

Pastor Dave Grauer, Gloria Dei Lutheran Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor Futcher. Councilmembers in attendance were: Futcher, Myers, Lefebvre, McDaniel, Schimmel, Archer, and Roberson.

Minutes: Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, 'Approve the Minutes of the 6/5/12 Regular Meeting,' motion carried, all voting yes.

CONSENT AGENDA:

1. **Airport Lease Agreement:** a) Grover Laseke and John Wallace, Hangar #48-49
2. **Change Order – Lakeside Industries:** 2012 City Overlay
3. **Funding Approval:** a) LTAC Committee Recommendation, Iron Horse Festival
4. **Agreement/Consultant Contract - Kennedy/Jenks Consultants:**
 - a) Mill Street Test Well
5. **Auditing of Accounts: \$1,421,552.02**

Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$1,421,552.02,' motion carried, all voting yes.

CITIZEN BUSINESS:

Tony Botero, 1909 Bloyd Street, spoke requesting approval of a public right-of-way for a street closure between N. 19th Avenue and N. 20th Avenue on Bloyd Street. It is for a neighborhood 4th of July block party. He provided the application forms, map of closure, and signatures from the neighborhood. He presented his request to Council tonight due to it being a late submission. Discussion followed.

James Hill, 1100 N. 22nd Ave., spoke in favor of moving the 4th of July block party on Bloyd Street to a different location. As expressed at the last council meeting, his objections were the same, move the closure to N. 19th, N. 20th or N. 21st Avenues and leave Bloyd open for emergency responders. He felt it was unfair to the whole neighborhood to have to change their driving patterns. Lengthy discussion followed.

Upon motion by Councilmember Schimmel, seconded by Councilmember Lefebvre, 'Approve Right-of -Way Permit Application for the Bloyd Street Closure subject to staff conditions as appropriate.' Discussion followed. Councilmembers Myers, Roberson, McDaniel, Schimmel, Lefebvre and Futcher voted yes. Councilmember Archer voted no. Motion carried, 6 to 1.

MOTION ITEMS:

Resolution No. 12-1066 - Amend current Six-Year Transportation Improvement Program 2012-2017: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Pass Resolution No. 12-1066, 'A RESOLUTION OF THE CITY OF KELSO, COWLITZ COUNTY, WASHINGTON, ADOPTING AN AMENDMENT TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR CONSTRUCTION OF STREET IMPROVEMENTS,' motion carried, all voting yes.

Ordinance (1st Reading) – Adopt corrections to Zoning Ordinance Title 17 of the Kelso Municipal Code: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Schimmel, 'Pass on 1st reading, 'AN ORDINANCE OF THE CITY OF KELSO ADOPTING CORRECTIONS TO THE ZONING ORDINANCE TITLE 17 OF THE KELSO MUNICIPAL CODE.' Councilmember Schimmel asked if we should expect more revisions. Community Development Manager Nancy Malone responded that these changes will happen immediately. There maybe other language in regards to the sign code that needs to be corrected in order to match what has already been codified. Councilmember Myers asked if this addresses the zoning concerns of Mr. Cowan from the last meeting. Ms. Malone responded that it does. Motion carried, all voting yes.

Ordinance No. 12-3767 - Interfund loan from the Water/Sewer Fund to the Arterial Street Fund: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 12-3767, 'AN ORDINANCE OF THE CITY OF KELSO AUTHORIZING THE TRANSFER OF FUNDS FROM THE WATER/SEWER FUND TO THE ARTERIAL STREET FUND AND PROVIDING FOR THE REPAYMENT OF SUCH LOAN.' Councilmember Archer asked if this is a temporary loan and what will happen if it is not enough. Finance Director Brian Butterfield commented that after consulting with Public Works Director David Sypher and Public Works Senior Engineer Mike Kardas it is assumed that 1.5 million is enough. The loan is for the right-of-way acquisitions. Motion carried, all voting yes.

Ordinance No. 12-3768 - Sewage Pre-Treatment Policy: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Adopt Ordinance No. 12-3768, 'AN ORDINANCE OF THE CITY OF KELSO, ADOPTING THE THREE RIVERS REGIONAL WASTEWATER AUTHORITY DISCHARGE AND INDUSTRIAL PRETREATMENT POLICY AND AMENDING ORDINANCE 3678 AND CHAPTER 13.08 OF THE KELSO MUNICIPAL CODE BY THE ADDITION OF NEW SECTIONS TO SAID CHAPTER TO BE DESIGNATED AS SECTIONS 13.08.155 AND 13.08.315 AND SHALL REPEAL SECTIONS 13.08.150, 13.08.310, 13.08.320, 13.08.330 AND 13.08.340.

Councilmember Schimmel asked if commercial and industrial users were aware of these fees. Mr. Sypher responded there will be public hearings and a public education process. The number of individuals required to discharge to the pretreatment plant are limited. It applies to only high strength waste or grease as outlined. Councilmember Myers stated this is in an effort to maintain the same specifications for all four entities.

Councilmember Archer asked if this would effect new developments like a Costco type of business at exit 36. Mr. Sypher commented that it would have no effect on that type of discharge. Motion carried, all voting yes.

Robert Goldsmith, 125 W. Vista Dr., spoke against using leaf blowers within the city limits. There are landscapers who work up on Apple Lane and W. Vista Avenue twice a month. They blow leaves across the road and into a vacant lot. There are also all sorts of animal droppings being blown across the road. All this stuff dries out and blows up into the dust which we breathe. He suggested they convert them into vacuums. Discussion followed. Mr. Sypher will follow up with Mr. Goldsmith.

WALK-ON ITEMS:

Ordinance (1st Reading) – Amend McDaniel Telephone Lease at Tam O’Shanter Park: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO APPROVING THE FIRST AMENDMENT TO GROUND LEASE TO MCDANIEL CELLULAR TELEPHONE COMPANY,’ motion carried, all voting yes.

Ordinance (1st Reading) – Authorize a 3% increase in salaries for certain employees of the City: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember McDaniel, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AUTHORIZING A THREE PERCENT INCREASE IN SALARIES FOR ALL NON-REPRESENTED EMPLOYEES OF THE CITY NOTWITHSTANDING THE APPROPRIATIONS IN THE FINAL BUDGET FOR 2012.’ Councilmember Schimmel stated that he supports equity but wanted to know what this would cost. Mr. Butterfield stated that originally it was estimated at \$141,000 which was the amount calculated from January 1st through December 31st. This covered all represented and non-represented employees. In doing research on the raises for the non-represented employees, we found they were not eligible for a retroactive increase. At this time we do not have the figure for the total cost of the increase for the non-represented employees. Motion carried, all voting yes.

Rick Von Rock, 400 N 7th, spoke from the audience, inquiring if the 3% pay increase would include all department heads. He also asked if there was a division on the dollar amount on the department heads. Mr. Butterfield responded it does include all department heads. The breakdown on the figures is not available as yet. Discussion followed.

MANAGER'S REPORT:

Andrew Hamilton: 1) I attended the Cowlitz Economic Development Council membership luncheon at the Expo. The topic was the State of the County Address which covered what was happening in the community. 2) I spoke to the city realtor. He said there are a couple of people looking at the old library. 3) I attended the KDRA Spring Fling Event. There was a large attendance at the Spring Fling. 4) I would like to remind everyone that National Night Out will be held the first Tuesday in August. 5) I have been busy with a number of issues, fielded questions and nuisance abatement issues. 6) Ms. Malone was able to assist Mr. Cowan with zoning issues.

STAFF REPORTS:

Janean Parker: No report.

David Sypher: 1) We will be starting our Overlay Program next week. Grade Street will be closed Thursday and Friday night to best accommodate the public. 2) Tonight I wanted to thank you for passing a few of the items that are critical to the community. The first being a test well, which will facilitate future water supplies for the city. 3) The Airport Board, Operations Board and the Advisory Committee have been working very hard. It is going very smooth. I wanted to congratulate them on their collaborative efforts. 4) Also passed tonight was an amendment to the Six Year Transportation Improvement Program. This recommends an additional \$1,000,000 to be allocated to Kelso from the Urban Surface Transportation Program. This was due to hard work on the part of our staff and I would like to commend them, specifically Mike Kardas for that great effort. Due to staff efforts, the funding gap is real close to being filled if not already filled. 5) We have five studies that have just been completed and we are working very hard to get those reviewed.

Nancy Malone: I would just like to announce that one of our Planning Commissioners, Larry Peterson, has turned in his resignation effective August 1st. Mr. Peterson has been involved in city government here in Kelso for over 20 years. He is very knowledgeable. I truly am going to miss him as a planning commissioner member. So hopefully the word is out on the street that we need a planning commissioner.

Cindy Donaldson: 1) I have been busy all week passing out over 3,000 flyers at the elementary schools to students. 2) We had our first story time today. There were 62 kids that walked up from Wallace Elementary that attended. They raved how easy it was to fit into our facility. 3) Sign-ups began Monday for our Summer Reading Program. 4) Next Tuesday, Raeann Phillips, is coming to our teen kickoff so if you enjoy her music you are welcome to attend at 6:00 p.m. 5) Next Wednesday, Nancy Stewart, a children's entertainer, is coming to entertain our kids. 6) We are looking forward to a great summer. Volunteers are welcome.

Chief Andrew Hamilton: 1) I want to remind everyone of our Kelso Municipal Code 820.160, which is on the web site, which states that: fireworks cannot be sold and discharged prior to noon on June 28th or after noon on July 6th. The code also breaks down the time period when they cannot be discharged at night. 2) Things are busy with officer's vacations coming up and also with schools being out. One officer is back from military leave and one officer is out on sick leave. 3) We are in the middle of 'Active Shooter Training' which is collaboration between Kelso School District and the Kelso Police Department. The Safe Schools Grant is how this program is funded.

Brian Butterfield: 1) We started week four of our annual audit. It's been kind of busy. We've had two, sometimes three auditors at a time asking questions about different things. They are pretty well spread out in the executive session room so hopefully you can work around it when you are in there tonight. 2) In front of you are the monthly reports. If you have any questions I will be happy to answer them.

COUNCIL REPORTS:

Dan Meyers: No report.

Rick Roberson: No report.

Gary Archer: Yesterday Commissioner Misner and I met face to face. He is really serious about helping the veterans of this county. He is asking for volunteers. Anyone that is interested, please contact him. You can also provide me with your name and number and I will forward it to him. He is working with a good bunch of people and I believe most of the veterans of the county are behind him. I feel we really need to give him our support.

Todd McDaniel: 1) The Lodging Tax Committee met on Wednesday and we approved the 'Iron Horse Festival'. 2) We are also trying to keep the original site for the visitors center at the Kelso location. If the Chamber of Commerce was to move to this location, an office building would be needed. Currently research and a feasibility study are moving towards staying with this location, but we will be talking about it for the next year or so.

Gary Schimmel: I want to commend the Finance Department under Mr. Butterfield's leadership he is keeping us on solid ground financially. They keep things moving smoothly through the mounds of paperwork. I also want to commend the ladies up front for their exemplary customer service and patience. They show respect and professionalism to the customers. I think it is a great department. In the face of staff reductions they have stepped up to the challenge and have done a great job on keeping everything running smooth. Thank you.

Kim Lefebvre: No report.

David Futcher: We spent a lot of time last week on the Airport Board talking with a gentleman who had been the airport manager over in Pullman. He provided good information on the operation of multi-jurisdiction airports and reviewed our plans for the airport. The recommendation coming out is that we hire an Airport Manager type position. This would be a facilities position that would take care of the maintenance and operational side. The other position included in the master plan was what we have been calling a Project Manager. At our meeting this week, we decided we would probably redefine that to Airport Manager. This would be the overall manager responsible for coordinating getting grants, dealing with the FAA, completing projects, and the general running of the airport and decision making. In working towards these goals, the interim budget of \$40,000 was prior to getting these positions up and running. Speaking from my own perception, I think the Airport Board will probably ask each jurisdiction to increase the airport budget to \$60,000. As we approach 2013 budget time, I wanted to mention that as a starting point.

EXECUTIVE SESSION:

The Council convened into Executive Session at 7:55 p.m. to discuss property acquisition. The Executive Session is expected to last approximately 10 minutes. The city attorney was present. The Council reconvened back into Regular Session at 8:06 p.m.

Upon motion by Councilmember Schimmel, seconded by Councilmember Lefebvre, 'Authorize acquisition of properties insuring that the cost does not exceed the total budget of 3.5 million dollars for the West Main Realignment.' Motion carried, all voting yes.

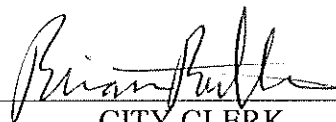
The Council convened in to Executive Session at 8:07 p.m. to discuss an employment contract. The Executive Session is expected to last approximately 10 minutes. The city attorney was present. The Council reconvened back into Regular Session at 8:20 p.m.

Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Authorize approval of the employment contract between the City of Kelso and Stephen Taylor with the second option of moving expenses,' motion carried, all voting yes.

There being no further business, Mayor Futcher adjourned the meeting at 8:21 p.m.



MAYOR



CITY CLERK