

Kelso Parks & Recreation Department

1606 Tam O'Shanter Way

P.O. Box 819

Kelso, WA 98626 Ph: 360-577-7119 Fax: 360-425-8503



**AGENDA
PARK BOARD MEETING
January 19, 2012
7:00 PM-Kelso City Hall**

1. Call To Order – Scott DeRosier
2. Approve Meeting Minutes:
 - November 17, 2011 Meeting Minutes
3. Parks Updates – Tim Mackin
4. Verizon and US Cellular Tower Update – Tim Mackin
5. Little League Remodeling Update – Tim Mackin
6. Update on 23rd and Burcham Project – Tim Mackin
7. Park Board Comments
8. Comments From Audience
9. Adjourn Meeting

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Park Board Meeting
January 19, 2012 @ 7:00pm
City Hall Council Chambers

Attendees:

- | <u>Name</u> | <u>Contact Information</u> |
|-------------------------|--|
| 1. <i>Nina Caufield</i> | Email: _____ |
| 2. <i>[Signature]</i> | Email: _____ |
| 3. <i>Bob Smith</i> | Email: _____ |
| 4. <i>[Signature]</i> | Email: _____ |
| 5. <i>Fred Phillips</i> | Email: _____ |
| 6. <i>PJ Embusk</i> | Email: _____ |
| 7. <i>Hany Archie</i> | Email: _____ |
| 8. <i>DAN JONES</i> | Email: <i>danj071@yahoo.com</i>
<i>360 442 8138</i> |
| 9. _____ | Email: _____ |

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Park Board Meeting

November 17, 2011

Call to Order:

Jerry Phillips called the meeting to order at 7:05 p.m. at City of Kelso City Hall Council Chambers, 203 S. Pacific Ave.

Those present were as follows:

Park Board Members

Scott DeRosier

Jerry Phillips

Bob Smith

Dan Jones

Pamela Jo (PJ) Enbusk

Staff

Tim Mackin, Parks Lead

Nina Caulfield, Recording Secretary

Also in attendance:

Gary Schimmel, City of Kelso Council Member

Approval of Minutes:

MOTION: Jerry Phillips made the motion, seconded by Pamela Joe Enbusk to approve the minutes of March 17, 2011. Motion carried, all in favor.

Business:

1. Roses from Tourism Center to New Tam O'Shanter Sign
 - a. Rick Roberson, Johnne Niemi, and Barbara Torgerson – Lions Club, presented.
 - b. They would like to relocate the 32 roses from the rose garden at the Tourism Center to the new Tam O'Shanter sign because the Tourism Center is set to be demolished early next year.
 - c. They have a budget and group from the Lions Club that would maintain the roses, and replace them as needed.
 - d. Additional suggestions for improvement include: planting climbing roses on each column on sides of the sign, installing up-lights, and erecting a flag pole (VFW and Veterans have been eager in the past to assist with flag poles). Discussion followed regarding electricity availability options for the up lights. Scott DeRosier suggested that perhaps while conduits are being installed for the cell towers they could install one for this as well.

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- e. They requested to remove the existing shrubs, so it is strictly a rose garden.
- f. It was questioned if that many roses could fit in that area, and it was agreed that it wouldn't be a problem.
- g. They are trying to contact the two young men who created the sign to involve them in the process. The issue has been that they are away at school. They will continue trying. Perhaps the holidays will be the best time to reach them since they will probably be home.
- h. The board agrees that this would be a wonderful addition to our park.

MOTION:

Scott DeRosier made a motion to accept Lions proposal to move the roses from the Tourism Center to the entrance sign intersection of Tam O' Shanter Way and Manasco Drive, seconded by Pamela Jo Enbusk. Motion carried, all in favor.

2. Tam O'Shanter Park Update:

- a. Now that soccer is finished, Tim will be closing the loop around the park on November 18, 2011. This should also help deter the vandals that have tore up the grass on the dike, and in the park and school with their cars.
- b. Tim is also busy downsizing and closing up for the winter.
- c. Recently, a teen who was serving Community Service time cleaned all of the gutters within the park. Tim was very thankful, as he knows just how big of a job that is.
- d. Little League did a great job with the after season clean up. In fact all leagues did a great job. The private storage idea worked well.
- e. Spray park awnings need to come down. Tim is going to need volunteer assistance. Would help to deter people from loitering under them during bad weather.
- f. Leaves are late to fall and falling all at once. Tim is doing his best to remove them, however the rains are not making this an easy task.
- g. Tim is being as proactive as possible with the graffiti he finds, by spraying over it the moment it is found. He is hoping this will help to discourage the behavior.
- h. Diking District 3 put in all new pumps and a generator. They also had a line installed from pump 1 to pump 2 to lay new power lines. This was to ensure the pumps are prepared for flood control.
- i. The Diking District Dike Mowing Contract is being reviewed by Ken Stone, CDID. The maintenance on the dike benches was another issue discussed.

3. US Cellular Tower:

Ordinance passed second reading by City Council. They will be located behind Girls Softball. They are working on finalizing access to electricity and telecom. The tower installation is looking to be done early next year.

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4. Little League Batting Cage/ Softball Batting Cage:

- a. They have laid the concrete and have enclosed it. Tim asked them to install and secure the doors. That has been completed. They have sold their steel containers. The area will need to be cleaned with a backhoe after removal.
- b. The construction of the Softball Batting Cages has been sent out to bid. The bids have been returned but a decision has yet to be made.
- c. New scoreboards on Miller, Tamo 1, and Tamo 2. KGSA requires them for state tournaments. Will bring tournaments in starting the year after next.
- d. The Softball League would like to take over the area where the Little League T-Ball field currently sits since it has not seen much use. Tim said they will discuss it amongst themselves.

Meeting adjourned at 7:56 pm.

Approved:

A handwritten signature in blue ink, appearing to read "Scott DeRosier", written over a horizontal line.

Scott DeRosier

A handwritten signature in black ink, appearing to read "Tim Mackin", written over a horizontal line.

Tim Mackin, Parks Lead