

Pastor Dave Davis, Salvation Army Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Myers, Lefebvre, McDaniel, Archer, and Roberson. Councilmember Schimmel was absent.

Minutes: Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Approve the Minutes of the 1/24/12 Special Council Meeting and the 1/17/12 Regular Meeting,' motion carried, all voting yes.

PRESENTATION:

Kelso Police Department 2011 Annual Report: Chief of Police Andrew Hamilton gave an informative power point presentation. He spoke about the highly-qualified police officers in the department and their various activities in service to the community. He spoke of the mutual aid partnership with the Fire and Rescue District and the other law enforcement agencies. Chief Hamilton's report showed that DUI arrests and service calls to the Three Rivers Mall went down in 2011; however, domestic violence arrests and vehicle accidents were up. He spoke of a survey from the school district showing that student alcohol use is down from 2010. He spoke of various programs in the KPD such as the Reserve Officer Program, and the Technology Support program. These are great assets to the department. Chief Hamilton spoke of the Citizen's Academy and said that applications are now available. KPD hosts an annual community event called the "National Night Out." It is a safety awareness event that continues to grow. They prepare for this event all year long. It is held in August. Mayor Futcher thanked Chief Hamilton for the informative report.

CONSENT AGENDA:

1. **Phase 5 Sewer Consultant Selection**
2. **Closeout NW 8th and Grant Street Project:** Stormwater Improvement Project
3. **Compass Lane Agreement:** Computer Systems Maintenance Yearly Contract
4. **Cowlitz County Agreement:** a. Vegetation Management; b. Chip Seal
5. **Greyhound Agreement:** Train Depot use as a Passenger Bus Stop Location
6. **Maul Foster & Alongi Agreement:** Site Assessment & Redevelopment at 1124 N. Pacific Ave
7. **Kenyon Disend Agreement:** City Attorney Services

Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Approve the Consent Agenda,' motion carried, all voting yes.

MOTION ITEMS:

Resolution No. 12-1057 – Joint Governance for the Southwest Washington Regional Airport:

The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Pass Resolution No. 12-1057, 'A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, APPROVING A JOINT GOVERNANCE INTERLOCAL AGREEMENT FOR THE SOUTHWEST WASHINGTON REGIONAL AIRPORT.' Councilmember Archer spoke of his concern for the potential lack of control over the airport. With the Airport Board receiving over \$1 million from the four legislative bodies within a 10 year period of time, he feels that the Airport Board should report to this legislative body more than once a year. Mayor Futcher said the Airport Board will have a monthly meeting where an appointed representative from each entity will be involved and will report back to their legislative body. City Attorney Janean Parker explained that the Airport Board will develop the annual budget for the airport, which must be approved by at least three of the four entities before it would be adopted. If there are unused monies at the end of the budget year, the legislative bodies can choose to approve a less amount for the next year's budget. In addition, the Airport Board is required to come back to all legislative bodies for any purchase of real property, any purchase over \$50,000, and any incurrence of debt. Even though Kelso gives up some control, these provisions allow Kelso to maintain a reasonable amount of authority over the airport. Lengthy discussion followed. Councilmembers Lefebvre, Myers, Roberson, McDaniel, and Futcher voted yes. Councilmember Archer voted no. Motion passed, 5 to 1.

MANAGER'S REPORT:

Dennis Richards: 1) I have brought one of two plaques given to us by the Three Rivers Mall folks in recognition of the "Ribbon Cutting Ceremony" that took place one year ago for the library. This plaque will be mounted on the wall in the council chambers and the other one will be on display at the library. We are very proud of our library. 2) There is a Cowlitz County Emergency Management Training Class for elected officials on Wednesday, February 15, 2012, at 6:00 p.m. It will be held at the Cowlitz P.U.D. main office in the Community Meeting Room. For those that are interested, you will be receiving some valuable information about emergency management from the experts in the area. 3) I received a letter today informing me that our Finance Director Brian Butterfield has, once again, received the highest form of recognition from the Government Finance Officer's Association for his excellence in financial reporting. A plaque will be shipped to us shortly. Congratulations to Mr. Butterfield. 4) Enjoy the summer weather.

STAFF REPORTS:

Janean Parker: 1) I will bring Councilmember Archer's concern to the Airport Board, once it is formed, to see if they would be interested in giving a report to this legislative body more than once a year. 2) I will be drafting a few changes in the Animal Control Ordinance to bring it into compliance with some recent case laws. I will be bringing that

to you over the next couple of council meetings. Councilmember Archer asked if he is allowed to send out an email to the all of the other councilmembers at one time. Ms. Parker said it is generally recommended not to send out an email to all of the councilmembers at once unless it is truly a distribution of information. To avoid a potential unauthorized meeting via email, I would recommend you to use the City Manager or a staff member to distribute the information on your behalf.

David Sypher: 1) I will be presenting the Public Works Annual Report at the next council meeting. 2) Pothole repair has been a challenge to keep up with since we have no street crew. I appreciate how hard the guys work in trying to get to all of them. 3) We are cranking out our first bid on the Overlay Project for 2012. It is available on the website as of today. 4) We are finishing up our two water projects. One is the Paxton Reservoir Project. If you have not seen it yet, try to take some time to do that. It is a very interesting project. The old steel reservoir is down now and we are getting ready to put an epoxy coating on the inside of it. Steel reservoirs are comparable in price, but are awful to maintain. The other project is the Waterline Project in North Kelso. It just needs landscaping and clean up work to wrap it up. Mayor Fatcher commented that with the amount of people on the crew, Public Works has done a good job in keeping up with the potholes.

Nancy Malone: 1) Last Monday I met with COG and representatives from Kalama, Woodland, and Castle Rock regarding the Shoreline Master Plan Update. I believe we have picked our consultant. There will soon be a lot of activities and reporting to do to keep everyone updated on the progress. We will be holding public meetings for public input to assist us in the adoption of the Shoreline Master Plan. 2) Today I have received the final Binding Site Plan on the Segale Property. I will start my review on it tomorrow. I have sent it to Wallis Engineering so they can begin their review process. 3) The NSP program is going very well; we made an offer on a house on Home Court. We should be hearing from the realtor within the next three weeks. 4) We issued the demolition permit for the old Splits building. We are expecting the Tenant Improvement Application to come in shortly. The American Legion building passed a final inspection on the windows and the roof. They will be doing some cosmetic remodeling to the interior of the building and they are in the process of getting a bid for painting the exterior. 5) I am working on updating Community Development office forms. 6) We are putting together various permit packets to hand to customers that come in to apply for permits. On the front of the packet will be a check-off list for required documents that will need to be obtained. This should expedite the process of permit applications. 7) We are currently working on some code updates, sign code issues, and the fees.

Cindy Donaldson: 1) We have submitted the paperwork for the State Library Downloadable Book Program. Hopefully, there will be no glitches and our Kelso Library patrons will be able to download a book by the first part of March, 2012. 2) Our 'Friends of the Library' had a book sale and raised almost \$500. They are earmarking the \$500

for furniture in the adult section of the library. 3) *Hunger Games* is the next book for our Book Discussion Group which is March 12, 2012, 6:00 p.m.

Andrew Hamilton: 1) I just wanted to remind everyone that we are accepting Citizen's Academy applications at this time. Mayor Fatcher said the Citizen's Academy is highly recommended and fun to do.

Brian Butterfield: 1) I said I would keep you apprised as to where we will be in the budget at the end of this year. I have received all the expenditures for the budget that have been anticipated and, as of today, we are running \$150,000 surplus in the General Fund. This is not due to revenue coming in but it is because of expenditures not going out. Hats off to the department heads in being frugal this year. I know there were a lot of cuts. Some were very deep cuts eliminating departments and staff.

COUNCIL REPORTS:

Kim Lefebvre: I recently did a ride-along with the Kelso Police Department. I have a huge respect for them. They do an awesome job. If you have never done a ride-along, you need to. It was a lot of fun.

Rick Roberson: In front of you is a copy of a hand out that the councilmember representatives are given at the Community Transit Authority Board Meeting. It is titled "2012 Council Expectations." I thought we might consider having something similar to encourage us to do our homework and be more prepared when we come to the council meetings. It serves as a good reminder of the proper way to communicate effectively during a meeting. In addition, it might be helpful to have our goals set in front of us during meetings as a visual aid to keep our minds on track with what we voted on as our top goals for the year.

Todd McDaniel: No report.

Dan Myers: 1) The "100 Year Anniversary Celebration" of the Kelso Train Depot is this Saturday. In front of you, I have placed a modified edition of "The Kelsonian" that was published on February 12, 1912 when the train depot had its "Grand Opening Celebration." It makes some interesting reading. We are giving the newspapers away, at no charge, at the train depot during the celebration. It has been a lot of work over the last three months to prepare for this event. I hope you can all make it. 2) At the last CAP meeting, we began the process of selecting new officers. We may see some changes in their Program Committee.


Gary Archer: No report.

David Futcher: I recently learned that Trans Alta is closing down their coal mine in Chehalis and donating 1500 acres to a group that is putting together manufacturing locations. They are dividing the property into 100 acre parcels to be used for economical development. I fear they are putting lot of effort in to the manufacturing sector where there is not a lot of growth at this time. I thought this was interesting to share.

There being no further business, Mayor Futcher adjourned the meeting at 8:02 p.m.



MAYOR



CITY CLERK