000	-
594	21	632	SOUTH PACIFIC UPGRADES	120,000	-
594	21	633	WEST VISTA WATER IMPROVEMENTS	10,000	-
594	21	634	TREATMENT PLANT VFD REPLACEMENT	100,000	515,000
594	21	635	MILL STREET WATER QUALITY TEST	50,000	-
594	21	636	PUMP STATION FLOW METERS	75,000	-
594	21	637	SOUTH 4TH AVE WATERLINE REPLACEMENT	170,000	-
594	21	638	EMERGENCY RESPONSE PLAN UPDATE	30,000	-
594	22	631	SOURCE EVALUATION STUDY	100,000	150,000
594	22	632	NORTH KELSO TRANSMISSION LINE	-	210,000
594	34	631	ANNUAL REPLACEMENT PROGRAM	325,000	275,000

SEWER FUND

BASUB ELE OBJ ACCOUNT DESCRIPTION 2021								
308 4208	00		ACCOUNT DESCRIPTION BEGINNING FUND BALANCE		328,045	\$	2022 1,783,99	
300		"	Beginning cash required for operations.	Ψ	320,070	Ψ	1,700,0	
336	00	00	INTERGOVERNMENTAL		13,000		13,00	
			Payments from Cowlitz 2 for improvements at City Shop.		,		. = 1	
343	50	21	RÉSIDENTIAL SEWER	2,	800,000		2,880,0	
			3% increase for 2021 and 2022.					
343	50	22	COMMERCIAL SEWER	1,	380,000		1,420,0	
		<u> </u>	3% increase for 2021 and 2022.			<u> </u>		
343	50	23	INDUSTRIAL SEWER	1,	557,000		1,588,0	
			3% increase for 2021 and 2022.					
349	10	00	INTERFUND SERVICES		38,000		39,5	
	 		Provided by Public Works Superintendent and Departmental Assistant.					
361	10	00	INVESTMENT INTEREST Investment of idle cash.		1,000		1,5	

SEWER FUND

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BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
			SEWER COLLECTION		
535	10	100	SALARIES Pays salaries for 6.83 full-time equivalent positions.	\$ 460,000	\$ 476,000
535	10	110	OVERTIME & STANDBY	12,500	12,500
535	10	120	PART TIME HELP	21,600	21,600
535	10	110	STANDBY PAY	7,500	7,500
535	10	200	BENEFITS Health Doutel/Vision DBS EVC A Weaken's Comp. Etc.	218,000	221,000
535	10	310	Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc. SUPPLIES	70,000	70,000
535	10	320	FUEL - EMERGENCY GENERATOR	1,500	1,500
535	10	350	TOOLS	2,500	2,500
535	10	410	Misc. tools for pump stations and service trucks. PROFESSIONAL SERVICES	25,000	25,00
535	10	413	1/3 Meter reading contract. STATE EXAMINER'S CHARGES	7,700	8,00
535	10	420	TELEMETERING/PHONE/POSTAGE	16,500	17,000
535	10	430	TRAVEL	3,000	3,000
535	10	451	Continued education. EQUIPMENT RENTAL	5,000	5,00
535	10	460	Rental of excavators and concrete saws. INSURANCE	92,000	94,00
535	10	470	UTILITY SERVICE	35,000	35,000
535	10	480	Costs for water/sewer/power/solid waste. SEWER COLLECTION REPAIR AND MAINTENANCE	80,000	80,00
535	10	481	Mainline repairs, root control, pump station cleaning, etc. SHOP AND RADIO REPAIR	1,500	1,50
535	10	482	HARDWARE MAINTENANCE	500	50
535	10	483	SOFTWARE MAINTENANCE	15,000	16,00
535	10	490	Computer software maintenance for utility programs. MISCELLANEOUS EXPENSES	7,000	8,00
-		-	Security, training, clothing and laundry.		_

SEWER FUND

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
535	10	510	REGIONAL SEWAGE TREATMENT	2,300,000	2,300,00
			Payment to Three River Waste Water Association based on actual average flow.		
535	10	511	BEACON HILL	2,345	2,34
			West Kelso Interceptor.		
535	10	530	STATE UTILITY EXCISE TAX	116,000	121,00
			3.852% of sewer revenues less payment to regional sewer plant.		
535	10	541	CITY B & O TAX	573,000	588,80
			10% of gross sewer revenues.		
535	10	910	ADMINISTRATIVE SERVICES	130,000	133,60
505	10	044	Reimburse the general fund for professional services.		
535	10	911	PROFESSIONAL SERVICES - ENGINEERING	22,000	22,00
	40	0.40	Payments to the general fund for engineering services.	00.400	00.40
535	10	940	EQUIPMENT RESERVE - DEPRECIATION	80,400	80,40
535	10	052	For future replacement of vehicles & equipment. OFFICE RENTAL	6 000	6.00
535	10	955		6,000	6,00
535	50	321	Rental charges for office space at City Hall. FUEL - VEHICLES	19,000	19,00
555	30	321	FOEL - VEHICLES	19,000	19,00
535	50	481	VEHICLE MAINTENANCE	40,000	40,00
582	35	720	2020 REVENUE BOND PAYMENT - PRINCIPAL	53,000	52,50
			Balance after 2022 payment \$1,292,500. 2040 payoff.		
592	35	830	2020 REVENUE BOND PAYMENT - INTEREST	41,000	39,75
		000	Semi-annual interest payments. Payoff 2040		
594	35	630	CAPITAL EXPENSE - STRUCTURES	140,000	25,00
504	0.5	054	Pump station roof repairs.	10.000	20.00
594	35	651	CAPITAL EXPENSE - EQUIPMENT	40,000	20,00
507	40	040	Misc pump repair/replacements.	4.470.500	2.470.00
597	10	010	TRANSFER TO FUND 408 - SEWER CAPITAL RESERVE	1,472,500	3,170,00
			Transfer required to fund Sewer Rehab projects.		
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DRAINAGE FUND 2021/2022 FINAL BUDGET FUND: 407 DEPT: 52 BASUB ELE OBJ 2021 ACCOUNT DESCRIPTION 2022 308 00 52 **BEGINNING FUND BALANCE** 99,000 \$ Beginning cash required for operations. 343 83 00 RESIDENTIAL REVENUE 490,000 490,000 0% rate increase in 2021 and 2022. 343 83 10 COMMERCIAL REVENUE 330,000 330,000 0% rate increase in 2021 and 2022. 7,500 344 60 00 PROFESSIONAL SERVICES 7,500 Provided to Southwest Washington Regional Airport. 349 32 00 ENGINEERING SERVICES 10,000 10,000 Provided to various City departments. 361 10 00 INVESTMENT INTEREST 700 1,000 Investment of idle cash. 90 369 00 MISCELLANEOUS 500 500 DRAINAGE TOTAL REVENUE 937,700 \$ 839,000

DRAINAGE FUND

UND: 4	07 C	DEPT	: 52		
BASUB	ELE		ACCOUNT DESCRIPTION	2021	2022
508	00	020	ENDING FUND BALANCE	\$ -	\$ 44,950
531	10	410	STATE EXAMINER'S CHARGES	1,800	1,900
531	34	410	NPDES COMPLIANCE	25,000	25,000
531	50	100	Phase 2 compliance. SALARIES	208,000	220,000
531	50	110	1 FTE Engineer and 2 FTE Drainage Techs. OVERTIME	3,000	3,300
531	50	200	BENEFITS	84,000	86,000
531	50	310	Health, Dental/Vision, DRS, FICA, Worker's Comp., Etc.	10,000	10,500
531	50	320	Include catch basins, manholes, pipe, material & misc supplies. FUEL - VEHICLES	6,500	6,700
531	50	350	SMALL TOOLS/EQUIPMENT	750	750
531	50	410	PROFESSIONAL SERVICES	700	750
531	50		TELEPHONE/POSTAGE	5,500	5,700
531	50		TRAVEL	1,250	1,250
531	50		INSURANCE	45,000	45,000
531	50		ELECTRICITY	2,500	2,500
531	50	471	WATER/SEWER/GARBAGE	1,500	1,600
531	50		STORM SEWER REPAIR AND MAINTENANCE Storm sewer cleaning and equipment rentals.	50,000	52,000
531	50	481	HARDWARE MAINTENANCE	600	600
531	50	482	SOFTWARE MAINTENANCE Computer software maintenance for network server.	3,500	3,500
531	50	483	STREET SWEEPING	500	500
531	50	487	VEHICLE MAINTENANCE	15,000	16,000
531	50	490	MISCELLANEOUS EXPENSE Includes rain gear, laundry, registrations, dues, subscriptions.	1,600	12,000
			MISCELLANEOUS EXPENSE		

DRAINAGE FUND

BASUB	FLF	OBJ	ACCOUNT DESCRIPTION	2021	2022
531	50		STATE UTILITY TAX	14,000	14,00
			1.75% tax on gross revenues.		
531	50	910	ADMINISTRATIVE SERVICES	72,000	74,00
F04		044	Reimburse the general fund for accounting and admin. PROFESSIONAL SERVICES-ENGINEERING	25 000	25.00
531	50	911		25,000	25,00
531	50	912	Payments to the general fund for engineering services. INTERDEPARTMENTAL SERVICES	22,000	23,00
551] 30	312	Reimburse the Water/Sewer fund for dept. asst. & public works superintendent.	22,000	20,00
531	50	940	EQUIPMENT RESERVE - DEPRECIATION	23,000	23,00
			For the future replacement of vehicles.	,	,
594	06	101	EQUIPMENT	1,000	1,00
597	00	003	TRANSFER TO DRAINAGE CAPITAL FUND	314,000	138,50

SEWER CAPITAL RESERVE FUND

	400 L	JEP I	: 28				
BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	20)21		2022
308	00	28	BEGINNING FUND BALANCE	\$	400	\$	400
			Beginning cash required for operations.				
361	10	00	INVESTMENT INTEREST		7,500		10,00
			Investment of idle cash.				
379	50	00	CAPITAL RECOVERY/SDC CHARGES - SEWER		20,000		20,00
			Fees charged for sewer hook-up.				
397	00	02	TRANSFER FROM SEWER FUND 405	1,4	72,500		3,170,00
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SEWER CAPITAL RESERVE FUND 2021/2022 FINAL BUDGET FUND: 408 DEPT: 28 2021 BASUB ELE OBJ ACCOUNT DESCRIPTION 2022 19 410 SEWER SERVICE AREA STUDY 25,000 \$ 535 530 STATE UTILITY TAX 400 535 50 400 002 UNDERGROUND TANK REMOVAL 300,000 594 631 DONATION PUMP STATION DESIGN/CONSTRUCTION 500,000 2,500,000 594 19 594 20 631 WEST MAIN PHASE 2 375,000 21 631 **SOUTH PACIFIC SEWER IMPROVEMENTS** 600,000 594 35 631 ANNUAL REPLACEMENT PROGRAM 400,000 594 SEWER CAPITAL RESERVE TOTAL EXPENDITURES \$ 1,500,400 \$ 3,200,400

WATER GUARANTEE DEPOSIT FUND 2021/2022 FINAL BUDGET FUND: 409 DEPT: 47 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 389 00 00 CUSTOMER DEPOSITS 200,000 \$ 200,000 Receipts for customer deposits for water/sewer utility service.

200,000

\$ 200,000 \$

WATER GUARANTEE DEPOSIT TOTAL REVENUE

WATER GUARANTEE DEPOSIT FUND 2021/2022 FINAL BUDGET FUND: 409 DEPT: 47 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 589 00 000 REFUNDS OF DEPOSITS 200,000 \$ 200,000 Customer deposit refunds based upon good payment history. WATER GUARANTEE DEPOSIT TOTAL EXPENDITURES \$ 200,000 \$ 200,000

DRAINAGE CAPITAL FUND 2021/2022 FINAL BUDGET FUND: 410 DEPT: 52 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 1,000 \$ 10 00 INVESTMENT INTEREST 1,500 361 379 80 00 CAPITAL RECOVERY - STORMWATER 10,000 10,000 397 00 00 TRANSFER FROM DRAINAGE FUND 314,000 138,500 DRAINAGE CAPITAL TOTAL REVENUE \$ 325,000 \$ 150,000

DRAINAGE CAPITAL FUND 2021/2022 FINAL BUDGET FUND: 410 DEPT: 52 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 31 401 ANNUAL DRAINAGE UPGRADES 25,000 \$ 150,000 531 21 631 **VISTA DRAINAGE UPGRADES** 594 300,000 \$ 325,000 \$ 150,000 DRAINAGE CAPITAL TOTAL EXPENDITURES

W/S REF/IMP REV BOND FUND 2021/2022 FINAL BUDGET FUND: 413 DEPT: 44 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 00 44 **BEGINNING FUND BALANCE** 117,230 \$ 308 Beginning cash required for operations. 361 10 00 INVESTMENT INTEREST 100 100 Investment of idle cash until payments due. \$ 117,330 \$ W/S REF/IMP REV BOND TOTAL REVENUE 100

W/S REF/IMP REV BOND FUND 2021/2022 FINAL BUDGET FUND: 413 DEPT: 44 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 00 020 ENDING FUND BALANCE 508 100 00 000 TRANSFER TO WATER FUND 597 117,330 \$ 117,330 \$ W/S REF/IMP REV BOND TOTAL EXPENDITURES 100

W/S REV BOND RESERVE FUND 2021/2022 FINAL BUDGET FUND: 414 DEPT: 45 BASUB ELE OBJ ACCOUNT 308 00 45 **BEGINNING FUND BALANCE** ACCOUNT DESCRIPTION 2021 2022 140,000 \$ W/S REV BOND RESERVE TOTAL REVENUE \$ 140,000 \$ -

W/S REV BOND RESERVE FUND 2021/2022 FINAL BUDGET FUND: 414 DEPT: 45 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 00 001 TRANSFER TO WATER FUND 140,000 \$ 597 W/S REV BOND RESERVE TOTAL EXPENDITURES \$ 140,000 \$

EQUIPMENT RESERVE FUND

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BASUB	ELE			2021	2022
349	90	01	DEPRECIATION CHARGES - POLICE	\$ 135,000	\$ 135,00
349	90	02	DEPRECIATION CHARGES - ENGINEERING	6,300	6,30
349	90	03	DEPRECIATION CHARGES - COMM DEV	5,000	5,00
349	90	04	DEPRECIATION CHARGES - STREET	34,500	34,50
349	90	05	DEPRECIATION CHARGES - TRAFFIC	22,600	22,60
349	90	06	DEPRECIATION CHARGES - PARKS	15,515	15,51
349	90	07	DEPRECIATION CHARGES - WATER	120,600	120,60
349	90		DEPRECIATION CHARGES - DRAINAGE	23,000	23,00
349 361	90		DEPRECIATION CHARGES - SEWER INVESTMENT INTEREST	80,400 2,500	80,40 2,50
			Investment of idle cash.		
			EQUIPMENT RESERVE TOTAL REVENUE	\$ 445,415	\$ 445,4

EQUIPMENT RESERVE FUND 2021/2022 FINAL BUDGET FUND: 502 DEPT: 33 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 00 020 ENDING FUND BALANCE 508 180,415 \$ 310,415 641 STREET FLEET 594 30,000 Purchase of new equipment trailor and service body crane. 594 48 642 **POLICE FLEET** 135,000 135,000 2 Vehicles in 2021 and 2022. 48 643 TRAFFIC FLEET 20,000 594 Purchase of new equipment trailor and service body crane. 594 48 645 WATER FLEET 80,000 Purchase of new service truck. **EQUIPMENT RESERVE TOTAL EXPENDITURES** \$ 445,415 \$ 445,415

FIREMEN'S PENSION FUND

2021/2022 FINAL BUDGET

BASUB	ELE	OBJ	ACCOUNT DESCRIPTION	2021	2022
308	00	34	BEGINNING FUND BALANCE	\$ 50,000	\$ 50,00
311	10	00	REAL AND PERSONAL PROPERTY TAXES	38,000	41,80
336	06	91	FIRE INSURANCE PREMIUM TAX State remittance.	14,000	 14,20
361	10	00	INVESTMENT INTEREST Investment of idle cash.	 2,000	2,00
			invesiment of tale cash.		
				 	

FIREMEN'S PENSION TOTAL REVENUE \$ 104,000 \$ 108,000

FIREMEN'S PENSION FUND 2021/2022 FINAL BUDGET FUND: 601 DEPT: 34 BASUB ELE OBJ ACCOUNT DESCRIPTION 2021 2022 28 290 FIREMEN'S PENSION PAYMENTS 517 61,000 \$ 63,000 Pension benefits for LEOFF 1 firefighters. 517 45,000 290 PENSIONER'S MEDICAL PAYMENTS 43,000 Premiums and medical costs LEOFF 1 retirees.

FIREMEN'S PENSION TOTAL EXPENDITURES \$ 104,000 \$ 108,000